

The Village Board meeting was held at the Marshall Buehler Center and also set up as a Microsoft Teams meeting.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

**Present:** President Mancl, Trustees Flugaur, Hess, Hummel, Radtke & Zurfluh

**Absent:** Trustee Saylor

**Also Present:** S. Stewart, B. Martinson, D. Tremmel

**Citizens:** Sue Mitchell

Motion (Radtke/Flugaur) to approve the Consent Agenda (meeting minutes from July 9, 2025 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** Sue Mitchell thanked the Board for using the Legacy grant money for the bike trail along Port Road. She also thanked Ben Martinson and the public works crew for their work on the project.

**President's Report:** President Mancl stated that if you have not checked out the bike trail along Port Road you should do so. She was surprised how often it is being utilized already.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** No minutes included, but Scott Stewart gave an overview of the meeting held on Monday, August 11<sup>th</sup>.

**Public Works:** Review of minutes.

Motion (Radtke/Zurfluh) to approve the Professional Service Agreement with MSA Professional Services for \$3,000.00 for CDBG Income Survey Assistance for 2<sup>nd</sup> Street road project for 2027. Motion carried. All ayes.

**Parks & Recreation:** Review of minutes.

**Public Safety:** Review of minutes.

**Planning, Legislative & Property:** Review of minutes.

Motion (Hess/Flugaur) to approve updates to Chapter 7, 2(b) of the Village ordinances to add three short-term parking spots on 2<sup>nd</sup> Street in front of the high school. Motion carried 4-2 (Hummel – no; Radtke – no).

**Finance, Human Resources & IT:** Review of minutes.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:**

Motion (Zurfluh/Radtke) to approve the Extraterritorial Certified Survey Map in the Town of Saratoga – Part of the SE ¼ of the NE ¼ of Section 9, Township 21 North, Range 6 East (Andrew Bartek) – Owner: Lloyd Reiman Trust. Motion carried. All ayes.

Ben Martinson stated that he will get information to all the Board members after committee meetings on motions going to the Board so everyone has an opportunity to review the materials before the board meeting.

He also informed everyone about the Boundary Agreement Ad Hoc Committee meeting held on Tuesday. He apologized to the residents who were misinformed by previous administration regarding expectations of the Village.

He will be meeting with DMI next week. The demolition company taking down the mill in Wisconsin Rapids may be interested in working with DMI regarding the millsite here in Port Edwards.

**Clerk-Treasurer Report:** None

**Trustee comments:** Trustee Hummel thanked Ben Martinson for all the work he has done with the Ad Hoc Committee which has led to a lot of productive conversations.

Meeting adjourned at 7:52 p.m.

Minutes taken by Diane M. Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts Grubofski & Vruwink LLC-legal fees monthly retainer	1000.00
Ace Hardware-misc. supplies	452.23
Advance Janitorial Service & Supply-monthly statement	228.89
AgSource Coop Services-wastewater testing	1375.50
Alliant Energy-monthly statements	4134.80
American Welding & Gas Inc-fire equipment	39.86
Amoco-monthly statement	1466.39
ArborVantage Nursery LLC-trees	875.00
Bowmar Appraisal Inc-quarterly payment on assessor contract	3425.00
Brian Kniprath-refundable shelter fee	25.00
Brooks Tractor Inc-street machinery	250.44
Cintas Corp-monthly statement	628.03
Diversified Benefit Services-health insurance deductible reimbursement	641.10
Diversified Benefit Services-August health reimbursement	105.74
H&S Protection Systems Inc-fire security system	302.00
Heinzen Printing & Promotional-receipts	168.00
Insight FS-street machinery; small equipment	4100.80
J. Wenning Grinding & Supply-street machinery	86.00
Jade Biedenbender-refundable shelter deposit	25.00
Libby Densch-refundable shelter deposit	25.00
Lonn Radtke-unused sick leave health insurance reimbursement	336.32
Mary Nelson-refundable shelter deposit	25.00
Melody Moody-Zuege – refundable shelter deposit	25.00
Metcalf Lumber-tools & supplies	26.07
Napa Auto Parts/Nekoosa-street machinery	163.93
Piggly Wiggly-fire meeting expense	34.52
Postmaster/US Postal Service-postage stamps; stamps for court	395.80
R&R Waste Systems Cleaning Inc-televising on Ver Bunker	887.90
Rachel Krause-refundable shelter deposit	25.00
Rapids Rental & Supply Co Inc-small equipment	176.46
Rod Winters-refundable shelter deposit	25.00
Security Health Plan-monthly statement	31728.61
Solarus-monthly statement	1128.23
State of Wisconsin-July court report	406.40
The Dirks Group LLC-Microsoft 365 monthly charge	39.84
Verizon-monthly statement	389.33
Wis. Dept. of Justice-background checks	14.00
Wis. State Firefighters Association-annual dues	600.00
Wis. Valley Building Products-tools & supplies	61.17
Wisconsin Supreme Court/Mun Clerk Seminar-court expense	40.00
WM Corporate Services Inc-monthly statement	11793.25
Wolosek Landscaping-parks	16.18
Wood County IT Department-quarterly charges	173.06
Wood County Treasurer-July jail assessment	90.00
Aflac-monthly statement	217.78
Aspirus Inc-police dept. blood draw	34.00

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Ben Martinson-boot allowance	144.86
BGA LLC-monthly building inspection expense	2000.00
Brandon Abbott-chief's training conference expenses	411.36
Delta Dental of Wisconsin-monthly statement	1641.13
Fastenal Company-tools & supplies	94.90
Francis Excavating LLC-black dirt for cemetery and roads & streets	3300.00
Gannett Wisconsin LocaliQ-publication for culvert project	65.00
Insight FS-fuel for pump	360.47
Josiah Mertes-police conference expenses; fuel for squad	118.38
Marco Technologies-copier contract & usage	50.39
Midwest Meter Inc-two replacement meters	2249.00
Nekoosa Port Edwards State Bank-monthly direct deposit fee	50.00
Nekoosa Port Edwards State Bank-medical arts remodel loan payment	11799.42
Nekoosa Port Edwards State Bank-fire truck loan payment	55789.32
Postmaster/US Postal Service-annual PO box renewal fee	198.00
Principal Life Insurance Company-monthly premium	61.20
Quill LLC-police office supplies	145.99
Rent-A-Flash – street signs	110.09
Scott Drew-unused sick leave health insurance reimbursement	2438.35
The Uniform Shoppe of Green Bay-police clothing	135.90
Tweet Garot Mechanical Inc-splash pad; wastewater expense	2976.88
We Energies-monthly statement	117.78
Wis. Dept. of Administration-monthly website hosting	65.00

**Wages & Salaries – August wages****67609.65****The following Water Utility Bills were approved for payment:**

AgSource Coop Services-testing	511.00
Alliant Energy-monthly statement	2802.49
Badger Meter Inc-maintenance of meters	21.84
Core & Main LP-maintenance of mains	726.62
Mailboxes & Parcel Depot-testing	16.40
Tim Mathys-refund on overpayment of final water bill	18.13
Utility Service Co Inc-annual maintenance small tank	11617.21
Western Wis. Waterworks Professionals-registrations for meeting	50.00
WI State Lab of Hygiene-testing	31.00
Wis. Rural Water Association-Outdoor Expo registrations	330.00

**Building Permits:**

Nick Michels & Sons Inc/Solarus (261 Market Ave)-reroofing project  
 American Fence Company/Shawn Biedenbinder-fence  
 Olsen's Property Services LLC/Travis & Rebecca Olsen-fence  
 Blair Milne/Tammy Pember-fence  
 Ridge Top Exteriors/John Kozicki-replace squares of siding, windows and door  
 Nick Michels & Sons Inc/United Methodist Church-reroofing  
 Schulz Construction LLC/Revolinski-new home  
 Anderson Construction/William Anderson-repair storm damage

**Electrical/HVAC Permits:**

E-Con Electric Inc/Joanne Hamelink-service upgrade  
 Sand Country Electric LLC/Michelle Teske-install 200 amp transfer switch and generator  
 Matthews Electric Service LLC/Revolinski-new home  
 Guelzow Heating & Air Conditioning LLC/Revolinski-HVAC new home

**Plumbing Permits:**

Jason Gilman/Revolinski-new home

**Excavation Permits:**

Intercon-relocate gas service & meter (1060 4<sup>th</sup> St)

**Zoning Permits:** None