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The Village Board meeting was held at the Marshall Buehler Center and also set up as a Microsoft Teams meeting.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

**Present:** President Mancl, Trustees Flugaur, Hess, Hummel, Saylor & Zurfluh

**Absent:** Trustee Radtke

**Also Present:** S. Stewart, B. Martinson, D. Tremmel

**Citizens:** Mason Czech along with family and friends

Motion (Hess/Hummel) to approve the Consent Agenda (meeting minutes from April 9, 2025 Board meeting April 16, 2025 Organizational meeting, and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** None

**President's Report:** A swearing in and pinning ceremony was held for the new full-time police officer, Mason Czech. President Mancl thanked Juris Repsa (Village Forester), Ben Martinson and the Village crew for the tree planting ceremony for Arbor Day during which students helped plant a tree. She also thanked Mrs. Bruener and the Ecology Club. Mentioned that the work on Port Road is going well, and Ben Martinson said the road will hopefully be open tomorrow. Reminded everyone of the garage sales this weekend and asked everyone to be alert and watch for pedestrians. Informed everyone of the opening of the new business, Dragonfly Blooms, and asked for everyone's support.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** Review of minutes.

**Public Works:** Review of minutes.

**Parks & Recreation:** Review of minutes.

**Public Safety:** Review of minutes.

**Planning, Legislative & Property:** Review of minutes.

Motion (Hess/Flugaur) to solicit Village resident feedback via town hall meeting to allow chickens in the Village. Motion carried. 4-2 (No-Saylor, Zurfluh).

**Finance, Human Resources & IT:** Review of minutes.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:**

Motion (Hess/Flugaur) to approve Wood County Certified Survey Map combining Lot 33 of Westport Heights Subdivision with part of NE ¼ of NW ¼ of Section 35, Township 22 North, Range 5 East – Owner: Douglas & Cathy Schutz. Motion carried. All ayes.

Motion (Zurfluh/Hess) to approve Extraterritorial Certified Survey Map in the Town of Saratoga – All of Lot 1 of Wood County Certified Survey Map #8478, located in part of the SW ¼ of SE ¼ of Section 5, Township 21 North, Range 6 East – Owner: Mark Ferkey. Motion carried. All ayes.

Ben Martinson distributed correspondence received from Janet Smith, Real Estate Administrator of Heartland Affordable Housing, regarding Ripple Creek Apartments. She will be asked to attend the June committee meeting to speak regarding her proposal.

**Clerk-Treasurer Report:**

Motion (Zurfluh/Flugaur) to approve a Temporary Class “B” Beer License for Port Edwards Firefighters Athletic Association Inc. for one event June 13, 2025 at 3:00 pm through June 14, 2025 at 1:00 am. Motion carried. All ayes.

Motion (Zurfluh/Hess) to approve an Operator’s License for Jeffrey Abley (Port Edwards Firefighters Athletic Assoc.), valid through June 30, 2026. Motion carried. All ayes.

**Trustee comments:** None

Meeting adjourned at 7:42 p.m.

Minutes taken by Diane M. Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts Grubofski & Vruwink LLC-legal fees monthly retainer	1000.00
Ace Hardware-misc. supplies	280.71
Advance Janitorial Service & Supply-monthly statement	228.89
AgSource Coop Services-wastewater testing	864.50
Alliant Energy-monthly statements	3617.71
American Welding & Gas Inc-fire equipment	39.13
Andrea Weiland-police & fire comm 4/7 & 5/7 meetings	50.00
Applied Industrial Technologies-tools & supplies	7.87
ArborVantage Nursery LLC-trees (DNR grant)	10395.00
Aspirus Clinics Inc-fire health & fitness	319.50
Bey’s Welding LLC-stump removal (DNR grant)	500.00
Brooks Tractor Inc-street machinery	1387.33
Bruce Diggles-police & fire comm 4/7 meeting	25.00
Carol Hanneman-refundable shelter deposit	25.00
Cintas Corp-monthly statement	608.91
Clifton Larson Allen LLP-auditing services	8662.50
Core & Main LP-roads & streets	3890.92
David Mock-boot allowance	280.00
Diversified Benefit Services-health insurance deductible reimbursement	3064.42
Diversified Benefit Services-May health reimbursement	105.69
Energenecs Inc-water & wastewater outside services	422.40
General Distributing LLC-parks	164.00
Gerald Blum-police & fire comm 4/7 meeting	25.00
Insight FS-street machinery; small equipment; wells-pumping expense	3632.27
Intoximeters Inc-police miscellaneous expense	87.00
James Leiser-unused sick leave health insurance reimbursement	132.50
L & S Electric Inc-maintenance of wastewater equipment	1204.00
Leo Thomasgard-police & fire comm 4/7 & 5/7 meetings	50.00
Mark Brandt-boot allowance; work-related safety gear	380.00
Napa Auto Parts/Nekoosa-street machinery	116.97
Piggly Wiggly-fire meeting expense	79.84
Power Pac Inc-snow & ice control	307.13
Rapids Rental & Supply-parks	105.00
Scott Drew-unused sick leave health insurance reimbursement	2438.35
Scott Stewart-police & fire comm 4/7 & 5/7 meetings	50.00
Security Health Plan-monthly statement	29439.59
Solarus-monthly statement	1068.88
State of Wisconsin-April court report	734.60
The Dirks Group LLC-Microsoft 365 monthly charge	39.84
Tim Martin-police & fire comm 5/7 meeting	25.00
Tony Bastien-damage – fire call	144.31
Tractor Supply Credit Plan-fire truck expenses	329.99
Wis. Dept. of Justice-TIME – quarterly police computer charge	218.25
Wis. Valley Building Products-tools & supplies	166.65

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WM Corporate Services Inc-monthly statement	11793.25
Wood County IT Department-1 <sup>st</sup> quarter charges	135.27
Wood County Treasurer-April jail assessment	378.80
A-1 Services Wisconsin Rapids LLC-sidewalks	164.90
Aflac-monthly statement	217.78
Amazon Capital Services-parks	33.19
Amoco-monthly statement	1185.27
ArborVantage Tree Care LLC-trimming tree services	3035.00
BGA LLC-monthly building inspection	2000.00
Concentra Health Services Inc-DOT random testing for CDL	128.00
Diversified Benefit Services- health insurance deductible reimbursement	2408.42
Gannett Wisconsin LocalIQ-Board of Review notice	148.20
Karen Thiel-Board of Review meeting & training	50.00
Lonn Radtke-unused sick leave health insurance reimbursement	336.32
Marco Technologies LLC-monthly copier contract & usage	48.98
Martinson Trucking & Excavating LLC-road base	3243.37
Nekoosa Port Edwards State Bank-monthly direct deposit fee	50.00
Principal Life Insurance Company-monthly premium	58.44
Scott Drew-unused sick leave health insurance reimbursement	2438.35
Town of Saratoga-Townline Road plowing charges	425.00
Verizon-monthly statement	439.83
Water Works & Lighting Commission-water test	60.00
We Energies-monthly statement	1013.51
Western Wis. Waterworks Professionals-meeting fees (2)	50.00
Wis. Dept. of Natural Resources-annual wastewater & groundwater fees	722.23
Wis. Dept. of Natural Resources-2025 water use fees	125.00
BDT Inc-tools & supplies	78.46
Bowmar Appraisal Inc-payment on assessor contract	3425.00
Bruce Diggles-Zoning Board of Appeals meeting 5/21	25.00
Chemtrade Chemicals US LLC-chemicals (wastewater)	6997.43
Core & Main LP-maintenance of pumping plant	197.47
Crockett Septic LLC-wastewater outside services	3100.00
Delta Dental of Wisconsin-monthly premium	1795.97
Diversified Benefit Services-health insurance deductible reimbursement	144.63
Erik Mock-boot allowance	40.00
Gerald Blum-Zoning Board of Appeals meeting 5/21	25.00
Josiah Mertes-police conference expenses	796.76
Leo Thomasgard-Zoning Board of Appeals meeting 5/21	25.00
Lisa Miller-Zoning Board of Appeals meeting 5/21	25.00
Rent-A-Flash – street sign	28.24
Rob O'Connor-Zoning Board of Appeals meeting 5/21	25.00
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00

**Wages & Salaries – May wages****69095.19****The following Water Utility Bills were approved for payment:**

AgSource Coop Services-testing	319.50
Alliant Energy-monthly statement	2826.56
Badger Meter Inc-maintenance of meters	21.84
Mailboxes & Parcel Depot-testing	14.69
WI State Lab of Hygiene-testing	31.00

**Building Permits:**

Miller Roofing/Alex Kuhn-new roof house & garage

Angela Regalia-shed

Brian Delaney-replace shingles on roof

Ronald Nelson-fence

Cliff & Karen Isaacson-fence

Ridge Top Exteriors/Diane Styka-four window wraps, install kick out diverter, install storm door on rear porch, extend downspout from upper roof into lower gutter

Ridge Top Exteriors/Tim Hellner-replace house roof and detached garage roof

Wilson Construction/Amy Kniprath-roofing & siding

**Electrical Permits & HVAC Permits:****Plumbing Permits:**

Josiah Voss-sprinkler meter

RJ Rasmussen Plumbing & Heating/Amy Jo Kniprath-sewer lateral maintenance

**HVAC Permits:****Excavation Permits:**

We Energies-gas service replacements on Ver Bunker (Brentwood Dr-5<sup>th</sup> St)

Intercon-install 260'1" PE service & 425 meter (211 Wisconsin River Dr)

**Zoning Permits:** None