

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning,
Property & Legislative

DATE: February 26, 2025

TO: BETSY MANCL

cc: JOSEPH ZURFLUH
RICK HESS
SCOTT DREW

ERIK SAYLOR
NICK FLUGAUR
DUSTIN LEASE

ERIC HUMMEL
LONN RADTKE
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: B. Mancl, R. Hess, E. Hummel (TEAM), E. Saylor and Ben Martinson

Absent:

Citizens:

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order at 6:00 p.m.
2. ***Roll Call:*** As noted above.
3. ***Approve the Agenda:*** **MOTION** (Saylor/Hess) to approve the agenda. All ayes.
4. ***Approve the minutes of previous month's meeting:*** **MOTION** (Saylor/Hess) to approve minutes of the January 22, 2025 meeting. All ayes.
5. ***Public comments on agenda items:*** None.
6. ***Committee Chairman's comments:*** None.
7. ***Update and possible action on DMI:*** Cannot find bond at the Village level or at Attorney Abst's office. Reviewed the proceedings of the DMI Ad Hoc committee meeting held on February 25, 2025.
8. ***Update and possible action on property at 160 Market Avenue:*** Contact made with the property manager. Attorney Abst to come to next meeting if raze order is wanted. Consensus in going to next level.

9. ***Update and possible action on CyberOne TIF loan:*** Willing to do a \$10,000.00 payment. They did drop off a \$1,550.00 payment for February. 60 days to come up with a payment plan in writing.
10. ***Discussion and possible action on creating a Quiet Zone Ordinance (regarding train horns in the Village):*** Discussed the possibility of creating a Quiet Zone ordinance. After looking at the regulations, the Village would have to upgrade all the crossings at a significant cost to the Village. Even after we do that there is no guarantee that the federal government would grant the request. No action taken.
11. ***Discussion and possible action on Facilities Use Agreement:*** Discussion on Facility Use Agreement draft #1. Tabled until March meeting to discuss with Attorney Abst.
12. ***Discussion and possible motion to add Facilities Use Agreement language to Chapter 12 – Licenses and Permits, Section 12.15 of the Village Ordinances to read “The renting organization is responsible for signing the agreement for the use of Village property for any fundraising events to be updated yearly.”:*** Tabled until March meeting to discuss with Attorney Abst.
13. ***Discussion and possible motion to add Facilities Use Agreement language to Chapter 5 – Fire Department, Section 5.13 Activities Organization and Fundraising of the Village Ordinances to read “The organization is responsible for signing the Facilities Use Agreement for use of the Village property for their fundraising events.”:*** Tabled until March meeting to discuss with Attorney Abst.
14. ***Discussion and possible motion to change wording of current Village Employee Retirement Plaque Board resolution date May, 11 1988 to read “ To present a plaque or \$50.00 gift card to any employee upon retirement who has been employed by the Village for five (5) or more years.”*** If passed, updated resolution to be included in the Village Labor Policy handout.: Discussion about retirement plaque after five (5) years. Employee recognition is important. Trustee Saylor suggested leaving the policy at 10 years but add a \$50.00 gift card option. **MOTION** (Hess/Hummel) to modify resolution dated May 11, 1988 to “Present a plaque or \$50.00 gift card to any employee upon retirement who has been employed by the Village for 10 or more years. Motion passed. All ayes.
15. ***Discuss old business:*** None.
16. ***Discuss new business:*** Adding ordinance to include allowing chickens in the Village. Will be added to the next agenda.
17. ***Correspondence received:*** None.

18. *Future Agenda Items:* Updates on DMI, 160 Market Avenue, CyberOne, facilities use agreement and chicken ordinance.

19. *Next meeting date:* March 19, 2025 @ 4:30 pm

20. *Adjourn:* 7:05 pm.

Rick Hess – Chairman
Minutes taken by Betsy Mancl