

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Planning,  
Property & Legislative

DATE: January 22, 2025

TO: BETSY MANCL

cc: JOSEPH ZURFLUH  
RICK HESS  
SCOTT DREW

ERIK SAYLOR  
NICK FLUGAUR  
DUSTIN LEASE

ERIC HUMMEL  
LONN RADTKE  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: B. Mancl, R. Hess (TEAM), E. Hummel, L. Radtke and Ben Martinson

Absent: E. Saylor

Citizens: N. Flugaur

**Subjects Discussed, Action Taken, and Board Action Required:**

- 1. *Call to order:*** Meeting called to order at 5:30 p.m.
- 2. *Roll Call:*** As noted above.
- 3. *Approve the Agenda:*** **MOTION** (Radtke/Hummel) to approve the agenda. All ayes.
- 4. *Approve the minutes of previous month's meeting:*** **MOTION** (Radtke/Hummel) to approve minutes of the November 20, 2024 meeting. All ayes.
- 5. *Public comments on agenda items:*** None.
- 6. *Committee Chairman's comments:*** None.
- 7. *Update on sale of DMI:*** Timeline established in motion made August 13, 2024 has expired. No response from DMI. Mr. Martinson tries multiple times a week. Scott from Jewell is surveying DMI property for zoning purposes to change it from M1 to PUD for future use. Trustee Radtke would like to keep an open dialogue with them.
- 8. *Update on property at 160 Market Avenue:*** Contact with the property owner. They indicated that they are trying to find a local contractor. Ordinance tickets have been issued weekly amounting to \$13,000.00 to date.

- 9. Update on CyberOne TIF loan:** B. Martinson spoke with Robb Sigler at Nekoosa Port Edwards State Bank for financial information. Balance to date is \$134,850.00. They are \$37,200.00 behind in payments. Attorney Abst has given recommendations. B. Martinson will work with CyberOne over the next month. Recommendation given to B. Martinson is to be more aggressive with conversations over the next month. Then it will go to the attorney.
- 10. Discussion and possible motion on Facilities Use Agreement:** MOTION (Radtke/Hummel) that the agreements be signed in January for the upcoming year. Motion carried. All aye. Insurance company did not recommend additional insurance.
- 11. Discussion and possible motion on updating Village ordinance on Facility Use Agreement:** MOTION (Radtke/Hess) to add the Facilities Use Agreement to Chapters 5 & 12. Motion carried. All aye.
- 12. Discussion and possible motion on retirement plaque or gift card for full time employees:** MOTION (Radtke/Hess) to change the policy from requiring a full time employee to be here for 10 years to qualify for the plaque/gift card to now requiring only five years of employment to qualify. Motion carried. All ayes.
- 13. Discussion and possible motion on Village Board members receiving a plaque:** No motion made.
- 14. Update on Fire Department retirement program:** The committee was updated.
- 15. Discuss old business:** Strategy with legislators.
- 16. Discuss new business:**
- 17. Correspondence received:**
- 18. Future Agenda Items:** Updates on DMI, 160 Market Avenue, CyberOne and legislative contact.
- 19. Next meeting date:** February 26, 2025 @ 6:00 pm
- 20. Adjourn:** 7:03pm.

Rick Hess – Chairman  
Minutes taken by Betsy Mancl