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The Village Board meeting was held at the Marshall Buehler Center and also set up as a Microsoft Teams meeting.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

**Present:** President Mancl, Trustees Flugaur, Hess, Hummel, Radtke & Zurfluh

**Absent:** Trustee Saylor

**Also Present:** B. Abbott, D. Lease, S. Stewart (remote), B. Martinson, D. Tremmel

**Citizens:** J. Mancl, T. Schulz, T. Schultz, H. Abley, J. Abley, M. Koehler, M. Borre, B. Luebke, J. Janssen, N. Dassow

Motion (Hummel/Radtke) to approve the Consent Agenda (meeting minutes from December 4, 2024 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** None

**President's Report:** There was a swearing in ceremony for two new members of the Fire Department, along with four promotions. The members took an Oath and badges were pinned on by family members or friends. President Mancl stated that she took her Oath earlier today and is taking classes as a First Responder with the Fire Department.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** Review of minutes.

**Public Works:** No meeting held.

**Parks & Recreation:** No meeting held.

**Public Safety:** No meeting held.

**Planning, Legislative & Property:** No meeting held.

**Finance, Human Resources & IT:** Review of minutes.

Motion (Radtke/Hummel) to offer Chief Abbott \$77,000.00 starting February 2, 2025, and after a 6 month review by FHRIT Committee in late July to adjust wages to \$80,000.00. Motion carried. All ayes.

Motion (Radtke/Flugaur) to award the full-time employees a \$50.00 Chamber gift certificate as a safety award for only one lost time incident in the past 28 years. This is a budgeted item. Motion carried. All ayes.

Motion (Radtke/Zurfluh) to approve Length of Service Award (LOSA) payment for 2024 qualifying firefighters in the amount of \$300.91 per firefighter and the annual corresponding maintenance fee. This is a budgeted item. Motion carried 5-0 (Mancl – abstain).

**Unfinished Business:** None

**New Business:** Trustee Hummel asked for a committee of the whole meeting to hear concerns from residents from the boundary agreement area for clarification on the services the Village is to provide. Trustee Zurfluh recommended that an ad hoc committee be formed. Trustee Radtke stated that he believes the residents may have been misled when they bought the property regarding the boundary agreement, HOA, etc. Trustee Hess said he would prefer a committee of the whole so each board member can hear the concerns and receive all the information. Trustee Zurfluh stated that the ad hoc committee would gather information and eventually report to the entire Board. It was decided by President Mancl that an ad hoc committee would be formed.

**Village Administrator Report:**

Motion (Hess/Radtke) to approve extraterritorial survey map for Douglas Pagel, being all of NW ¼ of NE ¼ of Section 28, Township 22 North, Range 5 East, Town of Seneca, Wood County, Wisconsin. Motion carried. All ayes.

Motion (Radtke/Flugaur) to approve extraterritorial survey map for Andrew & Traci Pronga, being Lot 45 Forest Ridge Estates and Lot 3 of CSM 5056, being part of NE ¼ of SE ¼ of Section 33, Township 22 North, Range 6 East, Town of Grand Rapids, Wood County, Wisconsin. Motion carried. All ayes.

**Clerk-Treasurer Report:**

Motion (Zurfluh/Radtke) to approve a Temporary Class "B" beer license for the Port Edwards Lions Club for a fisheree to be held at Nepco Lake Park for one day only January 25, 2025. Motion carried. All ayes.

**Trustee comments:** None

Meeting adjourned at 7:54 p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Mid-State Technical College-January settlement	47494.37
Port Edwards Schools-January settlement	668254.98
Wood County Treasurer-January settlement	326642.52
Abts Grubofski & Vruwink LLC-legal fees monthly retainer	1000.00
Ace Hardware-misc. supplies	39.96
Advance Janitorial Service & Supply-monthly statement	224.40
Alliant Energy-monthly statements	3369.06
American Welding & Gas-fire health & welfare	78.32
Barbara Skibba-refundable shelter deposit	25.00
Carmen Cleary-refundable shelter deposit	25.00
Cintas Corp-monthly statement	608.87
Compass Minerals America-snow & ice control	9302.51
Cynthia Agacki-refund for tax overpayment	43.51
David Lemke-refund for tax overpayment	70.70
Dean Larsen-refund for tax overpayment	25.43
Diane Rosenthal-refund for tax overpayment	33.34
Earth Inc-2 <sup>nd</sup> St project Ver Bunker to Monroe (TIF)	26258.32
Eric & Tonya Callahan-refund for tax overpayment	39.38
Gary & Ruth Larsen-refund for tax overpayment	27.42
Heart of Wisconsin Chamber of Commerce-2025 membership dues	473.50
Heather Crawford-refund for tax overpayment	35.31
Hotsy Cleaning Systems Inc-tools & supplies	587.00
James Leiser-unused sick leave health insurance reimbursement	132.50
Jeff O'Connor-refund for tax overpayment	26.00
Jeffrey Endisch-refund for tax overpayment	34.49
Kim Holcomb-petty cash	30.70
League of Wis. Municipalities-2025 league dues	933.47
Lonn Radtke-unused sick leave health insurance reimbursement	315.90
Melora Cumberland-refund for tax overpayment	32.72
Michael & Diane Podawiltz-refund for tax overpayment	43.47
Michael Slott-refund for tax overpayment	35.29
Municipal Property Insurance Company-2025 premium	27962.00
Port Edwards Water Utility-quarterly bills	2345.31
Port Edwards Water Utility-clear utility bills added to tax statements	1863.76
Port Edwards Water Utility-10% penalty utility bills to tax bills	186.38
Praxis Consulting-2025 quick court clerk maint.	1100.00
Quill LLC-misc supplies	259.56
Rachel Krause-refund for tax overpayment	34.64
Robert & Jessica Fine-refund for tax overpayment	46.14

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Ronald & Sara Nelson-refund for tax overpayment	23.43
Scott & Julie Drew-refund for tax overpayment	53.67
Solarus-monthly statement	1091.89
State of Wisconsin-December court report	96.05
Tammy Barstow-refund for tax overpayment	42.28
The Dirks Group LLC-January Microsoft 365	36.30
Theresa Schraeder-refund for tax overpayment	49.22
Todd Anunson-refund for tax overpayment	46.77
Truck Equipment Inc-snow & ice control	335.20
VFIS/Glatfelter Specialty Benefits-annual LOSA contribution and admin fee	2725.46
Wis. Municipal Clerks Assoc-2025 annual membership dues	65.00
Wood County Clerk-dog licenses	8.00
Wood County Treasurer-December jail assessment	20.00
Workhorse Software Services Inc-2025 support	4350.00
Heart of Wisconsin Chamber of Commerce-2024 safety awards/gift certificates	600.00
Aflac-monthly statement	217.78
AgSource Coop Services-water testing	202.00
AgSource Coop Services-wastewater testing	1328.00
Airgas USA LLC-tools & supplies	62.80
Alan Lindermuth-refund for tax overpayment	34.67
Alliant Energy-street lighting; shelter house	3136.71
American Asphalt of Wisconsin-Hwy 54/73 intersection project (Legacy)	44255.78
Amoco-monthly statement	1229.60
ArborVantage Tree Care LLC-removal of trees	2225.00
Aspirus Clinics Inc-firefighter physical/test	171.00
BGA LLC-February building inspection services	2000.00
Bound Tree Medical LLC-first responder supplies	2696.72
Brandon Abbott-Wis Chiefs of Police new member fee	150.00
Carquest Auto Parts-street machinery	26.63
CC Graphics LLC-police clothing	145.00
Complete Office of Wisconsin-ink cartridges	935.53
Core & Main LP-maintenance of pumping plant; maintenance of hydrants	1617.00
Crockett Septic LLC-maintenance of mains	350.00
David Mock-CDL license renewal	75.48
Diggers Hotline Inc-maintenance of mains	11.20
Dinges Fire Company-fire equipment	134.84
Diversified Benefit Services-health insurance deductible reimbursement	767.08
Diversified Benefit Services-January health reimbursement; annual fee	222.07
Dustin Lease-reimbursement for fire equipment purchase at Harbor Freight	57.38
Golden West Industrial Supply-fire equipment	1174.09
H&H Industries Inc-municipal garage	270.15
H&S Protection Systems Inc-fire monthly security charges	302.00
Insight FS-street machinery; small equipment	1241.57
Jefferson Fire & Safety Inc-fire clothing/badges	390.00
Jefferson Fire & Safety Inc-fire dept. capital outlay (2024)	984.60
Jefferson Fire & Safety Inc-fire dept. capital outlay (2025)	5384.90
Kenneth Murray-work related safety gear	100.00
Marco Technologies LLC-copier contract & usage	41.77
Matthew Passineau-refund for tax overpayment	34.52
Michael & Gail Thompson-refund for tax overpayment	118.65
Mid-State Technical College-fire training	754.25
Mid-State Technical College-first responder training	546.00
Mid-State Technical College-Office – PILT distribution	59.95
Napa Auto Parts/Nekoosa-misc supplies	491.00
National Fire Protection Association-fire dept dues	225.00
Nekoosa Port Edwards State Bank-monthly direct deposit fee	50.00
Patrick Norby-refund for tax overpayment	51.84

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Port Edwards Schools-PILT distribution	843.50
Principal Life Insurance Company-February premium	58.44
Security Health Plan-monthly statement	31728.61
Shawn & Jade Biedenbender-refund for tax overpayment	76.65
South Wood County Humane Society-2025 contract	1500.00
South Wood County Humane Society-Dec 2024 services (1 drop off)	71.00
Spectrum Insurance Group LLC-insurance premiums	64533.00
Truxcessorize Inc-snow & ice control	550.00
Verizon Wireless-monthly statement	387.24
We Energies-monthly statement	3612.39
WI Department of Transportation-State Hwy 54/73 road project utilities	4871.10
WinSupply Wisconsin Rapids WI-maintenance of water utility equipment	231.77
Wis. Dept. of Administration-monthly web site hosting	65.00
Wis. Dept. of Justice-police background checks	14.00
Wis. Dept. of Justice-TIME – police computer system	218.25
Wis. Municipal Court Clerks Assoc-2025 Court Clerk dues	55.00
Wis. Municipal Judges Assoc-2025 dues	150.00
WM Corporate Services Inc-monthly statement	11605.28
Wood County Fire Chief's Assoc-2025 dues	363.00
Wood County Treasurer-PILT distribution	412.31
Zarnoth Brush Works-street machinery	905.00
Amazon Capital Services-tools & supplies	31.98
City of Wisconsin Rapids-1 <sup>st</sup> half ambulance service	21787.50
Core & Main LP-maintenance of pumping plant & mains	560.98
Crescent Electric Supply Co-maintenance of wastewater equipment	79.21
Delta Dental of Wisconsin-monthly premium for dental & vision	1596.36
Diggers Hotline Inc-maintenance of mains	739.50
Diversified Benefit Services-health insurance deductible reimbursement	969.88
Diversified Benefit Services-health insurance deductible reimbursement	609.98
E-Con Electric Inc-annual generator maintenance municipal garage	375.00
Health Special Risk Inc-annual premium for firefighters' disability policy	1108.00
James Leiser-unused sick leave health insurance reimbursement	132.50
MSA Professional Services Inc-STH 54/73 intersection (Legacy grant)	640.00
Port Auto Service Inc-parks truck	640.89
Precision Grading & Utilities Inc-water main break at Washington & 3 <sup>rd</sup>	3211.00
Team Matthews Tire Center-small equipment	31.64
Williams Plumbing & Heating-maintenance of meters	142.25
Wood County Register of Deeds-recording fees for easements (Legacy grant)	120.00

**Wages & Salaries – January wages****67884.92****The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2262.99
Badger Meter Inc-maintenance of meters	20.86
Insight FS-maint. of pumping plant	1744.33
Mailboxes & Parcel Depot-testing	15.68
WI State Lab of Hygiene-testing	29.00

**Building Permits:**

Schulz Construction LLC/Mike &amp; Denise LaRue-new construction

**Electrical Permits & HVAC Permits:**

MH Electric/Kevin Keith-dual 100A panel change  
Main Electric/Mike & Denise LaRue-new construction

**Plumbing Permits:**

A&J Plumbing/Mike & Denise LaRue-new construction

**HVAC Permits:**

Guelzow Heating & Air Conditioning LLC/Mike & Denise LaRue-new construction

**Excavation Permits:** None

**Zoning Permits:** None