

The Public Hearing was held at the Marshall Buehler Center and also set up as a Microsoft Teams meeting.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Public Hearing on the 2025 Budget was called to order by President Mancl at 7:00 p.m. at the Marshall Buehler Center.

**Present:** President Mancl, Trustees Flugaur, Hess, Hummel, Radtke, Saylor & Zurfluh

**Absent:** None

**Also Present:** B. Abbott, D. Lease, D. Gau, B. Martinson and D. Tremmel

**Citizens:** Cary Smith, Paul Tranel

Ben Martinson presented a summary of the proposed 2025 budget.

There were no questions or discussion regarding the proposed budget.

The Public Hearing was closed at 7:02 p.m.

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The Village Board meeting was called to order by President Mancl at 7:02 p.m.

**Present:** President Mancl, Trustees Flugaur, Hess, Hummel, Radtke, Saylor & Zurfluh

**Absent:** None

**Also Present:** B. Abbott, D. Lease, D. Gau, B. Martinson, D. Tremmel

**Citizens:** Cary Smith, Paul Tranel

Motion (Radtke/Hess) to approve the Consent Agenda (meeting minutes from November 13, 2024 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** None

**President's Report:** President Mancl thanked Duane Gau for his service to the Village for the past 1 ½ years, as well as his previous time with the Village.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** Review of minutes.

**Public Works:** Review of minutes.

Motion (Saylor/Radtke) to approve the proposed Water Utility budget. Motion carried. All ayes.

Motion (Saylor/Radtke) to approve the proposed Wastewater Utility budget, including a 2% rate increase effective January 1, 2025. Motion carried. All ayes.

Motion (Saylor/Radtke) to approve Resolution 2024-07 Repealing and Replacing the Official Fee Schedule of the Village of Port Edwards and Increasing the Sewer Utility by 2%. Motion carried. All ayes.

**Parks & Recreation:** No meeting held.

Trustee Hummel reminded everyone of the tree lighting ceremony scheduled for Sunday, December 8<sup>th</sup> from 3:00 p.m. to 5:30 p.m.

**Public Safety:** Review of minutes.

**Planning, Legislative, Property & Information Technology:** Review of minutes.

**Finance & Human Resources:** No meeting held.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:**

Motion (Mancl/Hummel) to approve Wood County Certified Survey Map along Forest Trail – Owner: John Baltz. Motion carried. All ayes.

Motion (Radtke/Hummel) to approve Wood County Certified Survey Map along Forest Trail – Owner: Karen Cooper-Shaw. Motion carried. All ayes.

Ben Martinson thanked Duane Gau for his time and efforts with the Village. He also thanked the Clerk, Police Chief and Fire Chief for their cooperation and work in preparing the budget.

Duane Gau thanked the Board, staff and citizens of Port Edwards for making him feel very welcomed. He stated that Port Edwards is a good community; he enjoyed his time here and wishes the best for the Village.

**Clerk-Treasurer Report:**

Motion (Radtke/Mancl) to approve the 2025 Village Budget and set the levy as recommended at the public hearing. Motion carried. All ayes.

Motion (Mancl/Radtke) to authorize the Clerk to pay the bills for the remainder of the 2024 year. Motion carried. All ayes.

Motion (Flugaur/Hess) to approve a Temporary Class “B” Beer License for Port Edwards Firefighters Athletic Association Inc for one event (Wild Game Feed) to be held December 14, 2024, from 4:30 p.m. through 11:00 p.m.

The above motion was amended as follows:

Amended Motion (Zurfluh/Hummel) to approve a Temporary Class “B” Beer License for Port Edwards Firefighters Athletic Association Inc for one event (Wild Game Feed) to be held December 14, 2024, from 4:30 p.m. through 11:00 p.m. pending an agreement between the Village and the Athletic Association. Motion carried 5-2 (Radtke – no; Saylor – no)

**Trustee comments:** Trustee Saylor expressed his frustration with the Board for shifting its expectations regarding the fire department policies and procedures after a change in leadership personnel at the department.

Trustee Radtke thanked Duane Gau for his service to the community.

Meeting adjourned at **8:03** p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts, Grubofski & Vruwink LLC-monthly retainer	1000.00
Ace Hardware-misc. supplies	206.08
Advance Janitorial Service & Supply-monthly statement	224.40
Alliant Energy-monthly statements	6005.63
Amazon Capital Services-parks; wastewater supplies	119.90
April Hafermann-refundable shelter deposit	25.00
Ben Martinson-reimbursement for purchase from Positive Promotions	212.95
Brady Reiman-work related safety gear	100.00
Bytec Resource Management-wastewater outside services	11272.50
Carlos Contrares-refundable shelter deposit	25.00
Cash-tax drawer change	2000.00
Chuck Schauer-refundable shelter deposit	25.00

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Cintas Corp-monthly statement	749.25
Creative Designs-fire dept shirts, caps, embroidering	112.98
Diversified Benefit Services Inc-December health reimbursement arrangement	100.00
Doorworks Incorporated-municipal garage	170.00
Gary Brost-refundable shelter deposit	25.00
Insight FS-small equipment	123.00
James Leiser-unused sick leave health insurance reimbursement	183.08
MSA Professional Services Inc-bike path and Hwy 54/73 crossing (Legacy)	7462.14
National Hose Testing Specialties Inc-2024 ladder testing	712.00
Nekoosa Fire Department-1/2 fit rental from MacQueen	200.00
Postmaster/US Postal Service-water bill stamps; postage stamps	730.00
Quill LLC-misc supplies	68.97
Solarus-monthly statement	1499.50
State of Wisconsin-November court report	56.80
Town of Grand Rapids-1/2 street lighting Sampson St	13.50
USA Blue Book-wastewater/chemicals	1042.38
Vandewalle & Associates-monthly statement (TIF services)	427.50
Wood County Treasurer-November jail assessment	20.00
Wood County Treasurer-2 boxes of tax statement envelopes	82.00
Aflac-monthly statement	217.78
Ag Source Coop Services-testing (water utility)	204.50
Ag Source Coop Services-testing (wastewater)	1051.00
Amoco-monthly statement	910.35
Aspirus Clinics Inc-firefighter test	171.00
ComfortAire Heating Cooling Plumbing-work on municipal garage furnace	379.00
Diane Tremmel-mileage	80.40
Diggers Hotline Inc-maintenance of mains	24.00
Diversified Benefit Services Inc-health insurance deductible reimbursement	143.09
Diversified Benefit Services Inc-health insurance deductible reimbursement	110.21
Duane Gau Municipal Services-administrator expense	455.00
Gannett Wisconsin LocalIQ-budget notice; spring election notice	158.71
Jason Leverance-DOT physical for CDL	100.00
Kim Holcomb-mileage; reimbursement for water utility office supplies	97.30
Mailboxes & Parcel Depot-testing (water utility)	14.69
Marco Technologies LLC-copier monthly contract & usage	90.49
Napa Auto Parts/Nekoosa-misc. supplies	628.90
Pomp's Tire Service Inc-street machinery	950.74
Quill LLC-tax forms; ink cartridge	96.98
Rent-A-Flash – street signs	140.00
Security Health Plan-monthly statement	31728.61
The Dirks Group LLC-Microsoft 365 for December	36.30
The Uniform Shoppe of Green Bay-policy duty gear	84.95
Truck Equipment Inc-street machinery	31.43
Verizon Wireless-monthly statement	387.26
Vortex Optics-policy duty gear	467.97
Wausau Chemical Corporation-chemicals (water utility)	9796.78
We Energies-monthly statement	1884.32
WI State Lab of Hygiene-testing (water utility)	29.00
Wis. Dept. of Administration-monthly website hosting	65.00
WM Corporate Services Inc-monthly statement	11605.28
Andrea Weiland-police & fire comm 11/12 & 13	25.00
Badgerland Window (Flags & Flagpoles)-donations/parks	905.00
Ben Martinson-boot allowance; work-related safety gear	285.68
Christopher Diggles-police & fire comm 11/12 & 13; 12/19	50.00
Delta Dental of Wisconsin-monthly statement	1596.36
Diversified Benefit Services-health insurance deductible reimbursement	393.00
Galls LLC-police clothing	65.98

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Gerald Blum-police & fire comm 11/12 & 13; 12/19	50.00
Jason Leverance-boot allowance	140.00
Leo Thomasgard-police & fire comm 11/12 & 13; 12/19	50.00
Nekoosa Port Edwards State Bank-December direct deposit fee	50.00
Port Auto Service LLC-water utility truck expense	500.45
Principal Life Insurance Company-January premium life insurance	58.44
Scott Stewart-police & fire comm 11/12 & 13; 12/19	50.00
USA Blue Book-chemicals	3054.06
Village of Port Edwards-misc expense (2024 garbage charge on tax bill error)	186.32
Wood County IT Department-new server; Veeam license renewal)	9142.32

**Wages & Salaries – December wages** **80790.97**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	1776.64
Badger Meter Inc-maintenance of meters	20.86
Joslin Concrete LLC-maintenance of mains (patches; curb & gutter repair)	2226.00

**Building Permits:**

- Stinson Services/Pat & Katie Von Feldt-remove and replace low slope roof membrane with new 0.60 Mil EPDM
- Ridge Top Exteriors/Elaine Ksionek-replacing house and garage roof
- Oakwood Exteriors/Nick Dassow-install metal roof
- Anderson Cabinet Co LLC/Laura Boone-replacement windows
- Ridge Top Exteriors/Lisa Torres-replace house roof and fascia
- Sons of Dick LLC-new siding (321 Market)
- Alterra Design Homes/Bussan-new home

**Electrical Permits & HVAC Permits:**

- Hometown Heating & Cooling; Power Plus/Bussan-new home

**Plumbing Permits:**

- Scott Fields-Tundraland/Scott Poisson-jetted bathtub and surround being replaced with a bathtub and surround, including the mixing valve and trap
- Advantage Plumbing & Heating/Bussan-new home

**Excavation Permits:**

- TAK Communications WI LLC-directional bore; place conduit and coax from existing riser pole to existing pedestal

**Zoning Permits:** None

- Alterra Design Homes/Bussan-new home