

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: October 3, 2024

TO: BETSY MANCL

CC: LONN RADTKE

ERIC HUMMEL

ERIK SAYLOR

SCOTT DREW

DUSTIN LEASE

JOSEPH ZURFLUH

NICK ABTS

BEN MARTINSON

RICK HESS

DUANE GAU

DIANE TREMMEL

Purpose of Meeting: Regular Monthly Meeting – Marshall Buehler Center

Attendance: L. Radtke, J. Zurfluh, B. Mancl

Absent: D. Tremmel

Also Present: B. Martinson and D. Gau

Citizens: E. Hummel (Zoom)

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to Order:** Meeting called to order by Chair Radtke at 4:30 p.m.
- Motion (Zurfluh/Radtke) to approve the agenda and September 5, 2024 minutes. Motion carried. All ayes.
- **Public Comments on Agenda Items:** None
- **Committee Chairman's Comments:** None
- MOTION (Radtke/Zurfluh) to approve the Administrator Coordinator position. Motion carried. All ayes. Trustee Zurfluh would like the Committee Chair, Village President and D. Gau, as an ad hoc, to do the quarterly review of the Administrator Coordinator and report to the FHRIT committee.
- **Update of Police Chief replacement timeline:** Application available October 1st – 31st. Interviews and background investigations November – December 15th. Start date of February 1, 2025.
- Motion (Radtke/Zurfluh) to approve the police chief job description with amendment to the last paragraph striking “at the discretion of the Chief of Police” and recommend \$72,000 to \$83,000 as the salary range.
- **Old Business:** Handing out budget sheets to work on and working on projection numbers for the last quarter. Trustee Zurfluh asked about who is next in line for DPW issues if Mr. Martinson is busy. The next senior DPW personnel would be in charge.

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- **New Business:** None.
- **Correspondence Received:** None.
- **Agenda Items for Next Meeting:** Budget discussion.
- Meeting adjourned at 4:43 p.m.

Lonn Radtke, Committee Chair

Minutes taken by Betsy Mancl