

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning,
Property & Legislative

DATE: July 31, 2024

TO: BETSY MANCL

cc: JOSEPH ZURFLUH
RICK HESS
SCOTT DREW

ERIK SAYLOR
TIARA GRUNDEN
BRIAN LUEBKE

JEN MOORE
LONN RADTKE
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: B. Mancl, T. Grunden, J. Moore, R. Hess, Ben Martinson, Office Abbott & Interim Admin
D. Gau

Citizens: Cary Smith

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order at 5:30 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the Agenda:*** **MOTION** (Moore/Grunden) to approve the agenda. All ayes.
4. ***Approve the minutes of previous month's meeting:*** **MOTION** (Moore/Grunden) to approve minutes of the June 19, 2024 meeting. All ayes.
5. ***Public comments on agenda items:*** None.
6. ***Committee Chairman's comments:*** Moore noted that this will be her last meeting as chairperson and thanked everyone for their patience and help as she led the committee.
7. ***Discussion on Disc Golf area:*** Using the notes that B Martinson prepared, Moore highlighted the maintenance and use of the disc golf area. Due to no sewer, water, storm sewer and portions being classified as wetlands, this area would be difficult to develop. No further action required.
8. ***Update on the Village Comprehensive Plan:*** Gau provided a proposal from North Central Wisconsin Regional Planning Commission to do the plan. The cost is \$7,500.00. Hess asked questions regarding the necessity of doing the plan. Gau responded that it is integral to

economic development and planning as well as grant applications. **ACTION:** Committee is requesting Gau gets a proposal from Wood County before making a decision.

9. ***Discussion and action on Ordinance 7.06 Parking Restrictions:*** Martinson presented. He noted that on May 12, 2020, the Village Board voted to update the ordinance and restrict parking on STH 54/73 once the highway project from this summer was completed. Wood County and the DOT also sent a letter stating parking should be allowed on a state highway. Signage is up and the ordinance (7.06) needs to reflect the changes. **MOTION** (Hess/Grunden) to approve the Chapter 7.06 modification to the Village ordinance as per the draft included in the packet. All ayes. Motion passes.
10. ***Discussion and possible action on MOU Therapy Dog:*** MOU provided by Gau and vetted by Atty. Abst. One item was identified for update by Officer Abbott. This will go back to Atty. Abst for review. Officer Abbott feels the rest of the MOU is acceptable and is in agreement with the language. **MOTION** (Grunden/Hess) to accept the MOU for the Therapy Dog with the proposed modifications subject to Nick's review. All ayes. Motion passes.
11. ***Discussion and possible action on DMI demolition permit:*** Last week, Vandewalle, DMI and Gau went through the demo permit. They went through some of the amendments of the Development Agreement to meet needs of the Village and DMI. There are also pieces that state demands we meet. Gau requests this is sent to the Village Board. Atty. Abst and Martinson will continue to monitor the process when Gau leaves the Village position. Grunden would like Atty. Abst to make sure the agreement is followed. Martinson explained that there is a 1.5 million dollar bond if the agreement is not followed. **MOTION** (Hess/Moore) to accept DMI Demolition permit contingent upon the conditions outlined for Board approval. Hess and Moore aye. Grunden nay. Motion passes.
12. ***Discussion and possible action on Wood County 2025 Economic Development grant:*** Gau put in the grant application. The County is very interested in moving the application forward as Wood County owns a portion of the building. DMI is the other owner. Wood County, DMI and the Village all should have a part in moving the process forward. After all initial conversations, DMI has expressed interest in participating in the process and helping with the cost of demo and development. However, DMI has not committed to a dollar amount. There has been some discussion with interested developers should the demolition occur. The grant is the first step in the process to demo. An ad hoc committee was recommended to come up with a plan and develop. Trustees feel that we can act to organize, facilitate and plan. Hess noted the YMCA should be kept abreast of developments due to the ongoing discussions on the YMCA property.
13. ***Discuss old business:*** None.

14. Discuss new business: Gau reached out to developers. The land by the ELC is of interest to a developer for mixed use residential.

15. Correspondence received: None.

16. Future Agenda Items:

- a. Update of Village Comprehensive Plan from Wood County
- b. Update on Demo permit
- c. Update on Wood County '25 Economic Development grant

17. Next meeting date: TBD

18. Adjourn: 6:30 pm.

Jen Moore – Chairman