

**ALEXANDER FIELD**  
**SOUTH WOOD COUNTY AIRPORT**  
MUNICIPALLY OWNED

**MEETING MINUTES**

**AIRPORT COMMISSIONERS:**

Matt Zacher, Mayor  
Jason Warren, Supervisor  
Joseph Zurfluh, Trustee  
Brad Hamilton, President

**MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

5/2/24

The South Wood County Airport Commission met on Thursday May 2, 2024 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Matt Zacher, Brad Hamilton, Jason Warren, and Joe Zurfluh. Also in attendance were Randy Gustafson, Dennis Polach, Paul Tranal, Tom Davis, Bill Menzel, Bill Clendenning, Hunter Geishart, Tom Becker, and Jeremy Sickler.

**1. Call to order:** The meeting was called to order at 8:00 AM.

**2. Election of Officers:** Commissioner Zurfluh nominated Commissioner Hamilton for Chairman. Nominations were closed with no other nominations. Unanimous vote was cast in favor of the nomination. Commissioner Zurfluh nominated Commissioner Zacher for Vice-Chairman. Nominations were closed with no other nominations. Unanimous vote was cast in favor of the nomination.

**3. Approval of previous month's minutes (4-4-23):**

Motion by Commissioner Zurfluh, 2nd by Commissioner Warren to approve the minutes as presented. Motion carried.

**4. Airport Manager's Report:**

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. Sickler reported that the WIBOA chose SEH as the consultant for that project. Contract negotiations will take place next. Sickler also reported that fuel sales for the month of April were nearly double April 2023 figures and year over year fuel sales are up 86%

Sickler reported that hangar security was significantly completed and a few small items still needed to be addressed before access cards would be issued and locks activated.

Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

**5. New Business**

a. Discuss and consider action regarding summer help employee wage: Sickler proposed raising airport summer help employee pay to match COWR DPW employees at \$14.50/hr and noted that the rate was consistent with member municipalities. The approved 2024 budget includes enough money to pay the employee for up to 530 hours at that rate. No action was taken. The next step will be approval by the COWR HR Committee.

a. Discuss and consider action regarding hangar access: Sickler asked for affirmation from the Commission who should be issued a card for access to the new Commission hangar once security is activated. No action was taken.

## **6. Review of Financial Statements**

Sickler presented the financial statements for the month of April 2024. Discussion ensued. Motion by Commissioner Zurfluh, second by Commissioner Hamilton to approve the financial statements as presented. Motion carried.

## **7. Future agenda items:**

2025 NFL Draft potential impacts.

**8. Public Comment:** The EAA Chapter attendees announced their upcoming events including: Young Eagles May 18, pancake breakfast June 22, and Lincoln High School student day June 24.

**9. Correspondence received:** None

## **10. Set next meeting date:**

Thursday June 6, 2024 at 8:00 AM.

## **11. Adjourn:**

Motion made by Commissioner Zacher, 2<sup>nd</sup> by Commissioner Hamilton to adjourn at 08:58 AM. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Hamilton*