

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: July 2, 2024

TO: BETSY MANCL

CC: LONN RADTKE

TIARA GRUNDEN

JOSEPH ZURFLUH

RICK HESS

JENNIFER MOORE

ERIK SAYLOR

NICK ABTS

DUANE GAU

SCOTT DREW

DUSTIN LEASE

BEN MARTINSON

DIANE TREMMEL

Purpose of Meeting: Regular Monthly Meeting – Marshall Buehler Center

Attendance: L. Radtke, T. Grunden, J. Zurfluh, B. Mancl

Absent: None

Also Present: D. Gau, D. Tremmel

Citizens: Cary Smith, Eric Hummel, Scott Harrington and Scott Heacock of Vandewalle & Associates (via ZOOM)

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to Order:** Meeting called to order by Chair Radtke at 5:00 p.m.
 - Motion (Zurfluh/Grunden) to approve the agenda and June 6, 2024 minutes. Motion carried. All ayes.
 - **Public Comments on Agenda Items:** None
 - **Committee Chairman's Comments:** None
 - Motion (Zurfluh/Grunden) to approve the monthly bills, journal entries for the previous month and financial reports. Motion carried. All ayes.
 - Interim Administrator Gau stated that he, Scott Harrington and Scott Heacock have been working with DMI on obtaining a demolition permit. Scott Harrington gave an update of matters concerning the DMI property beginning in 2013 to present. He stated that the Village ordinances have been updated since 2013 when DMI obtained a demolition permit from the Village. The ordinance has been narrowed in scope and better protects the interests of the Village. The ordinance lists a set of conditions that DMI must meet before a permit will be granted by the Village, including presenting a development agreement for the property. A portion of the administration building is owned by DMI and part is owned by Wood County. Mr. Harrington stated that DMI is willing to work with the County and the Village on their portion of the building. At this time, DMI has submitted an application for a permit, but additional documentation is required, which would be included as conditions for granting the permit. The Village would have more latitude to force performance and would have the ability to pull the permit if the conditions are not met. It would be costly to DMI if the permit is pulled. DMI will also be required to obtain state and federal permits, as well as a bond.
- Motion (Radtke/Grunden) to approve granting DMI a demolition permit providing they meet the conditions set forth. Motion carried. All ayes.

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- Interim Administrator Gau stated that he is finishing up the employee evaluations. He is giving the department heads until the end of July to complete the evaluations for the employees in their department.
- There was discussion regarding the Administrator position. It was decided that this should be brought to the Board for discussion to get every board member's thoughts. A Committee of the Whole will be scheduled for further discussion.
- **Old Business:** None
- **New Business:** None
- **Agenda Items for Next Meeting:** Monthly bills, journal entries and reports; review 6-month 2024 budget expenditures; set schedule for 2025 budget; review IT proposal; discussion on use of Vandewalle's services and the cost to the Village.
- Meeting adjourned at 5:55 p.m.

Lonn Radtke, Committee Chair