

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning,
Legislative, Property,
Information Technology

DATE: June 19, 2024

TO: BETSY MANCL

cc: JOSEPH ZURFLUH
RICK HESS
SCOTT DREW

ERIK SAYLOR
TIARA GRUNDEN
BRIAN LUEBKE

JEN MOORE
LONN RADTKE
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: B. Mancl, T. Grunden, J. Moore, R. Hess, & Interim Admin D. Gau
Citizens: E. Hummel

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order at 5:30 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the Agenda:*** **MOTION** (Moore/Grunden) to approve the agenda. All ayes.
4. ***Approve the minutes of previous month's meeting:*** **MOTION** (Moore/Grunden) to approve minutes of the May 21, 2024 meeting. All ayes.
5. ***Public comments on agenda items:*** E. Hummel chatted about agenda item #9, the Village Comprehensive Plan. He is thrilled it is on the agenda. He would like the Nepco Lake population to be a part of the Comprehensive Plan and a vital part of Port Edwards. He feels Nepco Lake can be a part of residential growth and we need to proactively look at these opportunities. He had questions about revenue sharing in the last comprehensive plan.
6. ***Committee Chairman's comments:*** None
7. ***Updates on previously discussed properties:***
 - a) **2nd Street property** – The property has been sold and the garage is scheduled to be moved. Citations have been forgiven.

- b) **160 Market Avenue** – Citations have been given. One has been paid and owners have said they are working on scheduling repairs on the building. Hoping improvements will be made by 7/15 or other steps will be taken as needed.
- c) **Mission Coffee location** – No major updates. We are waiting to hear back on the grant which should occur in August. Mission Coffee is running a 5K. Martinson is working out details with Mission Coffee.

8. Discussion on Village land and development: Gau talked about three properties. The first is on 6th Street Parcel #2700030F. There are no utilities there making it unattractive to developers. Gau is speaking with one individual about possibilities. He will update after more discussion. The second is Parcel #2710583C. This was given to the Village as part of the boundary agreement. On advice from Gau & Martinson, the Village should hold onto that property and wait on development decisions. The third is Parcel #2700024 which off of Port Road. This piece of property is used by the Village Crew for storage. Other land that is able to be developed is privately owned. **ACTION:** Trustees Grunden and Hess requested Gau to gather information about the disc golf area and send information to the committee.

9. Discussion on Village Comprehensive Plan: The Comprehensive Plan needs to be updated every ten years. It is due in 2025. **ACTION:** The committee has tasked Gau to find out who can work with the Village to complete the plan with minimal cost.

10. Discussion on Committee of the Whole: Pros and cons of COW were discussed. The discussion is placed on hold until a decision has been made regarding the administrator position.

11. Discuss old business: Grunden asked if we have heard anything back from Heartland. No other correspondence has been received per Gau.

12. Discuss new business: None.

13. Correspondence received: Correspondence was received by the Village President from E. Hummel. He had questions regarding Nepco Lake, the development agreement and a plan moving forward.

14. Future Agenda Items:

- a. Update of Village Comprehensive Plan

15. Next meeting date: Wednesday, July 31, 2024 @ 5:30 pm.

16. Adjourn: 6:44 pm.