

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Planning,  
Legislative, Property,  
Information Technology

DATE: May 21, 2024

TO: BETSY MANCL

cc: JOSEPH ZURFLUH  
RICK HESS  
SCOTT DREW

ERIK SAYLOR  
TIARA GRUNDEN  
BRIAN LUEBKE

JEN MOORE  
LONN RADTKE  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: T. Grunden (online), R. Hess, J. Moore, B. Mancl (online) & Interim Admin D. Gau  
Citizens: E. Hummel

**Subjects Discussed, Action Taken, and Board Action Required:**

1. ***Call to order:*** Meeting called to order at 5:00 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the Agenda:*** **MOTION** (Hess/Grunden) to approve the agenda. All ayes.
4. ***Approve the minutes of previous month's meeting:*** **MOTION** (Hess/Grunden) to approve minutes of the April 24, 2024 meeting. All ayes.
5. ***Public comments on agenda items:*** E. Hummel commented that he is happy to see the Committee of the Whole is still being discussed. He feels he has attended almost all meetings. He feels the village is constantly reacting and responding versus being able to come together and plan as a whole group. He doesn't feel our current meeting structure allows for significant movement and long-term planning.
6. ***Committee Chairman's comments:*** None
7. ***Discussion and possible action on the Village website:*** Mancl discussed updating the website. The current website is clunky and not user friendly. She believes the quote was for \$2,500.00. Going with the same version that Nepco uses would allow a place to house the village meetings as well as upgrading the email. Hess questioned if we can move the email to this website or if it

needs to stay with Wood County. Since IT is moved to FHR, there is a request for FHR to review this moving forward.

**8. Discussion and possible action on updating Ordinance 2.04:**

- a) Update committee names to reflect moving IT to the FHR committee. **MOTION** (Hess/Moore) to recommend Ordinance 23 to the Village Board meeting on June 11<sup>th</sup>. Motion passes. All ayes.
- b) Continue discussion on the Committee of the Whole (COW). The pros and cons were discussed. Gau discussed what a restructure could look like. If the administrator position changes, we will also need to discuss how the committee meetings impact the new position set-up. Pros listed were limiting the number of meetings for staff and for trustees, allowing all to be at the table to hear information once instead of repeating, ability to move items forward more quickly instead of having to go through multiple committees taking several meetings and months, veteran trustees vet processes, board meetings go quicker. Cons are that COW meetings could be quite lengthy, coordinating schedules may be difficult, FHR which just added IT, would need to be moved to right before the board meeting to approve bills, meetings may be long and inefficient if materials aren't provided significantly ahead of time, residents may not want to come to such a long meeting or know which portion to attend, posting the agendas is more difficult due to the length. There was commentary regarding FHR having rotating members so all learn how the budget works. Future goals would be to define COW in future meetings and create a FAQ.

**9. Discuss old business:** Duane indicated the Village Board's decision to Heartland. He has heard nothing back.

**10. Discuss new business:** None.

**11. Correspondence received:** None.

**12. Future Agenda Items:**

- a. Open lands that the Village owns, lands for future growth should be discussed per Gau.
- b. Committee of the Whole.
- c. Check with Ben for an update on agenda items he mentioned.

**13. Next meeting date:** Wednesday, June 19, 2024 @ 5:30 pm.

**14. Adjourn:** 6:09 pm.

Jen Moore – Chairman