

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

**Present:** President Mancl, Trustees Grunden, McGregor, Moore, Radtke & Zurfluh

**Absent:** Trustee Saylor (excused)

**Also Present:** J. Worden, D. Gau, D. Tremmel

**Citizens:** James Bena, Sandy Robinson, Cary Smith, Rick Hess, Eric Hummel

Motion (McGregor/Moore) to approve the Consent Agenda (meeting minutes from February 13, 2024 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** None

**President's Report:** James Bena, Superintendent for the Port Edwards School District explained the two school referendums that will appear on the April 2<sup>nd</sup> ballot. These include an operational referendum for \$850,000/year and a \$7.3 million capital referendum. He presented the uses and updates that each referendum would allow, as well as the anticipated tax impact of each.

President Mancl stated that she is working on the committee assignments and if any trustee has requests or preferences, they should contact her.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** Review of minutes.

**Plan Commission:** Review of minutes of February 27, 2024, public hearing and Plan Commission meeting regarding lot, yard and building requirements for business districts.

Motion (Radtke/Grunden) to approve Ordinance #22 amending Section 17.12(4) Lot, Yard and Building Requirements for B-1 and create CB Center Business District. Motion carried. Roll call vote – All ayes.  
(See attached Ordinance #22)

**Public Works:** Review of minutes.

**Parks & Recreation:** Review of minutes.

Motion (Zurfluh/McGregor) to accept the quote from Mobile Lock & Security for the cameras and items in the proposal provided (\$2,944.00). Motion carried. All ayes.

**Public Safety:** Review of minutes.

**Planning, Legislative, Property & Information Technology:** Review of minutes.

**Finance & Human Resources:** Review of minutes.

Motion (Grunden/Radtke) to approve summer help wages for 2024 as 1<sup>st</sup> year with Village-\$13.00, 2<sup>nd</sup> year with Village-\$14.00 and 3<sup>rd</sup> year with Village-\$15.00. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:**

Interim Administrator Gau presented a timeline for Mission Coffee with anticipated opening date of November 1, 2024. He also presented a draft of an agreement between the Port Edwards Fire Department Athletic Association and the Village of Port Edwards regarding civic events held by the Athletic Association on Village property.

Motion (Radtko/Moore) to approve the request for authorization of an annual agreement between the Port Edwards Volunteer Fire Department Athletic Association and the Village of Port Edwards. Motion carried. All ayes.

**Clerk-Treasurer Report:** None

**Communications:** President Mancl presented communication from herself to the Village Board of Trustees, department heads, employees and residents of the Village of Port Edwards. (See attached).

**Trustee comments:** None

Meeting adjourned at 7:57 p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

|  |          |
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| Abts Grubofski & Vruwink LLC-legal fees monthly retainer                   | 1000.00  |
| Ace Hardware-tools & supplies; maint. pumping plant                        | 199.23   |
| Advance Janitorial Service & Supply-monthly statement                      | 224.40   |
| Ag Source Coop Services-monthly statement (wastewater testing)             | 835.25   |
| Alicia Weber-refundable shelter deposit                                    | 25.00    |
| Alliant Energy-monthly statements  | 6656.66  |
| Amazon-parks expense (baseball bases)                                      | 173.32   |
| American Water Works Association-annual membership renewal                 | 430.00   |
| American Welding & Gas Inc-fire health & welfare                           | 518.99   |
| Amoco-monthly statement  | 1183.43  |
| Andreasen Arts LLC-pin striping on fire rescue truck                       | 267.65   |
| Applied Industrial Technologies-street machinery                           | 6.84     |
| ArborVantage Tree Care LLC-removal of ash trees                            | 19798.00 |
| Brooks Tractor Inc-street machinery  | 2258.70  |
| Chemtrade Chemicals US LLC-wastewater chemicals                            | 6445.28  |
| Chili Implement-street machinery   | 575.83   |
| Cintas Corp-monthly statement  | 559.43   |
| Clifton Larson Allen LLP-auditing services                                 | 13125.00 |
| Crescent Electric Supply Co-maint. of wastewater equipment                 | 42.40    |
| Diversified Benefit Services Inc-health insurance deductible reimbursement | 871.90   |
| Diversified Benefit Services Inc-health insurance deductible reimbursement | 20.00    |
| Diversified Benefit Services Inc-March health reimbursement                | 101.92   |
| Duane Gau Municipal Services-administrator services                        | 5145.00  |
| Grainger-maint. of wastewater equipment                                    | 28.36    |
| Juris Repsa-refundable shelter deposit                                     | 25.00    |
| Mid-American Research Chemical-parks expense                               | 152.21   |
| Napa Auto Parts/Nekoosa-street machinery; parks                            | 400.72   |
| Postmaster/US Postal Service-postage stamps                                | 612.00   |
| Quest LLC-roads & streets c.o. (TIF)                                       | 5943.17  |
| Quill LLC-misc office supplies   | 655.85   |
| Rapids Rental & Supply Co Inc-small equipment                              | 133.97   |
| Scott Drew-reimbursement food for hosted meeting                           | 26.00    |
| Scott Drew-police petty cash   | 200.00   |
| Security Health Plan-monthly statement                                     | 29949.60 |
| Solarus-monthly statement  | 1261.32  |
| State of Wisconsin-February court report                                   | 189.06   |
| The Dirks Group LLC-Microsoft 365 for March                                | 36.30    |
| Vandewalle & Associates-TIF services                                       | 2778.75  |
| Verizon Wireless-monthly statement   | 387.02   |
| Wayne's Drains-maint. sanitary sewers                                      | 350.00   |

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| Wis. Valley Building Products-tools & supplies   | 19.76    |
| Wisconsin Supreme Court-municipal court expenses   | 800.00   |
| WM Corporate Services Inc-monthly statement  | 11547.50 |
| Wood County Treasurer-February jail assessment   | 50.00    |
| <br>   |          |
| A&J Plumbing LLC-heat water line on downtown building (TIF)                              | 820.00   |
| Aflac-monthly statement  | 217.78   |
| Andrea Weiland-police & fire commission 1/15 & 3/4                                       | 50.00    |
| BGA LLC-April building inspection services   | 2000.00  |
| Catalis Tax & Cama-annual tax collection software  | 723.45   |
| Clifton Larson & Allen LLP-auditing services   | 2283.75  |
| Complete Office of Wisconsin-file cabinet  | 519.75   |
| Core & Main LP-maintenance of hydrants   | 13810.00 |
| Corey Shaffer-police & fire commission 1/15 & 3/4  | 50.00    |
| Current Technologies-maintenance on generator at garage/fire station                     | 263.89   |
| Dale's Auto Body & Collision Repair-repair 2018 PD Ford Explorer                         | 6035.07  |
| Delta Dental of Wisconsin-monthly statement  | 1483.22  |
| Diversified Benefit Services-health insurance deductible reimbursement                   | 2298.68  |
| Doug Kasten-plan commission 2/27/24  | 25.00    |
| Gannett Wisconsin LocaliQ-zoning public hearing notice                                   | 37.25    |
| Gerald Blum-police & fire commission 1/15 & 3/4  | 50.00    |
| Grainger-maintenance of lift station   | 342.12   |
| Insight FS-street machinery; small equipment   | 1537.77  |
| James Leiser-unused sick leave health insurance reimbursement                            | 183.08   |
| Leo Thomasgard-police & fire commission 1/15 & 3/4                                       | 50.00    |
| Lisa Miller-plan commission 2/27   | 25.00    |
| Lonn Radtke-unused sick leave health insurance reimbursement                             | 295.48   |
| Marco Technologies LLC-monthly copier contract & usage                                   | 59.39    |
| Mid-State Technical College-Heartsaver First Aid Training                                | 810.00   |
| Nekoosa Port Edwards State Bank-March direct deposit fee                                 | 50.00    |
| Partners Mfg Group Inc-street machinery  | 2825.00  |
| Principal Life Insurance Company-monthly statement                                       | 55.80    |
| Quill LLC-office supplies  | 64.76    |
| Scott Drew-reimbursement for police office supplies                                      | 44.26    |
| Scott Stewart-police & fire commission 1/15 & 3/4  | 50.00    |
| Sherwin Williams Co-parks  | 118.47   |
| Superior Chemical LLC-weed control expense; parks; splash pad                            | 4596.46  |
| Truck Equipment Inc-snow & ice control   | 312.24   |
| United Rentals (North America) Inc-street machinery                                      | 1632.41  |
| We Energies-monthly statement  | 2436.01  |
| Wis. Dept. of Administration/Milw-monthly web site hosting                               | 65.00    |
| Wis. Dept. of Natural Resources-water ePermitting fee 2 <sup>nd</sup> St (VB-Monroe)-TIF | 256.25   |
| Wis. Dept. of Revenue/Madison-annual tax incremental district fee                        | 150.00   |

**Wages & Salaries – March wages****74818.04****The following Water Utility Bills were approved for payment:**

|   |         |
|---|---------|
| Ag Source Coop Services-water utility testing             | 204.50  |
| Alliant Energy-monthly statement                          | 2969.93 |
| Mailboxes & Parcel Depot-testing                          | 18.02   |
| Precision Grading & Utilities Inc-excavation for hydrants | 7942.00 |
| USA Blue Book-maint. pumping plant                        | 464.72  |
| WI State Lab of Hygiene-testing                           | 29.00   |

**Building Permits:**

Ridge Top Exteriors/Reader-replace house/garage roof

**Electrical Permits & HVAC Permits:** None

**Plumbing Permits:**

A&J Plumbing/Fidel Perez-public bathroom addition

**Excavation Permits:**

**Zoning Permits:** None