

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

Present: President Mancl, Trustees Grunden (ZOOM), McGregor, Moore, Radtke, Saylor & Zurfluh

Absent: None

Also Present: J. Worden, S. Drew, D. Gau, D. Tremmel, N. Abts (Village Attorney)

Citizens: Richard Hess, Cary Smith, Eric Hummel, Paul Tranel

Motion (Saylor/Radtke) to approve the Consent Agenda (meeting minutes from January 9, 2024 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: Eric Hummel expressed his gratitude to the Port Edwards EMS for their efficiency and the care given concerning a medical incident for his granddaughter last month.

President's Report: None

Airport Commission: Review of minutes.

Police and Fire Commission: Review of minutes.

Nepco Lake District Update: Eric Hummel noted that there were a few houses being built along Nepco Lake and that they are hoping to continue to grow that area.

Public Works: No minutes submitted by the Committee. Chair Radtke gave a brief summary of the meeting held on January 24th, including discussion regarding the 30 to 60 ash trees being removed and approval of purchase of the end loader.

Public Safety: Review of minutes.

Motion (McGregor/Moore) to approve the proposed Community Officer Program Agreement MOU.

Amended Motion (McGregor/Moore) to approve the proposed Community Officer Program Agreement MOU, contingent upon receiving the Legacy grant. Motion carried – Roll call vote 4-3 (Grunden – yes, McGregor – yes, Moore – yes, Radtke – no, Saylor – no, Zurfluh – no, Mancl – yes).

Parks & Recreation: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion to approve the Mission Coffee Development Agreement.

Motion to approve Resolution 2024-1 for WEDC CDI Grant.

Motion to authorize the Village President and Interim Administrator to sign the Mission Coffee letter of support.

The above three motions are postponed until the March 12, 2024 Board meeting.

Motion (Zurfluh/Grunden) to convene into closed session at 7:38 p.m., pursuant to Wis. Stats. §19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," regarding Ripple Creek Apartments.

Motion carried – Roll call vote; All ayes.

Motion (Zurfluh/Moore) to come out of closed session at 8:09 p.m. Motion carried. All ayes.

No action taken as the result of closed session.

Finance & Human Resources: Review of minutes.

Motion (Radtke/Zurfluh) to approve a loan for approximately \$145,000 for purchase of an end loader. Motion carried 6-1 (Saylor-no).

The preliminary loan terms are a 5 year loan from Nekoosa Port Edwards State Bank for approximately \$145,000 with an

interest rate of 5.63% and an annual payment of approximately \$34,156.

Unfinished Business: None

New Business: None

Village Administrator Report: Interim Administrator Gau informed the Board and the staff that he has a good working relationship with Fire Chief Worden and will be working with him on the SOG's. There will need to be discussion regarding the Police Chief's anticipated retirement, and there will need to be discussion regarding future plans for the Village Administrator position.

Clerk-Treasurer Report: None

Communications: None

Trustee comments: President Mancl stated that the Chair of each committee needs to make sure there is someone appointed to take minutes at each meeting and to make sure their minutes and information are submitted in time to be included in the meeting packets.

Meeting adjourned at **8:16** p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Mid-State Technical College-February tax settlement	32437.89
Nepco Lake District-February tax settlement (Lake District Fees)	10800.00
Port Edwards Schools-February tax settlement	381196.72
Wood County Treasurer-February tax settlement	221510.61
Wood County Treasurer-February tax settlement (MFL payment)	392.77
Abts Grubofski & Vruwink LLC-legal fees retainer	1000.00
Accurate Automotive Care LLC-fire truck expense	564.98
Ace Hardware-tools & supplies	122.92
Advance Janitorial Service & Supply-monthly statement	224.40
Ag Source Coop Services-monthly statement (wastewater testing)	913.00
Alan Lindermuth-refund for tax overpayment	35.04
Alliant Energy-monthly statements	7323.41
Amoco-monthly statement	1502.35
ArborVantage Tree Care LLC-removal of ash trees	17772.50
Badger Plastics & Supply-street machinery	85.00
Badgerland Flags & Flagpoles-flags	1252.00
Bowmar Appraisal Inc-payment on assessor contract	3425.00
Brandon Abbott-reimbursement for police duty gear (boots)	147.70
Cintas Corp-monthly statement	559.43
Compass Minerals America-snow & ice control	7599.19
Denny's Repair-police vehicle expenses	415.05
Diversified Benefit Services Inc-February health reimbursement	101.27
Duane Gau Municipal Services-administrator services	2800.00
Fastenal Company-tools & supplies; street lighting	424.29
Galls LLC-police duty gear	43.07
Heinzen Printing & Promotional-cashier expense (receipts)	152.00
Insight FS-street machinery; small equipment; fuel for pumps	4279.87
Jerry's Small Engine Repair-small equipment	781.01
Manke's Automotive & Collision-replace box on fire dept rescue truck	3850.00
Mid-State Truck Service-street machinery	1713.68
Motorola Solutions Inc-police computer system	150.00
Napa Auto Parts/Nekoosa-street machinery	590.60
Nieman's Towing & Recovery Inc-street machinery	288.75

Paige Stanislawski-refundable shelter deposit	25.00
Pomp's Tire Service Inc-police vehicle expenses	1526.85
Postmaster/US Postal Service-postage stamps	340.00
Quest LLC-roads & streets c.o. (TIF)	1488.63
Quill LLC-misc office supplies	47.17
Rapids Rental & Supply Co Inc-tools & supplies	17.98
Scott Drew-reimbursement for metal detector & batteries	50.09
Security Health Plan-monthly statement	29949.60
Solarus-monthly statement	1263.21
State of Wisconsin-January court report	82.60
The Dirks Group LLC-Microsoft 365 for February	36.30
Tractor Supply Credit Plan-small equipment	75.98
Tweet Garot Mechanical Inc-maintenance of wastewater equipment	876.35
We Energies-monthly statement	2828.98
Wis. Dept. of Justice-TIME – police computer system	218.25
WM Corporate Services Inc-monthly statement	11547.50
Wood County Treasurer-January jail assessment	30.00
Aflac-monthly statement	217.78
Amazon-parts for office chair	32.95
Amazon-small equipment expense	209.86
American Welding & Gas Inc-fire health & welfare	39.52
Andrea Weiland-police & fire commission meetings 11/13 & 12/11	50.00
Applied Industrial Technologies-snow & ice control	837.28
BDT Inc-tools & supplies	68.49
BGA LLC-monthly building inspection expense	2000.00
City of Wisconsin Rapids-roads & streets maintenance	1100.00
Compass Minerals America-snow & ice control	3294.41
Concentra Health Services Inc-annual administrative fee	125.00
Corey Shaffer-police & fire commission meetings 11/13 & 12/11	50.00
Country Sports Inc-fire equipment	82.80
Dinges Fire Company-fire equipment	426.15
Diversified Benefit Services Inc-health insurance deductible reimbursement	43.25
Diversified Benefit Services Inc-health insurance deductible reimbursement	534.50
Diversified Benefit Services Inc-health insurance deductible reimbursement	306.32
Fastenal Company-maintenance of pumping plant	952.97
Galls Inc-police duty gear	34.53
Gerald Blum-police & fire commission meetings 11/13 & 12/11	50.00
Jason Worden-fire badges	230.95
Leo Thomasgard-police & fire commission meetings 11/13 & 12/11	50.00
Lonn Radtke-unused sick leave health insurance reimbursement	295.48
Marco Technologies LLC-monthly contract	41.77
Mid-State Upholstery & Canvas Inc-velcro coat for fire dept	95.00
Nekoosa Port Edwards State Bank-monthly direct deposit fee	50.00
Nekoosa Port Edwards State Bank-documentation fee for loan	500.00
Oshkosh Fire & Police Equipment Inc-fire equipment	155.00
Paul Grode-cook for November fire meeting	50.00
Piggy Wiggly-fire meeting expense	169.07
Principal Life Insurance Company-March premium	55.80
Scott Drew-conference expenses	317.00
Scott Stewart-police & fire commission meetings 11/13 & 12/11	50.00
South Wood County Humane Society-4 th quarter 2023 services	277.00
Sun Printing LLC-disconnect notices	142.19
Trico Insurance-municipal judge bond renewal	100.00
Truck Equipment Inc-street machinery	3454.38
USA Blue Book-maintenance of pumping plant	284.03
Verizon Wireless-monthly statement	386.92
Wis. Dept. of Administration-monthly website hosting	65.00
Wis. Dept. of Natural Resources-certification renewals for J. Leverance	90.00

Diversified Benefit Services-health insurance deductible reimbursement	220.00
Diversified Benefit Services-health insurance deductible reimbursement	2456.65
Delta Dental of Wisconsin-monthly statement	1483.22
Town of Saratoga-refund of tax overpayment (boundary agreement area)	9038.79
Wis. Dept. of Revenue-business tax registration renewal (2 year)	10.00

Wages & Salaries – February wages**63031.46****The following Water Utility Bills were approved for payment:**

Ag Source Coop Services-water utility testing	177.00
Alliant Energy-monthly statement	2852.33
Badger Meter Inc-January cell service; Beacon host	17.06
Mailboxes & Parcel Depot-testing	17.92
Motors and Controls of Wisconsin-maintenance of pumping plant	147.78
Northern Lake Service Inc-outside services	485.00
Wausau Chemical Corporation-chemicals	8678.94
WI State Lab of Hygiene-testing	29.00
Wis. Rural Water Association-WRWA Technical Conference-J. Leverance	345.00

Building Permits: None**Electrical Permits & HVAC Permits:** None**Plumbing Permits:**

Steve's Plumbing & Heating/Tom Dachel-whole house water repipe
Tri-City Services/Chelsea Perrine-replace furnace & air conditioner

Excavation Permits:

TAK Communications WI LLC-directional bore; place conduit & coax from pole to pedestal (ROW at NE corner of 711 Ver Bunker Ave to SW corner of property).

Zoning Permits: None