

# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: January 4, 2024

TO: BETSY MANCL

CC: LONN RADTKE

TIARA GRUNDEN

CALEB MCGREGOR

JEN MOORE

ERIK SAYLOR

JOSEPH ZURFLUH

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

DIANE TREMMEL

JASON WORDEN

SCOTT DREW

**Purpose of Meeting:** Regular Monthly Meeting – Marshall Buehler Center

**Attendance:** B. Mancl, L. Radtke, C. McGregor, T. Grunden (ZOOM), D. Tremmel

**Absent:** None

**Citizens:** Eric Hummel, Cary Smith

## Subjects Discussed, Action Taken & Board Action Required:

### Regular Monthly Meeting

- **Call to Order:** Meeting called to order by Chairman Radtke at 4:00 p.m.
- Motion (McGregor/Grunden) to approve the agenda and November 30, 2023 minutes. Motion carried. All ayes.
- **Public Comments on Agenda Items:** None
- **Committee Chairman's Comments:** None
- Motion (Radtke/McGregor) to approve the monthly bills, journal entries for the previous month and financial reports. Motion carried. All ayes.
- Motion (Radtke/McGregor) to award the full-time employees a \$50 Chamber gift certificate as a safety award for only one lost time incident in the past 27 years. This is a budgeted item - \$600. Motion carried. All ayes.
- Motion (McGregor/Radtke) to approve Length of Service Award (LOSA) payment for 2023 qualifying firefighters in the amount of \$300.91 per firefighter and the annual corresponding maintenance fee of \$1,060.00, for a total of \$4,971.83. (This will impact 13 firefighters.) This is a budgeted line item. Motion carried. All ayes.
- Motion (Radtke/Grunden) to approve the new Fire Department job descriptions as recommended by the Police & Fire Commission. Motion carried 2-1 (no – Grunden). There was some discussion as to whether the job descriptions should include additional language pertaining to the progression of the qualifications or whether this part falls to the Police & Fire Commission with no need to add language to the job descriptions.

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- Motion (Radtke/Grunden) to approve “Village of Port Edwards 2024 Salaries and Hourly Wages.” Motion carried. All ayes. This is the attachment to the Labor Policy which gets updated each year.
- **Old Business:** None.
- **New Business:** None
- **Correspondence Received:** None
- **Agenda Items for Next Meeting:** Monthly bills, journal entries and reports. Next meeting date will be February 8, 2024 at 4:00 p.m.
- Meeting adjourned at 4:30 p.m.

Lonn Radtke - Committee Chairman