

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning,
Legislative, Property,
Information Technology

DATE: January 2, 2024

TO: BETSY MANCL

cc: JOSEPH ZURFLUH
DAILY TRIBUNE
WFHR/WGLX
JASON WORDEN

ERIK SAYLOR
CALEB MCGREGOR
SCOTT DREW
LONN RADTKE

JEN MOORE
TIARA GRUNDEN
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: T. Grunden, C. McGregor, J. Moore, and B. Mancl

Citizens: Kristin Winters and Patrick McGrath

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by Grunden at 6:00 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the Agenda:*** **MOTION** (Grunden/Moore) to approve the agenda. All ayes.
4. ***Approve the minutes of previous month's meeting:*** **MOTION** (McGregor/Moore) to approve minutes of the October 30, 2023 meeting. All ayes.
5. ***Public comments on agenda items:*** Kristen Winters – wanted to learn and may have questions. Patrick McGrath spoke on his concerns regarding the property at 1040 2nd Street. He is concerned because the property owner is not following through on getting the property sold so a home can be built or get it torn down. The Village ordinance states you can not have a piece of property and have an outbuilding on it without also having a private residence. He further stated that the reason for that is two fold. 1. If people start putting outbuildings on a nonresidential property all that is going to do is be a place to park cars and boats, etc. 2. You want the property to have taxable value so it can share in the cost of the roads, services, etc. Mr. McGrath explained that for the Village to change the ordinance or give a variance to allow the garage to stay without building a home it is going to decrease the values of all the homes on the street. Especially his home since it is right next door. The Village needs to stick to their guns and follow the ordinance. The garage needs to be torn down.

6. Committee Chairman's comments: None

7. Discussion regarding status of property at 1040 2nd Street: Discussion regarding the Village taking action to remedy the circumstance of the garage on the property without a house is in violation of the ordinances. Since there has been no request for a variance the Village will proceed with actions that were explained to the property owner repeatedly. Furthermore, it will be brought to the attention of the administrator and the village attorney.

8. Discussion regarding the closing of the Post Office: The decision to close the Port Edwards Post Office was made for the safety of the postal employees. They have communicated with the property owner and there has been no attempts to remediate the mold in the building. Also, the integrity of the cinder blocks on the back wall is not good and will need to be repaired. The company that owns the building is aware of the issues. The USPS will look at pursuing other locations. Chairman Grunden has made contact with the property owner and will keep the committee updated.

9. Discussion regarding our current website and the proposal provided for a new one: Discussion regarding concerns from community members regarding the effectiveness of the communications to Village residents and keeping the website up to date. President Mancl presented a proposal on a new more efficient website. She didn't receive it in time to include in the 2024 budget. The committee will keep the information for future reference.

10. Discussion and possible motion regarding Mission Coffee development agreement: Unfortunately, the committee did not receive the development agreement in time for us to vote. If we receive it before the Board meeting next week, we will get it on the Board agenda.

11. Discuss old business: None.

12. Discuss new business: Discussion regarding the recording device that is not working.

13. Correspondence received: None

14. Future Agenda Items: Creating an onboarding packet for new Board members, Update on all new developing downtown properties and update regarding the recording device.

15. Next meeting date: February 6, 2024 @6:00 pm.

16. Adjourn: Adjourned.

Tiara Grunden – Chairman