

# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Parks & Recreation

DATE: December 27, 2023

TO: BETSY MANCL

cc: JOSEPH ZURFLUH	ERIK SAYLOR	
JEN MOORE	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

**Purpose of Meeting: Regular Monthly Meeting**

**Attendance:** E. Saylor, J. Zurfluh, J. Moore and Public Works Supervisor B. Martinson

**Absent:** B. Mancl

**Citizens:** None

**Subjects Discussed, Action Taken & Board Action Required:**

- 1) *Call to order:*** Meeting called to order at 10:00 a.m.
- 2) *Declaration of a quorum.***
- 3) *MOTION*** (Saylor/Zurfluh) to approve the consent agenda and minutes of the October 18, 2023 meeting. Motion carried. All ayes.
- 4) *Public comments on agenda items:*** No public comments.
- 5) *Committee Chairperson's comments:*** None.
- 6) *Committee Comments:*** None.
- 7) *Director of Public Works Report:***
  - a)** Not much activity in the parks due to winter. If safe levels of ice aren't on the pond at Ripple Creek by mid-January Public Works won't open the rink.
  - b)** Update on Legacy Grant Bike Trail project – There will be a space between the driving lane and the trail for safety. The final plan may include rumble strips in the fog lane. The bike trail will be 10' wide. MSA is working with the DOT on safe crossing of the intersection. DOT gave the okay for a safe crossing. Martinson is finishing the design

with MSA so the Parks Department can start collecting bids. Hoping to start in April/May/Hoping for completion by June of 2025. The plan includes putting flashing lights at the intersection for safer crossing. It will be above the driving lanes.

- c) Update on Christmas tree lighting. On December 10<sup>th</sup>. There was a good turnout. There was no cost to the Village. It was on social media and signage. The school also publicized. School choir/band attended/played.

**8) Discussion on potentially installing outdoor cameras in the park shelters in 2025:** Ripple Creek has had damage to locks, windows, etc. Martinson reached out to Mobile Lock & Security. \$700.00 cost per park to install 2 cameras per park. At Ripple Creek, one camera would go in the shelter and one by the restrooms. Camera takes 30 days of film then restart. Martinson will bring additional information next month.

**9) Old Business:** None.

**10)New Business:** None.

**11)Correspondence received.** None.

**12) Agenda items for next meeting.** Music in the Park discussion and update on cameras.

**13) Next meeting date:** Wednesday, January 24, 2024 at 5 pm.

**14)Adjourn:** Adjourned at 10:28 a.m.

Joseph Zurfluh – Chairman  
Minutes taken by Jen Moore