

0The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

Present: President Mancl, Trustees Grunden, McGregor, Moore, Radtke, Saylor & Zurfluh

Absent: None

Also Present: J. Worden, S. Drew, Duane Gau (ZOOM), D. Tremmel

Citizens: Cary Smith, Eric Hummel, Karly Tellekson, Scott Stewart

Motion (Grunden/Moore) to approve the Consent Agenda (meeting minutes from October 10, 2023 Board Meeting, the October 26, 2023 and November 6, 2023 Committee of the Whole meetings and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: President Mancl mentioned the upcoming tree lighting ceremony on December 10th at 3:00 p.m. to 5:30 p.m. She thanked Ben Martinson for his work in coordinating the event, along with local businesses.

Airport Commission: Review of minutes.

Police and Fire Commission: No minutes for review. Scott Stewart gave a brief review of the Commission's November 13th meeting. They are going through the hiring process for a potential fire department candidate. They received and reviewed the investigative report regarding a fireman's complaint and have ended the suspension of the promotional process. They accepted Chief Worden's promotion of Jeff Abley to Lieutenant. Trustee Saylor inquired about the other two pending promotions. Scott Stewart stated they are reviewing and will discuss further in the future.

Nepco Lake District Update: Eric Hummel stated the public hearing regarding the Aquatic Plant Study was well attended. They will be updating the Lake Management Plan and are applying for a grant to help with the costs.

Public Works: Review of minutes.

Public Safety: Review of minutes.

Parks & Recreation: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Grunden/McGregor) to hire a surveyor to commission an assessor's plat to resurvey the parcels of the dissolute Port Plaza Condo Plat and 140 Market Avenue and adjoining properties. Motion carried 5-1 (Zurfluh – no; Saylor – abstain).

Administrator Gau estimated the cost at \$3,000, which would be paid out of the TIF funds.

Finance & Human Resources: Review of minutes.

Motion (McGregor/Grunden) to enter into an Agreement with Port Edwards School District to create a Community Resource Officer.

Trustee Radtke stated that he has not seen a copy of the agreement yet. Administrator Gau stated that he prepared a draft which was supposed to be finalized and copies forwarded to the Board before tonight's meeting.

Motion (Zurfluh/Radtke) to postpone this motion to the next Board meeting to allow time for a final draft of the Memorandum of Understanding to be prepared and to obtain legal input regarding the agreement. Motion carried. All ayes.

Scott Drew stated that the motion would signify that the Village is interested in entering into an agreement so they could seek outside funding.

Administrator Gau stated that it is unfortunate that a final draft was not completed, but that the postponement of the motion would not be a problem. We need a Memorandum of Understanding with the school when applying for a Legacy grant to demonstrate that the Village will commit to the Community Resource Officer position.

Motion (Mancl/Grunden) to enter into closed session at 7:34 p.m. per 19.85(1)(e) to discuss 241 Market Avenue and take possible action. Motion carried. Roll call vote – All ayes.

Motion (Zurfluh/Radtke) to come out of closed session at 7:44 p.m. Motion carried. All ayes.

Motion (Radtke/Grunden) to accept the Offer to Purchase of \$19,000 for the property at 241 Market Avenue. Motion carried. All ayes.

Unfinished Business: None

New Business: None

Village Administrator Report: Administrator Gau stated that he will be available to work Tuesdays, Wednesdays and Thursdays beginning early December.

Clerk-Treasurer Report:

Motion (McGregor/Grunden) to authorize a public hearing for the 2024 Village budget as presented at the meeting. The public hearing will be held on December 5, 2023 at 7:00 p.m. Motion carried. All ayes.

Motion (Moore/Grunden) to move the December board meeting to December 5, 2023 for taxing purposes. Motion carried. All ayes.

Communications: None

Trustee comments: Trustee Zurfluh presented documents relating to the Wood County 2024 budget, along with information regarding school referendums.

Without objection, President Mancl went off the table to allow Fire Chief Worden to speak. He read and presented a statement in which he is requesting a public apology for the false accusations and actions by certain Village Board members and former Village staff damaging his and some of his fellow firefighters' reputation now that the results of the investigation are completed.

Meeting adjourned at **7:56** p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Heart of Wisconsin Chamber of Commerce-Solarus mural donation	750.00
Abts Grubofski & Vruwink LLC-legal fees retainer	1000.00
Ace Hardware-misc. expenses	59.57
Advance Janitorial Service & Supply-monthly statement	218.93
Aflac-monthly statement	216.62
Ag Source Coop Services-wastewater testing	859.00
Alliant Energy-monthly statement	6499.62
American Welding & Gas Inc-fire health & welfare	38.83
Amoco-monthly statement	1234.05
Anderson O'Brien LLP-legal fees (fire dept investigation)	3465.00
Applied Industrial Technologies-street machinery	522.71
Bytec Resource Management-outside services (wastewater)	10200.88
Capital One-misc expenses-Walmart	286.51
Carquest Auto Parts-small equipment	15.93
Cintas Corp-monthly statement	748.35
Crissy Robinson-refundable shelter deposit	25.00

Dale's Auto Body & Collision Repair-police vehicle expense	860.64
David Mock-work related safety gear	100.00
Delta Dental of Wisconsin-monthly statement	1428.84
Diversified Benefit Services Inc-health insurance deductible reimbursement	449.53
Diversified Benefit Services Inc-November health reimb arrangement	100.00
Duane Gau Municipal Services-administrator expense	4612.50
Emily Schnese-refundable shelter deposit	25.00
Energenecs Inc-maint of wastewater equipment	311.83
Fastenal Company-tools & supplies	43.91
First Choice Fire Protection LLC-misc expenses	1011.00
Insight FS-small equipment; street machinery	2796.29
James Leiser-unused sick leave health insurance reimb	196.91
Jason Leverance-work related safety gear	98.08
Jerene Sillars-refundable shelter deposit	25.00
Juris Repsa-village forester annual salary	500.00
Kenneth Murray-work related safety gear	49.37
Kim Holcomb-court clerk training expenses	292.32
Mid-State Upholster & Canvas-fire clothing expense; shelter house	170.00
Napa Auto Parks/Nekoosa-misc expenses	390.87
Paul Grode-reimbursement for food for fire dept meeting	24.43
Postmaster/US Postal Service-postage stamps	684.00
Quest LLC-roads & streets c.o. (TIF)	2088.10
Ray Bossert-reimbursement for Zoom subscription	158.15
Rebecca Taylor-mileage & election training	45.55
Security Health Plan-monthly statement	27969.39
Solarus-monthly statement	1261.38
South Wood County Humane Society-police safety/community	306.00
State of Wisconsin-October court report	118.80
The Dirks Group LLC-information systems	36.30
Verizon Wireless-monthly statement	386.98
We Energies-monthly statement	366.83
Wis. Dept. of Justice-TIME – police computer system	218.25
WM Corporate Services Inc-monthly statement	11107.69
Wood County Clerk-dog licenses	20.00
Wood County Highway Dept-cemetery road patch	35.00
Wood County Treasurer-October jail assessment	40.00
Aflac-monthly statement	216.62
Anderson O'Brien LLP-legal fees (fire dept investigation)	2025.00
Awards 'N' More-fire clothing & badges	55.70
Ben Martinson-work related safety equipment	100.00
BGA LLC-December building inspection services	2000.00
CNA Surety-annual bond for Clerk-Treasurer	100.00
Delta Dental of Wisconsin-monthly statement	1428.84
Dinges Fire Company-fire equipment	415.47
Diversified Benefit Services Inc-health insurance deductible reimbursement	129.75
Jefferson Fire & Safety Inc-fire equipment	363.62
Lonn Radtke-unused sick leave health insurance reimbursement	295.48
Marco Technologies LLC-monthly copier contract	41.77
Matthew Fletcher-reimbursement for Mid-State Tech 1 st responder training	31.00
Nekoosa Port Edwards State Bank-November direct deposit fee	50.00
Principal Life Insurance Company-December premium	55.80
R&R Waste Systems Cleaning Inc-clean lift station	650.00
Rent-A-Flash – street signs	42.40
S&R Truck LLC-fire truck expenses	2673.93
Spring Green-prepay 2024 splash pad, cemetery & parks	3235.67
USA Blue Book-maintenance of hydrants	52.13
Vandewalle & Associates-TIF services	6018.75
Water Works & Lighting Commission-water test	25.00

We Energies-monthly statement (140 Market Ave)	9.24
Western Wis. Waterworks Professionals-meeting fees	70.00
Williams Plumbing & Heating-work at 140 Market Ave (TIF)	5333.95
Wood County Treasurer-one box tax statement envelopes	38.00

Wages & Salaries – November wages **91087.23**

The following Water Utility Bills were approved for payment:

Ag Source Coop Services-water utility testing	752.46
Alliant Energy-monthly statement	2901.56
Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting	17.06
Core & Main LLC-maint of hydrants	4275.00
Mailboxes & Parcel Depot-testing	15.51
WI State Lab of Hygiene-testing	28.00

Building Permits:

Ridge Top/Essex-replace ridge cap & mast boot

Electrical Permits & HVAC Permits: None

Plumbing Permits:

Tri-City Services/George Schulz-furnace and air conditioner replacement

Excavation Permits:

Intercon-commercial heating for garage (4320 Sampson St)

TAK Communications-directional bore (Edwards / 2nd)

Zoning Permits: None