

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

Present: President Mancl, Trustees Grunden, McGregor, Moore, Radtke, Saylor & Zurfluh

Absent: None

Also Present: S. Stewart, J. Worden, S. Drew, Duane Gau (ZOOM), D. Tremmel

Citizens: Jeff Abley, Cassidy Sairs, Cary Smith, Gary Blum, Dave Alnes, Sandy Robinson

Motion (Radtke/McGregor) to approve the Consent Agenda (meeting minutes from August 8, 2023 Board Meeting and August 24, 2023 Committee of the Whole, and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: Scott Stewart explained the hiring process for firefighters. Fire Chief Worden introduced two Associate Firefighters, Cassidy Sairs and Jordan Fuhs. A ceremonial swearing in of the two new firefighters was held. President Mancl noted that at the Committee of the Whole meeting on August 24, 2023, representatives from Vandewalle & Associates were present, along with Attorney Abts, to discuss the TIF status and the options for moving forward, as well as the status of the Mission Coffee agreement.

The ribbon cutting for the mural last Friday was well-attended and included representatives from the Port Edwards Police Department, Port Edwards Fire Department, Wood County Sheriff's Department and Wisconsin Rapids Fire Department. President Mancl also wished Fire Chief Worden a Happy Birthday.

Airport Commission: Trustee Zurfluh informed everyone that Airport Manager Jeremy Sickler plans to attend the Village Board meeting on October 10, 2023 to give an update on the Airport Commission business.

Police and Fire Commission: Scott Stewart gave an overview of the meeting on September 11th, at which officers of the Commission were elected, remaining the same. The fire department eligibility list was given to the Fire Chief and to the Administrator. They are working on creating an online application for firefighters which can be submitted electronically. Fire Department promotions are suspended until the complaint investigation has been completed. They are awaiting legislation defining differences between full-time and volunteer fire departments. Police Chief Drew notified the Commission of his possible intention to retire in early 2025, so in a year they anticipate searching for a new Police Chief.

Public Works: Review of minutes.

Parks & Recreation: Review of minutes.

Motion (Saylor/Zurfluh) to authorize participation in the 2023 MMDM hunt. Motion carried. All ayes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Grunden/Moore) to list the east part of 241 (231) Market Avenue at \$24,000.00. Motion carried. All ayes.

Motion (Grunden/Moore) to enter into closed session at 7:30 p.m. per §19.85(1)(e) "*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*" to review, consider and possible action regarding Offer to Purchase received. Motion carried. 6 ayes, 1 no (Zurfluh).

Motion (Grunden/Zurfluh) to come out of closed session at 7:37 p.m. Motion carried. All ayes.

Motion (Grunden/Zurfluh) to accept the Offer to Purchase of east part of 241 (231) Market Avenue for \$15,000.00 with the contingency that the Village have a right of first refusal on the property. Motion carried. All ayes.

Motion (Grunden/McGregor) to list remaining west part of 241 Market Avenue at \$35,000.00. Motion carried. All ayes.

Motion (Grunden/Moore) to accept the proposed pool filling policy. Motion carried. All ayes.

Motion (Radtke/McGregor) to approve Certified Survey Map for property owned by Charles Lester. Motion carried. All ayes.

Motion (Grunden/Zurfluh) to provide directive to Administrator to contact Pavloski Development LLC to request fulfillment of item #8 of the Development Agreement. Item #8 is Improvement Dedications to the Village. Motion carried. All ayes.

Public Safety: Review of minutes.

Motion to approve proposed Fire Department bylaws – This motion was withdrawn by Trustee McGregor. After the committee meeting, Trustee McGregor was informed that the bylaws were not passed by the Fire Department. He deferred the matter back to the Public Safety Committee since all parties are not ready for approval of the bylaws.

Finance & Human Resources: Review of minutes.

Motion (Radtke/Zurfluh) to approve the proposed 2nd Street work for 2024 to be funded from TIF funds. Motion carried. All ayes.

Motion (Radtke/Grunden) to approve the amendment and extension request for the Legacy grant to be used for bike trail work. Motion carried. All ayes.

The grant request was originally for a riverwalk and is now to be used for bike trails.

Interim Administrator Gau expressed concern that he was not aware of the proposed amendment and that he had a recent conversation with DMI and Scott Harrington regarding the original plan.

Nepco Lake District Update: President Mancl stated that the Lake District had its first annual meeting last month, at which a budget was set. The weed machines have been stopped for the year.

Unfinished Business: None

New Business: None

Village Administrator Report:

Motion (Grunden/Mancl) to approve the extraterritorial certified survey map for the Town of Saratoga (Weber) parcel. Motion carried. All ayes.

Motion (McGregor/Moore) to authorize Village Administrator to contract with Jessica Planer for grant search for firefighter turnout gear and rescue truck for full cost. Motion carried. All ayes.

Clerk-Treasurer Report: None

Communications: None

Trustee comments: Trustee Radtke stated that he heard from several residents regarding the reassessment.

Trustee Grunden feels that comments were made at the last meeting that were false. She stated that laws were enacted to keep firefighters safe, including issues of alcohol in the fire station and facial hair. The goal is to equip the firefighters with SCBA equipment and to support policies that promote safety.

Meeting adjourned at **8:19** p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Wood County Register of Deeds-recording fee Hobart cemetery deed to VPE	30.00
A-1 Services Wis Rapids LLC-sidewalks expense	753.30
Ace Hardware-misc. expenses	801.45
Advance Janitorial Service & Supply-monthly statement	218.93
Ag Source Coop Services-wastewater testing	1370.55
Alliant Energy-monthly statement	6710.38
Amazon-parks/memorial plaque name plates	94.92
Amazon-flags for Veterans Memorial in cemetery	115.30
Amoco-monthly statement	1847.01

Andrea Weiland-police & fire comm meetings 7/17 & 8/7	50.00
Aspirus Clinics Inc-physical & drug tests for fire dept (Sairs)	324.50
Bowmar Appraisal Inc-assessor contract July-Sept	3425.00
Christian Life Fellowship-refundable shelter deposit	25.00
Cintas Corp-monthly statement	726.15
City of Wisconsin Rapids-2023 airport appropriation	8156.00
Corey Shaffer-police & fire comm meetings 7/17 & 8/7	50.00
Crack Filling Service Corp-roads & streets (crack sealing)	31500.00
Current Technologies-street lighting	1071.92
Diversified Benefit Services Inc-health insurance deductible reimbursement	236.36
Diversified Benefit Services Inc-September health reimb arrangement	102.52
Diversified Benefit Services Inc-health insurance deductible reimbursement	318.71
Duane Gau Municipal Services-administrator expense	4537.50
Election Systems & Software Inc-annual firmware & maintenance for ExpressVote	180.00
Gerald Blum-police & fire comm meetings 7/17 & 8/7	50.00
Insight FS-street machinery; small equipment	2000.43
James Leiser-unused sick leave health insurance reimb	196.91
KirbyBuilt Sales-splash pad expense	299.68
Leo Thomasgard-police & fire comm meetings 7/17 & 8/7	50.00
LeRoy Hobart-cemetery lot sale back to Village	476.25
Martinson Trucking & Excavating LLC-roads & streets; cemetery	1835.80
Mid-State Truck Service-street machinery; fire truck expenses	560.28
Napa Auto Parks/Nekoosa-street machinery	40.97
Pomp's Tire Service Inc-street machinery	2685.22
Port Edwards Education Assoc-refundable shelter deposit	25.00
Postmaster/US Postal Service-postage stamps; water bill postage	594.00
Scott Stewart-police & fire comm meetings 7/17 & 8/7	50.00
Security Health Plan-monthly statement	27969.39
Sheri Sullivan-refundable shelter deposit	25.00
Show Striping Industries-downtown, railroad crossing & ERCO crosswalk	1300.00
Solarus-monthly statement	1262.50
Stacey Hahn-refundable shelter deposit	25.00
State of Wisconsin-August court report	62.00
The Dirks Group LLC-information systems	2063.52
Tractor Supply Credit Plan-tree & brush control	79.99
Verizon Wireless-monthly statement	425.07
We Energies-monthly statement	164.65
Wis. Dept. of Administration/Milw-monthly website hosting	65.00
Wis. Wastewater Operators Assoc-conference registration	220.00
WM Corporate Services Inc-monthly statement	11107.69
Wood County Highway Dept-pave horseshoe drive (TIF)	22989.86
Wood County Treasurer-August jail assessment	20.00
Aflac-monthly statement	216.62
American Welding & Gas Inc-fire health & welfare	38.83
Ben Martinson-reimb for pumpkins & mums around sign	89.88
BGA LLC-October inspection services	2000.00
ComfortAire Heating Cooling & Plumbing-furnace & AC at 140 Market (TIF)	31225.00
Current Technologies-work at 140 Market (TIF)	1544.89
Delta Dental of Wisconsin-monthly statement	1428.84
Diversified Benefit Services Inc-health insurance deductible reimbursement	277.05
Diversified Benefit Services Inc-health insurance deductible reimbursement	152.39
Farrell Equipment & Supply Co Inc-maint of mains; storm sewers	1371.51
Fastenal Company-tools & supplies; maint of wastewater equipment	326.77
Francis Excavating Inc-cemetery expense (black dirt)	300.00
Insight FS-street machinery	642.40
Karen Thiel-Board of Review meeting	25.00
Lonn Radtke-unused sick leave health insurance reimbursement	295.48
Marco Technologies LLC-monthly copier maintenance	41.77

Minnesota Wisconsin Playground-benches w/plaques (TIF)	2661.00
Mobile Lock & Security-bathroom Locks for 140 Market (TIF)	240.00
Nekoosa Port Edwards State Bank-September direct deposit fee	50.00
Notary Bond Renewal Service-notary public renewal-Scott Drew	30.00
Principal Life Insurance Company-October premium	55.80
Quest LLC-3 rd St project (TIF)	696.60
S&R Truck LLC-fire truck expenses	218.00
South Wood County Humane Society-one drop off	62.00
The Uniform Shoppe of Green Bay-police clothing	180.90
Wis. Dept. of Financial Institutions-notary public renewal-Scott Drew	20.00
Wis. Valley Building Products-splash pad	84.50
Wis. Wastewater Operators Association-annual conference-Ben Martinson	220.00
Wisconsin Media-Board of Review & Open Book notice	132.82
Accurate Automotive Care LLC-fire truck expenses (rescue truck)	806.34
Lori & Friends Catering LLC-fire meeting expense (dinner)	454.65
Motorola Solutions Inc-police vehicle expenses	4895.38
Tactical Solutions-police radio/radar	256.00
Vandewalle & Associates-consulting fees (TIF)	7603.60

Wages & Salaries – September wages **74880.06**

The following Water Utility Bills were approved for payment:

Ag Source Coop Services-water utility testing	885.66
Alliant Energy-monthly statement	2756.51
Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting	17.06
Mailboxes & Parcel Depot-testing	15.38
Nekoosa Corporation-maintenance of pumping plant	105.60
WI State Lab of Hygiene-testing	28.00

Building Permits:

Rich Builders-Luke & Andrea Weiland-new 36' x 48' garage
 Charles Dayton/Michelle Teske & Charlie Dayton-siding, exterior door, window & roof
 Schulz Construction LLC/Pietrzak-new construction
 Feldco Factory Direct-Joanne Cephas-remove & replace windows

Electrical Permits & HVAC Permits:

Current Technologies-Luke & Andrea Weiland-new 36' x 48' garage
 Matthews Electric Service/Pietrzak-new construction
 Guelzow Heating & AC/Pietrzak-new construction

Plumbing Permits:

Jason Gilman/Pietrzak-new construction
 Wisconsin Mechanical Solutions LLC/Edgewater Haven-drain, vent, sanitary & water distribution system

Excavation Permits:

Tak Communications WI LLC-under Williams Ave right of way to replace conduit

Zoning Permits:

Schulz Construction LLC/Jeff & Deb Pietrzak-1241 East Shore Trail