

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: September 6, 2023

TO: BETSY MANCL

cc: JOSEPH ZURFLUH  
DAILY TRIBUNE  
WFHR/WGLX  
JASON WORDEN

ERIK SAYLOR  
CALEB MCGREGOR  
LONN RADTKE  
SCOTT DREW

JEN MOORE  
TIARA GRUNDEN  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: C. McGregor, J. Moore, S. Drew, J. Worden, B. Mancl

Absent: T. Grunden (excused)

Citizens: Cary Smith, Doug Clement, Eric Hummel, Tiara Grunden (ZOOM)

**Subjects Discussed, Action Taken, and Board Action Required:**

1. ***Call to order:*** Meeting called to order at 5:00 p.m.
2. ***Roll Call:*** Present as noted above.
3. ***Approve the Agenda:*** **MOTION** (Mancl/Moore) to approve the agenda. Motion carried. All ayes.
4. ***Approve the previous month's minutes:*** **MOTION** (Mancl/Moore) to approve the previous month's minutes. Motion carried. All ayes.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** Chairman McGregor stated this agenda was created to prioritize items such as budget and bylaws. Old agenda items not on the current agenda may be added to agenda items in the future.
7. ***Police Department – General Update:***
  - a) No movement on the Guardian Grant. Chief Drew is looking into Legacy grants. A grant could provide funding for items such as flock cameras.
  - b) Worked two traffic grants, reimbursed by the State.
  - c) Lexipol TIME policy is a work in progress.
  - d) Squad radio shipping date has been removed by the vendor. Chief Drew is in touch with a new vendor to see if a radio could be shipped sooner.
  - e) Officer Mertes attended two trainings, both free. One focused on Threat Assessment.
  - f) Chief Drew and Tony Bastien presented at PESD inservice on CRG mapping.
  - g) Chief Drew commented on the multi-department response at ERCO on August 21<sup>st</sup>.

- h) Budget: Chief Drew presented an initial budget for the police department. He presented options for a department with an added position/SRO and one without. Chief stated his retirement is approaching as his contract ends August 2024, and the Board may want to think about hiring/transitioning the hire into the Chief role. The annual training for chiefs is in December.

**8. *Fire Department – General Update:***

- a) Finalizing the hiring of two new firefighters.
- b) Engine 1 had a water intake valve fixed and was pump tested. Engine 2 passed the pump test as well. Engine 3 has leaking valves which need to be fixed prior to pump testing.
- c) Chief Worden also commented on the emergency response to ERCO on the 21<sup>st</sup> and the importance of EMS in Port Edwards.
- d) A drill for extraction was planned, but due to intense heat, the drill was cancelled and rescheduled for the following week. The drill was completed.
- e) Budget: Similar budget as previous year, minor changes. Total funding is the same. Chief Worden would like to know if the \$70,000 for a 1<sup>st</sup> responder vehicle belongs on the fire department budget. He would like to set up an account to be able to roll money over from year to year for big ticket items, much like the police department does for new vehicles. Turnout gear needs to be replaced. Looking at prices, expiration dates. Updates on these items will be discussed next month.
- f) President Mancl asked to see separation of wages on the budget between EMS and fire. Chief doesn't have exact numbers. He estimated 2/3 of the wages budget line goes to EMS.
- g) Trustee McGregor would like clarification on the budget process for the brush truck. Going off table – Cary Smith explained grant funding available from Embridge/others.

- 9. MOTION** (Mancl/Moore) to approve proposed Fire Department bylaws. General discussion/clarification on various bylaws. Discussion on board policy implemented for review of bylaws. Motion carried. All ayes.

**10. *Old business:*** None.

**11. *New business:*** Continue to discuss the budget/vehicle funding with Diane.

**12. *Correspondence received:*** None.

**13. *Future Agenda Items:*** Budget discussions.

**14. *Next meeting date:*** September 26, 2023 at 5:00 p.m.

**15. *Adjourn:*** Adjourned at 6:12 p.m.

Minutes taken by – Jen Moore  
Caleb McGregor – Chairman