

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

**Present:** President Mancl, Trustees Grunden, McGregor, Moore, Radtke & Zurfluh

**Absent:** Trustee Saylor (excused)

**Also Present:** S. Stewart, J. Worden, R. Bossert, D. Tremmel

**Citizens:** Karly Tellekson, Cary Smith, Paul Tranel, Nathan Plym (Chamber Leadership), Ben Eberlein (Chamber Leadership)

**Motion** (Zurfluh/McGregor) to approve the Consent Agenda (meeting minutes from June 13, 2023 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes. Trustee Radtke questioned the additional legal fees. He also inquired about the additional \$6,000 to be paid to Andreasen Arts for the mural. It was noted that the additional \$6,000 was to be obtained through fundraising by the Chamber Leadership.

**Public Comment:** Karly Tellekson stated that she, her children and others were very concerned with the behavior of a Village Trustee at the June 7th Public Safety meeting. She felt the trustee was verbally abusing Chief Worden and that the Village President remained silent. She stated that she is hoping the Board will take proper action.

**President's Report:** Discussed the Committee of the Whole meeting on June 20, 2023 regarding the search for an interim administrator. Only one application has been received to date. The minutes for the June 12, 2023 Committee of the Whole meeting were not available at this time. There was poor participation for the quality of life surveys sent out; therefore the Board may want to explore other ways to get the surveys out. President Mancl thanked Administrator Bossert for his work for the Village, wished him luck in his future endeavors and presented him with a plaque. Administrator Bossert thanked everyone and said it was a pleasure to work for the Village.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** Review of minutes.

**Public Works:** Review of minutes.

**Parks & Recreation:** Review of minutes.

**Motion** (Grunden/McGregor) to approve the mural concept sketch and support the use of a matching grant to \$6,000 from the Village TID Economic Development Grant Program. Motion carried. All ayes. Nathan Plym and Ben Eberlein stated that the Chamber Leadership has contacts they will be reaching out to for donations.

**Public Safety:** Review of minutes.

Trustee Radtke stated that he understands the new squad is not in use at this time pending delivery of a radio. He inquired as to why the radio from the oldest squad cannot be transferred to the new squad and the oldest squad be sold. Trustee Zurfluh asked Chief Worden if they would consider looking elsewhere for ambulance service because of the anticipated 40% rate increase next year.

**Planning, Legislative, Property & Information Technology:** Review of minutes.

**Motion** (Grunden/Moore) to approve the Village Donation Policy. Motion carried. All ayes.

**Finance & Human Resources:** Review of minutes.

**Motion** (Radtke/Zurfluh) to accept the Village Employee Handbook as of July 12, 2023 with the pending changes in language. Motion carried. All ayes.

Motion (Zurfluh/Grunden) to approve the recommendation based on performance to elevate three Public Works employees one grade level. David Mock to Grade 2; Caleb Peaslee to Grade 3; Brady Reiman to Grade 4. Motion carried. All ayes. It was noted that it is common practice to adjust the Grades when an employee has completed one year of employment.

**Plan Commission:** No meeting held.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:** Review of Administrator's monthly report including general government, human resources, public works, budget, and safety & security.

**Clerk-Treasurer Report:**

Motion (Grunden/Radtke) to approve a Temporary Class "B" License for the Port Edwards Firefighters Athletic Association for one day only, July 25, 2023. Motion carried. All ayes.

**Communications:** None

**Trustee comments:** None

Meeting adjourned at **8:04** p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts Grubofski & Vruwink LLC-monthly retainer (July)	1000.00
Abts Grubofski & Vruwink LLC-add'l legal services for 2 <sup>nd</sup> quarter	4031.92
Ace Hardware-misc. expenses	768.08
Advance Janitorial Service & Supply-monthly statement	218.93
Ag Source Coop Services-wastewater testing	1567.00
Alliant Energy-monthly statement	6741.16
American Welding & Gas Inc-fire health & welfare	38.14
Amoco-monthly statement	1554.26
Andrea Weiland-police & fire comm meetings 5/23 & 6/20	50.00
Andreasen Arts LLC-economic incentive program-mural grant (TIF)	6000.00
Andreasen Arts LLC-parks (kayak project grant)	479.24
Chili Implement Co-parks	281.09
Cintas Corp-monthly statement	908.53
Core & Main LP-catch basins for horseshoe drive project (TIF)	6989.19
Corey Shaffer-police & fire comm meetings 5/23 & 6/20	50.00
Denny's Repair-police vehicle expense	402.72
Diversified Benefit Services Inc-health insurance deductible reimbursement	685.18
Diversified Benefit Services Inc-health insurance deductible reimbursement	733.47
Diversified Benefit Services Inc-July health reimb arrangement	101.20
General Distributing LLC-storm sewers maintenance	391.10
Gerald Blum-police & fire comm meetings 5/23 & 6/20	50.00
James Leiser-unused sick leave health insurance reimb	196.91
Joslin Concrete LLC-curb & gutter	950.00
Leo Thomasgard-police & fire comm meeting 5/23	25.00
Locking Security Mailbox-new payment drop box (TIF)	2028.99
Metcalf Lumber-bathroom – 140 Market Ave (TIF)	135.00
Mia Bella Salon-economic incentive program grant (TIF)	4000.00

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Napa Auto Parks/Nekoosa-misc. expenses	202.16
Nieman's Towing & Recovery Inc-street machinery	1164.90
Pomp's Tire Service Inc-street machinery	235.05
Port Edwards Water Utility-quarterly bills	3454.71
Postmaster/US Postal Service-postage stamps	198.00
Precision Grading & Utilities Inc-roads & streets	7066.00
Quill LLC-misc office supplies	150.96
Rapids Rental & Supply Co Inc-roads & streets	70.00
Scott Stewart-police & fire comm meetings 5/23 & 6/20	50.00
Solarus-monthly statement	1259.62
State of Wisconsin-June court report	448.65
The Dirks Group LLC-1 yr warranty on server	841.45
Tractor Supply Credit Plan-roads & streets	84.99
Verizon Wireless-monthly statement	443.43
Wood County Treasurer-June jail assessment	130.00
Alliant Energy-monthly statement (maint of meters)	20.00
Awards 'N' More-plaque C. Kester	65.00
Current Technologies-street lighting	1815.57
DetectaChem Inc-police duty gear	271.33
Diggers Hotline Inc-maint of mains (2 <sup>nd</sup> 2023 prepayment)	336.00
Diversified Benefit Services Inc-health insurance deductible reimbursement	580.85
Election Systems & Software Inc-annual firmware & maint for DS200	275.00
Insight FS-fuel for pump	1165.00
Marco Technologies-monthly copier contract & usage charge	160.51
Patrick McGrath-municipal judge training expenses	354.45
Principal Life Insurance Company-monthly premium	60.45
Rent-A-Flash – street signs	112.76
Scott Drew-reimburse for police duty gear	68.58
Security Health Plan-monthly statement	27969.39
Show Striping Industries-splash pad	800.00
Superior Chemical LLC-parks	464.01
Superior Police Department-police duty gear	7.64
USA Blue Book-maint of pumping plant	683.10
Utility Service Co Inc-annual maint of large tank	25870.96
We Energies-monthly statement	153.35
Wis. Dept. of Justice-TIME – police computer system	218.25
Wisconsin Media-Nepco Lake District notices; TIF JRB; Water Rate notice	171.43
WM Corporate Services Inc-monthly statement	11107.69
Wolosek Landscaping-roads & streets	38.54
Aflac-monthly statement	216.62
ArborVantage Tree Care LLC-tree removal & disposal	5252.00
Bassuener Trucking & Excavating-parks (kayak grant)	4645.00
Chili Implement Co-small equipment	732.07
Delta Dental of Wisconsin-monthly statement	1556.88
Diversified Benefit Services Inc-health insurance deductible reimbursement	895.41
Doorworks Incorporated-fire station	125.00
Fastenal Company-tools & supplies	162.54
Ferguson Enterprises LLC-storm sewers (TIF)	1449.92
Lonn Radtke-unused sick leave health insurance reimbursement	295.48
Martinson Trucking & Excavating LLC-roads & streets	1235.33
Mobile Lock & Security-municipal building	237.95
Nekoosa Port Edwards State Bank-July direct deposit fee	50.00
Public Service Commission of Wisconsin-simplified rate case assessment	109.09
Quest LLC-design work for 3 <sup>rd</sup> St project (TIF)	4263.78
USA Blue Book-chemicals	402.85

Wages & Salaries – **July** wages

71973.84

**The following Water Utility Bills were approved for payment:**

Ag Source Coop Services-water utility testing	139.35
Alliant Energy-monthly statement	2658.70
Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting	17.06
WI State Lab or Hygiene-testing	28.00

**Building Permits:**

Barry Sparks/Lynn Mlodzik-two stall garage  
Mike Czappa/Cliff & Karen Isaacson-handicap accessible ramp for front door

**Electrical Permits:**

**Plumbing Permits & HVAC Permits:**

Tri-City Services/Carol Dean-AC replacement  
Tri-City Services/Edward Bodette-install AC

**Excavation Permits:** None

**Zoning Permits:** None