

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

Present: President Mancl, Trustees Grunden, McGregor, Moore, Radtke, Saylor & Zurfluh

Absent: None

Also Present: N. Abts (via Zoom), S. Stewart, S. Drew, R. Bossert, D. Tremmel

Citizens: Tim Leverance, Cary Smith, Katherine Saylor, Eric Hummel, Gregory Kalosis (via phone)

Motion (Grunden/Radtke) to approve the Consent Agenda (meeting minutes from May 9, 2023 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: None

Airport Commission: Review of minutes.

Trustee Zurfluh reported that Commissioner Eichhorn resigned due to an employment change, so they are waiting to see who will be superseding him on the Commission. The next meeting will be July 13, 2023.

Police and Fire Commission: Review of minutes.

Scott Stewart stated that Jordan Fuhs was added to the eligibility list for firefighter and approved by Chief Worden, pending medical examination and follow up with Chief Drew on a background check. They have received two more applications to be processed.

Public Works: Review of minutes.

Motion (Radtke/Grunden) to approve Resolution 2023-04 approving the Village 2022 Compliance Maintenance for the Wastewater Treatment Plant and Utility. Motion carried. All ayes.

Parks & Recreation: Review of minutes.

Public Safety: Review of minutes.

Per Trustee McGregor's request, Chief Drew briefly explained the Lexipol policy management program.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Grunden/Zurfluh) to approve the language changes in Chapter 2.06(6)(c): All Village meetings, to the extent possible and reasonably practical, will be recorded for the public use and the historical record. These will be archived on the Village of Port Edwards "YouTube" page <https://www.youtube.com/@villageofportedwardswi> and posted on the Village website. Motion carried. All ayes.

Finance & Human Resources: Review of minutes.

Motion (Radtke/Grunden) to approve an 8% water rate increase for all Village water customers as of the January 1, 2024 billing. The last increase was in 2018; this will be based on PSC final approval and will average approximately \$10 per customer per quarter. Motion carried 5-2 (Saylor-no, Zurfluh-no).

Plan Commission: No meeting held.

Unfinished Business: Trustee Moore inquired as to the request for the trustees to submit questions regarding Administrator Bossert's departure.

New Business: None

Village Administrator Report: Review of Administrator's monthly report including general government, human resources, public works, budget, and safety & security.

Trustee Saylor stated that the number of firefighters on payroll should be 16, not 18 as indicated on the report. He also inquired about the status of the DMI matter. Administrator Bossert stated that DMI is on track to continue with demolition.

Clerk-Treasurer Report:

Motion (Zurfluh/Grunden) to approve a Class "A" Beer and "Class A" Liquor Retail License for BK Oil Inc./Amoco at 421 State Highway 73, Nekoosa, valid from July 1, 2023 to June 30, 2024. Motion carried. All ayes.

Motion (Zurfluh/Grunden) to approve Operator's Licenses for the following employees of BK Oil Inc./Amoco: Nathan Bogdan, Torrence Dankemeyer, Erin Dean, Teagen Rogers and Michelle Woald valid from July 1, 2023 to June 30, 2024. Motion carried. All ayes.

Motion (Zurfluh/Radtke) to approve a Cigarette and Tobacco Products Retail License for BK Oil Inc./Amoco at 421 State Highway 73, Nekoosa, valid from July 1, 2023 to June 30, 2024. Motion carried. All ayes.

Motion (Grunden/Zurfluh) to approve a Class "B" Beer and "Class C" Wine License for El Café LLC, 221 Market Avenue, Port Edwards, valid from July 1, 2023 to June 30, 2024. Motion carried. All ayes.

Clerk Tremmel stated that the Village was awarded a WEC grant of \$750 to help offset the cost of the ExpressVote machine.

Communications: None

Trustee comments: Trustee McGregor thanked the Port Edwards Firefighters Athletic Association for the great brats served at the Village-wide garage sales. He also thanked Fidel Perez and El Café for the great food they serve. He stated that he feels the Village should provide garbage cans in front of the Market Avenue businesses and would like the Public Works Committee to discuss this matter. He also stated that he forgot to mention that the reason the last Public Safety meeting was so lengthy is because they had a hearty discussion on the Fire Department bylaws.

Trustee Saylor thanked Administrator Bossert for posting the meeting videos. He watched the June 7th Public Safety meeting during which Chief Worden asked a lot of questions and asked for guidance but was not given any answers. He is not sure what occurred between the June 7th meeting and June 12th to cause the referral to the Police and Fire Commission. Trustee Zurfluh stated that the next Nepco Lake District meeting will be held on June 19th.

Meeting adjourned at 7:48 p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

A-1 Services Wisconsin Rapids LLC-pave 4 alleys (ARPA & TIF)	52300.00
Abts Grubofski & Vruwink LLC-monthly retainer (June)	1000.00
Ace Hardware-misc. expenses	405.55
Advance Janitorial Service & Supply-monthly statement	218.93
Ag Source Coop Services-wastewater testing	1027.00
Alliant Energy-monthly statement	6678.55
American Welding & Gas Inc-fire health & welfare	37.33
Andreasen Arts LLC-business sign & hardware (TIF)	1708.83
Bowmar Appraisal Inc-April to June assessor contract	3425.00
Chemtrade Chemicals US LLC-wastewater chemicals	6451.06
Cintas Corp-monthly statement	632.75
Danielle Kilps-refundable shelter deposit	25.00
David Gibbs-refundable shelter deposit	25.00
Diane Tremmel-mileage	88.42
Diversified Benefit Services Inc-health insurance deductible reimbursement	248.87
Diversified Benefit Services Inc-June health reimb arrangement	101.80
Helen Donahue-refundable shelter deposit	25.00
James Leiser-unused sick leave health insurance reimb	196.91
Jerene Sillars-refundable shelter deposit	25.00
Kim Holcomb-reimbursement for flowers	83.90

Lonn Radtke-unused sick leave health insurance reimb	295.48
Metcalf Lumber-parks	99.11
Napa Auto Parks/Nekoosa-misc. expenses	206.25
Nekoosa Port Edwards State Bank-wastewater deficit loan payment	71514.35
Postmaster/US Postal Service-postage stamps; water utility bills postage	819.00
Security Health Plan-monthly statement	27969.39
Solarus-monthly statement	1331.52
State of Wisconsin-May court report	431.46
Sue Hamilton-refundable shelter deposit	25.00
Tractor Supply Credit Plan-parks; fire equipment	399.98
WM Corporate Services Inc-monthly statement	11107.69
Wood County Treasurer-May jail assessment	100.00
Airgas USA LLC-tools & supplies	179.02
Amoco-monthly statement	1498.19
Brock Supply-tools & supplies	81.30
Casper Stump Tracking-tree & brush control	218.75
Energenecs Inc-2023 SCADA (wastewater & water utility)	270.00
Fastenal Company-tools & supplies	220.34
Francis Excavating LLC-roads & streets – black dirt	300.00
Lexipol LLC-fire dept annual policy manual	3265.80
Marco Technologies LLC-copier contract & usage charge	81.07
Matthew Fletcher-reimb for meals (hose test)	14.23
Mid-State Technical College-fire training	96.58
Multi-Metro Deer Management-parks (2022 harvest-6 deer)	120.00
Nassco Inc-parks	180.53
Nick Michels and Sons Inc-flashing for roof at 231-251 Market	13249.00
Piggly Wiggly-fire meeting expense	220.42
Precision Grading & Utilitites Inc-recycle concrete for alleys	1125.00
Principal Life Insurance Company-monthly statement	60.45
Quest LLC-Design work for 3 rd Street	3129.00
R&R Waste Systems Cleaning Inc-clean storm sewers	900.00
S&R Truck LLC-fire truck expenses	254.00
Staples Credit Plan-misc office supplies	206.12
United States Treasury-annual IRS health reimbursement charge	36.00
USA Blue Book-maint of pumping plant	493.02
Verizon Wireless-monthly statement	389.17
We Energies-monthly statement	262.75
Wis Dept of Administration/Milw-web site hosting	65.00
Wisconsin Media-weed control & alcohol beverage license notices	48.86
Wolosek Landscaping-splash pad (rolls of sod)	62.10
Zblewski Bros LLC-tree & brush control (haul wood chips out of cemetery)	1800.00
Michael Murphy-band for music fest 6/22/23	250.00
Aflac-monthly statement	216.62
Bassuener Trucking & Excavating-dumpster for cleaning out Market Ave Bldgs	535.00
BGA LLC-July building inspection services	2000.00
Capital One (Walmart)-supplies for cleaners	17.08
Delta Dental of Wisconsin-monthly statement	1556.88
Diversified Benefit Services-health insurance deductible reimbursement	2091.99
Energenecs Inc-SCADA maintenance	7543.75
Farrell Equipment & Supply Co-roads & streets	1479.47
Insight FS-street machinery; small equipment	1818.60
Jean Erdman-refund of EA shelter reservation	150.00
Jessica Orheim-refundable shelter deposit	25.00
Lonn Radtke-unused sick leave health insurance reimbursement	295.48
Nekoosa Port Edwards State Bank-June direct deposit fee	50.00
Tonya Amundson-refundable shelter deposit	25.00

Wanda Stensberg-refundable shelter deposit	25.00
Wood County Head Start-refundable shelter deposit	25.00
Wood County Treasurer-managed forest land payment	22.24

Wages & Salaries – June wages**84171.39****The following Water Utility Bills were approved for payment:**

Ag Source Coop Services-testing	3242.60
Alliant Energy-monthly statement	2772.99
Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting	17.06
Mailboxes & Parcel Depot-testing	15.35
Northern Lake Services Inc-testing	760.00
Precision Grading & Utilities-Edwards Ave & 3 rd St water extension	20056.00
Water Works & Lighting Commission-water tests	50.00
WI State Lab or Hygiene-testing	28.00
Wis. Dept. of Natural Resources/Milw-2023 water use fees	125.00
Wis. Rural Water Association-system membership renewal	410.00

Building Permits:

Revelations Architects/Port Edwards United Methodist Church-addition (commercial)
 Anderson Cabinet Co/Jan & Sharon Holy-replacement windows
 Grant Anderson/Allie Cat Properties-remodel of 251 Market Ave
 Al Crider-deck replacement
 Lori Peterson-wheelchair ramp
 Anderson Cabinet Co LLC/Jeff Stewart-replacement window
 Ethan Noe-siding the house
 Creative Home Tech/Lynn Karbowski-replace back door
 American Fence Co/Gerry & Colleen Geishart-fence

Electrical Permits:

DC Electric/Kyle Erdman-install underground pipe for utility
 E-Con Electric Inc/Port Edwards United Methodist Church-addition (commercial)
 Brody's Electric/Amy Reardon-overhead to underground service

Plumbing Permits & HVAC Permits:

Tri-City Services/Jessica Ewert-replace furnace and heat pump
 Cassandra Rayo-sprinkling meter (531 Wisconsin River Dr)
 RJ Rasmussen-Port Edwards United Methodist Church-addition (commercial)
 Steve's Plumbing/Celina Stillman-line sewer & some underfloor

Excavation Permits: None**Zoning Permits:** None