

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: June 8, 2023

TO: BETSY MANCL

CC: LONN RADTKE

TIARA GRUNDEN

CALEB MCGREGOR

JEN MOORE

ERIK SAYLOR

JOSEPH ZURFLUH

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

RAYMOND BOSSERT

DIANE TREMMEL

JASON WORDEN

SCOTT DREW

Purpose of Meeting: Regular Monthly Meeting

Attendance: B. Mancl, L. Radtke, T. Grunden, C. McGregor, D. Tremmel

Absent: R. Bossert

Citizens: None

Subjects discussed, Action, Taken & Board Action Required:

Regular Monthly Meeting

- **Call to Order:** Meeting called to order by Chairman Radtke at 4:30 p.m.
- **Roll Call:** All present from above.
- **Approve the agenda & previous month's minutes from May 4, 2023:**
Motion (McGregor/Grunden) to approve agenda and May 4, 2023 minutes. Motion carried. All ayes.
- **Public Comments on agenda items:** None
- **Committee Chairman's comments:** None
- **Discussion then MOTION to approve the monthly bills, journal entries for previous month and financial report:** No discussion.
Motion (Grunden/McGregor) to approve the monthly bills, journal entries for the previous month and financial reports. Motion carried. All ayes.
- **Discuss the Village Employee Handbook and recommended updates:** There was discussion regarding various sections of the proposed Employee Handbook including (but not limited to) harassment language, weapons policy, longevity, fire department stipends, and sections from the current Labor Policy that were left out of the proposed Handbook.
- **Old Business:** None

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- **New Business:** Clerk Tremmel stated that if the Village decides to put in for a water rate increase with the Public Service Commission effective in September, it should be approved by the Board no later than the July Board meeting in order to have time for publication and the approval process.
- **Correspondence received:** None
- **Agenda items for next meeting:** Discussion and possible motion to seek Public Service Commission approval for water rate increase; Final review of proposed Employee Handbook.
- **Next Meeting date:** July 5, 2023 at 3:00 p.m.
- **Adjourn:** Meeting adjourned at 5:20 p.m.

Lonn Radtke - Committee Chairman