

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property
& Information Technology

DATE: 2 MAY, 2023

TO: BETSY MANCL

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
JEN MOORE	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: Regular Monthly Meeting

Attendance: T. Grunden, C. McGregor, J. Moore, R. Bossert, B. Mancl

Citizens: Eric Hummel, Cary Smith, Del Stewert, Lee Fletcher, Matt Fletcher

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Grunden - Chairman at 5 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda , MOTION*** (Grunden/2nd by McGregor) to approve minutes from 29 March 2023 & agenda. **Motion carried.**
- ***Approve the previous month's minutes: MOTION*** by McGregor, 2nd by Moore, **Motion carried.**
- ***Public comments on agenda items:*** Questions on the process and procedures of the meeting as well as comments by Matt Fletcher, Lee Fletcher and Cary Smith on the Memorandum of Agreement between the Village and the Port Edwards Firefighter Association and its use of Village property.
- ***Committee Chairman's comments:*** None
- ***Planning, Legislature, Property, & Information Technology Updates***
- ***Discuss & review Chapter 8, Public Works, MOTION to approve changes to Chapter 8. Administrative changes & updates to outdated rules.***

There was NO MOTION, the Administrator will address some text issues and work on a better explanation for when a special assessment may be deemed appropriate SECTION 8.08. This will be brought back at the next meeting.

- Ripple Creek Apartment discussion and Possible **MOTION** to approve transfer to Property management.

Discussion and concern on the loss of low-income housing. More details will need to be brought to the FHR meeting for a final motion. Consensus to Move to FHR with that concern.

- ***Old Business.***
- ***Discuss and Possible MOTION to approve the Use of no more than \$22K in NEPCO lake account funds to secure and repair the “Donated” weed machines, pending a Memorandum of Agreement from the NEPCO lake district to refund that amount once their funding is in place 3-6 months from now.***

After some discussion and completing a legal agreement between the parties we will recommend authorizing the funds for a short-term loan to the lake district until they can pay us back.

MOTION to approve Grunden/McGregor, **Motion carried.**

- ***Discuss development options in the TIF district & incentives utilizing TIF funding.*** The administrator provided an updated DRAFT for comment. The Current authority under the development agreement allows for up to \$250K to be used.

a. Consensus on the DRAFT and moving it to FHR.

- ***New Business: None.***
- a. Discuss the Technical Assistance Grant from DNR for the Mill property, \$20K no match required.***

No issues, the committee supports the Grant for marketing efforts of the Mill.

b. Review of proposed Memorandums of Agreement for the use of Village property by the Firefighter Athletic Association for the Rummage sale and Street dance.

Concern on the optic of charging the athletic association, this will be moved to FHR for final review.

- ***Correspondence received.*** None
- ***Future Agenda items for next meeting:*** Review Village Board Chapter 2, parliamentary rules

- ***Next meeting date:*** 6 June, 2023 at 5 p.m., in person at the Marshall Buehler Center.
- ***Adjourn:*** Adjourned at 6pm by Grunden.

Tiara Grunden– Committee Chairman