

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property
& Information Technology

DATE: 29 March, 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: Regular Monthly Meeting

Attendance: J. Zurfluh, E. Saylor, C. McGregor, T. Grunden, R. Bossert

Citizens: Eric Hummel, Matt Trannel, S. Drew, J. Worden, Betsy Mancl, Lee Lech, Scott Stewart

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Saylor - Chairman at 5:00 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda & previous month's minutes:*** **MOTION** (Saylor/Grunden) to approve minutes from 8 March 2023 & agenda. **Motion carried.**
- ***Public comments on agenda items:*** None.
- ***Committee Chairman's comments:*** Thanks for adjusting to the schedule
- ***Discuss development options in the TIF district & incentives utilizing TIF funding.*** The administrator provided a DRAFT of a Village program that would utilize the TIF economic development funds (approx. \$250K) for Village development. The Administrator stated 4 conceptual programs: Job creation, façade improvements, Green Energy upgrades, Artwork project. SAYLOR commented that this program, once created should be managed by the Administrator for expediency. Trustee Grunden wanted clarification on what was being asked and the Administrator clarified that this is a start point for discussion it could morph into a larger program, He was asking for input. This would be for all businesses in Port Edwards. The Chairman went off table to Matt Tranel asking as a business realtor in Port Edwards, Façade program and Job creation are great ideas, a program to draw a business or industry needs to happen but more housing is required to expand the population base.

The discussion went into the Mill property development and our Challenges with the owner. This will require a more in-depth planning session on the TIF properties. This document will be filled out and presented at the Future PLPIT meeting for potential activation in June 2023.

- **Discuss Chapter 8 Public Works.**

Most of the changes are administrative and the removal of Village Engineer from the language. The language proposed was acceptable, some further refinement of the special circumstances for assessments. We will refine the language with legal consult and resubmit for discussion in April. Some discussion on public construction of less than \$25K and the need for bidding and approval. Needs to be clarified since the State statute it only requires over \$25K for bids. No MOTION made until further discussion by new PLPIT committee.

- ***Discuss Chapters 4 (Police) and Chapter 5 (Fire).*** This discussion expanded *beyond the topic and thus needs to be a collective Board discussion on the Fire department in whole.* A request was made by the Chairman Saylor to strike that language 5.13 (2) fundraising requiring and audit, seeking a MOTION, No one offered a Motion. Trustee Grunden asked who is the President of the Athletic association and Chairman Saylor disclosed he was, then trustee Grunden stated this may be a conflict of interest and the discussion should cease. McGregor supported the issue with the potential ethical conflict and supported closing the discussion, he did comment that changing the language from “audit” to financial review he would support but not eliminating it in total. Called the issue as a conflict and the discussion was closed. The understanding was that the Village will not change any language in this document, specifically pertaining to the annual audit. Discussion by citizens, Mancl, Tranel wanted transparency and the records open due to the funding by the Village and lack of knowledge on where do those funds go. Issues of transparency and lack of information flow between these organizations needs to be corrected and future discussions need to happen by this committee and Board to clarify these issues. No discussions with the Police Chapter 4. The entire discussion was Tabled until next month.

- ***Task Organization***

Discussion by the Chairman on why the Police and Fire Chief fell under the Village administrator and he wanted that direct line of control removed. The administrator presented the NOV 2021 task organization document as well as the PAA audit conducted in 2020. That this organization was highly recommended to be more efficient. A robust discussion was had on authority, involvement in operations, chain of command issues all these concerns were addressed and were valid opinions and will continue to be discussed.

- ***Old Business.*** None.
- ***New Business:*** None.
- ***Correspondence received.*** None
- ***Future Agenda items for next meeting:*** TBD

- *Next meeting date:* TBD in person at the Marshall Buehler Center.
- *Adjourn:* Adjourned at 6:45 p.m. by Saylor.

Erik Saylor – Committee Chairman