

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at 7:00 p.m.

Present: President Zurfluh, Trustees Grunden, Mancl, McGregor, Mitchell, Radtke & Saylor

Absent: R. Bossert

Also Present: J. Worden, S. Drew, D. Tremmel

Citizens: Eric Hummel, Cary Smith

Motion (Mitchell/Radtke) to approve the Consent Agenda (meeting minutes from February 14, 2023 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: None

Airport Commission: Review of minutes.

Police and Fire Commission: No minutes to review.

It was noted that Police and Fire Commissioner Doug Kasten resigned from the Police and Fire Commission and that President Zurfluh would be appointing a replacement.

Chief Worden expressed his feelings that there were too many people involved in amending the Fire Department Bylaws at this point. The Fire Department members have not had the opportunity to review and make changes to the draft copy yet. The Administrator, Police and Fire Commission and the trustees were all given a copy of the draft before the Fire Department was given a chance to present a final draft for approval.

Public Works: Review of minutes.

Parks & Recreation: Review of minutes.

Motion (Mancl/Grunden) to approve the Port Road Bike Trail extension and authorize the Administrator to seek a Request for Quote (RFQ) on engineering and design work for the trail from Letendre to Ver Bunker (along Port Road) to 5th Street and rail crossing.

After discussion, Trustee Mancl and Trustee Grunden withdrew the motion. The motion is postponed and will be discussed at the next Parks and Recreation Committee meeting on March 22, 2023.

Public Safety: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Saylor/Radtke) to approve the changes to Village Ordinance Chapter 9 – Orderly Conduct. These changes were mostly administrative and included the elimination of outdated language and terminology.

After discovering an error in the language of the motion contained on the Agenda, Trustee Saylor and Trustee Radtke withdrew the motion.

Motion (Saylor/Radtke) to approve the changes to Village Ordinance Chapter 10 – Public Nuisances. These changes were mostly administrative and included the elimination of outdated language and terminology. Motion carried. All ayes.

Chief Worden stated that questions were being raised regarding the Fire Department's fundraising activities. He is wondering why an audit is being requested by some of the trustees now. Trustee Grunden stated that the issue of the audit was not raised or requested. It was part of the agenda discussion regarding the work being done with the ordinance updates for Chapter 5.

Finance & Human Resources: Review of minutes.

Plan Commission: No meeting held.

Unfinished Business: Trustee Saylor questioned whether the Village was paying Wisconsin Rapids for media coverage of the Board meetings. Clerk Tremmel stated that the Village was no longer paying for that service. Trustee Mancl explained that there have been some changes and a YouTube page has been created for the Village of Port Edwards where the meetings can be viewed, including the January and February meetings.

New Business: Trustee Mancl inquired about arranging for interviews of the candidates for Village President and Village Trustee. President Zurfluh pointed out that this was not an item for the Village Board to discuss and arrange. Trustee Saylor questioned several emails he recently received regarding when a trustee should abstain from voting. Attorney Nick Abts clarified the proper procedure and stated that a trustee should abstain from voting on a motion if it will result in financial or personal gain for them or their spouse. Trustee Mitchell stated that the emails received could easily be interpreted to mean the trustee with the possible conflict could not even participate in discussion. Attorney Abts clarified that issue also. President Zurfluh asked Attorney Abts to attend the April 18th Reorganizational Meeting to speak about this topic.

Village Administrator Report: Review of Administrator's monthly report including general government, human resources, public works, budget, and safety & security.

Clerk-Treasurer Report: None

Communications: None

Trustee comments: Trustee Mitchell stated she is glad the Port Road bike/walking trail has been brought up again.

Meeting adjourned at 8:18 p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Wood County Clerk of Court-balance for purchase of 140 Market Ave	26100.00
Abts Law LLC-monthly retainer (March)	1000.00
Ace Hardware-misc. expenses	385.32
Advance Janitorial Service & Supply-monthly statement	218.93
Ag Source Coop Services-wastewater testing	744.00
Alliant Energy-monthly statement	6516.24
Amazon-tools & supplies	179.34
American Welding & Gas Inc-fire health & welfare	181.25
Amoco-monthly statement	1322.64
BDT Inc-snow & ice control	99.88
Beaver of Wisconsin-tools & supplies	193.00
Boat Renewal Processing Center/DNR-boat registration for fire dept	22.00
Bowmar Appraisal Inc-quarterly payment on assessor contract	3425.00
Cintas-monthly statement	577.59
Clifton Larson Allen LLP-auditing services	15431.03
Delta Dental of Wisconsin-dental & vision insurance premium	1550.61
Diversified Benefit Services Inc-health insurance deductible reimbursement	186.32
Diversified Benefit Services Inc-health insurance deductible reimbursement	108.53
Diversified Benefit Services Inc-health insurance deductible reimbursement	152.39
Diversified Benefit Services Inc-March health reimb arrangement	100.60
Election Systems & Software Inc-annual maintenance and firmware for DS200	250.00
Farrell Equipment & Supply Co Inc-roads & streets maintenance	1149.50
Fastenal Company-small equipment	324.00
Hotsy Cleaning Systems Inc-street machinery	551.00
Insight FS-street machinery; small equipment; maint of pumping plant	5726.99
James Leiser-unused sick leave health insurance reimb	196.91

Jason Leverance-boot allowance	140.00
Lonn Radtke-unused sick leave health insurance reimb	295.48
Metcalf Lumber-wall materials for 231 Market Ave (TIF)	155.02
Mid-State Truck Service-street machinery	1982.42
Mobile Lock & Security-lock for Ripple Creek concessions	245.63
Napa Auto Parks/Nekoosa-misc. expenses	269.12
Postmaster/US Postal Service-postage stamps	567.00
Rapids Rental & Supply Co Inc-small equipment	35.98
Security Health Plan-monthly statement	26960.48
Sherwin William Co-parks; municipal garage	523.24
Solarus-monthly statement	1254.74
State of Wisconsin-February court report	377.20
Superior Chemical LLC-weed control	3013.22
The Dirks Group LLC-monthly Rapid Recovery; Microsoft Office 365	531.30
Town of Saratoga-2023 assessors fees	4340.00
Town of Saratoga-2022 plow & salt charges for Townline Rd	600.00
Truck Equipment Inc-snow & ice control	2600.60
Verizon Wireless-monthly statement	389.58
Wis Dept of Revenue/Madison-annual TIF fee	150.00
WM Corporate Services Inc-monthly statement	11107.69
Wood County Treasurer-January jail assessment	120.00
Chili Implement Co-Gehl R165 Skid Steer	30900.00
Port Edwards Water Utility-outstanding WUT bill (140 Market) – TIF	137.68
Wood County Treasurer-delinquent RE taxes (140 Market) – TIF	12652.60
Aflac-monthly statement	216.62
Al's Auto Glass-street machinery	330.00
Amazon-hardware for business signs	23.19
Aspirus Inc-police misc. expenses (blood draw)	33.00
Ben Martinson-boot allowance	229.46
BGA LLC-April building inspection services	2000.00
Clifton Larson Allen LLP-auditing services	7323.75
Core & Main LP-maintenance of water mains	138.87
Current Technologies-work at 140 Market Ave (TIF)	648.47
Current Technologies-power to Village digital sign (ARPA)	2207.00
Delno Stewart-unused sick leave health insurance reimbursement	2799.24
Delta Dental of Wisconsin-monthly statement	1550.61
Diversified Benefit Services Inc-health insurance deductible reimbursement	359.89
Diversified Benefit Services Inc-health insurance deductible reimbursement	2767.45
Fastenal Company-street machinery	46.65
Marco Technologies LLC-copier contract & usage	134.53
Nekoosa Port Edwards State Bank-March direct deposit fee	50.00
Owen G Dunn Co Inc/Printelect-voting booth	213.43
Precision Grading & Utilities Inc-maintenance of mains (2 nd St water main break)	3140.00
Principal Life Insurance Company-April premium	63.44
Quill LLC-misc. office supplies	191.34
Sherwin Williams Co-roads & streets maintenance	2904.90
Staples Credit Plan-administrator expense	13.89
The Emblem Authority-police shoulder patches	556.00
Tricor Insurance-municipal judge bond renewal	100.00
We Energies-monthly statement	4123.21
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00
Wis. Valley Building Products-tools & supplies	41.46
Wisconsin Media-alcohol license and election notices	77.18

Wages & Salaries – **March** wages

80826.54

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2755.32
American Water Works Association-annual dues	418.00
Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting	17.06
Mailboxes & Parcel Depot-testing	15.48
Wausau Chemical Corporation-chemicals	1522.20
WI State Lab or Hygiene-testing	56.00

Building Permits:

Steve Birno-replace window in living room with larger window

Electrical Permits:

Current Technologies/Village of Port Edwards-restore electrical service to 140 Market Ave

Plumbing Permits & HVAC Permits:

Doug Drexler/Josiah Brandt-bathroom & kitchen work; replace water heater

Excavation Permits:

Intercon-install new gas service (140 Market Ave)

Tak Communications WI LLC-install anchors and riser (650 1st St)

Zoning Permits: None