

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Safety Meeting

DATE: March 7, 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: J. Zurfluh, S. Mitchell, T. Grunden, C. McGregor, Police Chief Drew, Fire Chief Worden, Administrator Bossert

Citizens: Matt Fletcher, Betsy Mancl, Mary Barr, Gary Blum (Police and Fire Commission), Scott Stewart (Police and Fire Commission)

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Chairman Mitchell at 4:00 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda & approve the previous month's minutes, 31 January 2023:*** **MOTION** (McGregor/Gruden) to approve agenda & previous month's minutes. **Motion carried.**
- ***Public comments on agenda items:*** None.
- ***Committee Chairperson's comments:*** None.
- ***Public Safety Updates***
 - Police Department**
 - a. A brief presentation by Jack Ninneman about proposing a Village Blood drive with a focus on police department against police department (Grand Rapids). The Intent was in the July timeframe. Consensus amongst the Committee to allow the Village be part of this effort. The Chief will conduct coordination's and establish the date and location.
 - b. Update by the Chief on Police issues per his report, Nothing significant to report. The new Squad has arrived an being outfitted, this will drive a discussion on the need to keep Squad 2 or sell at auction once it arrives complete.

Fire Department

- a. Review monthly & budget comparison reports.** The Chief updated the committee on his progress and activities, no issues. They are finalizing the cost for a new rescue truck, this will be in the amount of approx. \$80K and will need a discussion by the committee as well as FHR to plan the purchase and what funding source.

- ***Old Business.***

- a. Conduct an update on the corrective actions for the fire department from the 2021 report.** The administrator provided an update on the Fire department corrective action plan created in 2021. He stated he had no issues or concerns on the progress and the department was working towards 100% compliance (they are about 80% complete NOW). The largest part still being worked on are the Bylaws and some administrative actions with monthly minutes and agendas from their department meetings. It was noted that Assistant Chief Craig Kester submitted his retirement papers and will depart Village service on 1 April 2023 after 30 years.
- b. Discuss Lexipol status by the department.** Administrator provided a summary of the Village progress on the Lexipol for both departments. Bottom line the police are fully engaged and working towards 100% completion of the transition and use of this tool. The Fire department cited some concerns based on their volunteer status. The Administrator informed the committee as well as the department that his office would take over the transition (typing in the policies) and provide the Chief with a retracted version of the policy book for his review. This will focus some time to get these done so the Village can have a discussion on the need for Lexipol moving forward for the fire department.

- ***New Business.***

- a.** A robust discussion on the Fire department (DRAFT) bylaws and some concerns from the Fire Chief that having many hands trying to adjust these laws is not productive. The Administrator explained the need for the bylaws and that they will not and need not mirror the language in either the Village ordinance or PFC rules. They are very specific organizational operational rules and procedures, as long as they properly note the transitional points in hiring, firing and discipline action are addressed what they want to do it their prerogative. A “RED marked” product was provided to the Fire department for comment and the committee members will review and submit comments to the Administrator for compiling before next meeting.

- ***Correspondence received.*** None.

- ***Future Agenda items for next meeting:*** Police department wages, discussion on a coordinated plan to work with the school on a public safety club.

- ***Next meeting date:*** 4 April 2023 at 4:00 p.m., in person at the Marshall Buehler Center.

- ***Adjourn:*** Adjourned at 5:55 p.m. by Mitchell.

Sue Mitchell – Chairman