

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at 7:00 p.m.

Present: President Zurfluh, Trustees Grunden, Mancl, McGregor, Mitchell, Radtke & Saylor

Absent: None

Also Present: J. Worden, R. Bossert, D. Tremmel

Citizens: Eric Hummel

Motion (Zurfluh/Mitchell) to approve the Consent Agenda (meeting minutes from December 6, 2022 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes

Public Comment: None

President's Report: None

Airport Commission: Review of minutes.

Police and Fire Commission: No meeting held.

Public Works: No meeting held.

Parks & Recreation: No meeting held.

Public Safety: Review of minutes.

Finance & Human Resources: Review of minutes.

Motion (Mancl/Radtke) to award the full-time employees a \$50 Chamber gift certificate as a safety award for only one lost time incident in the past 26 years. Total cost \$700 (actual cost \$650); this is a budgeted line item for 2023. Motion carried. All ayes.

Motion (Mancl/Radtke) to approve Length of Service Award (LOSA) payment for 2022 qualifying firefighters in the amount of \$300.91 per firefighter and the annual corresponding maintenance fee of \$800 plus \$20 per firefighter, for a total of \$5,934.56. (This will impact 16 firefighters.) This is a budgeted line item for 2023. Motion carried 5-0; 1 abstain (Saylor).

Motion (Mancl/Mitchell) to approve the reassessment of all Village properties to be conducted in 2023 at a cost of \$30,000. Motion carried. All ayes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Saylor/Grunden) to approve changes to Village Ordinance Chapter 1, General Government with administrative changes; Village Ordinance Chapter 4, police administrative changes based on Police and Fire Commission recommended changes; Village Ordinance Chapter 5, fire department administrative changes based on Police and Fire Commission recommended changes. Motion carried - 5 ayes; 1 no (Radtke).

Motion (Saylor/Grunden) to approve changes to Village Ordinance Chapter 12, Licenses and Permits based on administrative changes in fees and licensing. Motion carried. All ayes.

Motion (Saylor/McGregor) to approve the final purchase of 140 Market Ave, parcels 27-00208, 27-00209 and 27-00210, by sheriff's sale for \$29,000 with administrative and title costs. (This will be funded by the TIF account). Motion carried. All ayes.

Chairman Saylor withdrew the following motion on the agenda: Motion to approve the pending lease agreement of Village property for 251 Market Ave, parcel 27-01007 for \$1000 per month with Nancy Patino.

Motion (Saylor/McGregor) to approve the lease purchase agreement of 140 Market Ave, Suite A, parcels 27-00208, 27-00209 and 27-00210, to Jennifer Oswald of Behind the Curtain LLC, dba Mission Coffee, for a 3 year lease purchase for \$140,000 and an escalating monthly lease of \$350-\$550. Motion carried. All ayes.

Motion (Saylor/Grunden) to approve a 3 year lease agreement of 140 Market Ave, Suite B, parcel 27-00208, for an escalating monthly lease of \$150-\$350 per month with Joe Hoffman of Fiddle Bread LLC. Motion carried. All ayes.

Plan Commission: No meeting held.

Unfinished Business: None

New Business:

Administrator Bossert informed the Board that the Village is renewing its municipal property insurance through the League of Wisconsin Municipalities; the issue with the camper parked in a driveway has been resolved; and that the insurance company is covering repairs to the fire truck less the \$500 deductible which the Village will pay.

Village Administrator Report: Administrator Bossert provided his monthly report including general government, human resources, public works, budget and safety & security.

Clerk-Treasurer Report:

Motion (Zurfluh/Mitchell) to approve an Operator’s License for Adrian March/Amoco valid through June 30, 2023. Motion carried. All ayes.

Motion (Zurfluh/Mancil) to approve a Class “B” Beer and “Class C” Wine License for El Cafe LLC, 221 Market Avenue, Port Edwards, through June 30, 2023. Motion carried. All ayes.

Communications: None

Trustee comments: Trustee Mitchell stated that she was glad to see the number of people using the dog park. Trustee Saylor expressed the following concerns or comments he received from residents while getting nomination signatures: A lot of residents (including elderly) appreciate the Facebook page as a quick method of getting information. Some residents expressed their dislike of the Village website and stated that it is not very user friendly. Many residents would like the meetings televised on the community media channel or uploaded to You Tube.

Meeting adjourned at **7:57** p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Mid-State Technical College-January tax settlement	32970.13
Port Edwards Schools-January tax settlement	363720.71
Wood County Treasurer-January tax settlement	215310.16
Abts Law LLC-monthly retainer (January)	1000.00
Ace Hardware-misc expenses	83.82
Advance Janitorial Service & Supply-monthly statement	208.50
Alliant Energy-monthly statement	6141.36
Amazon-tools & supplies	147.97
BGA LLC-January building inspection expense	2000.00
Cintas-monthly statement	884.43
Derick Lucio-refundable shelter deposit	25.00
Diversified Benefit Services Inc-health insurance deductible reimbursement	222.67
Erco Worldwide Inc-refundable shelter deposit	25.00
Ferguson Enterprises LLC #1550-maintenance of pumping plant	104.51
First Choice Fire Protection LLC-tools & supplies	48.00
GCS Software Inc-tax software for 2023	682.50
Glatfelter Specialty Benefits-annual contribution & fee/fire dept service award	5934.56
GoGov Inc-annual citizen notification app	1920.00
James Leiser-unused sick leave health insurance reimb	382.14
Jason Leverance-DOT physical for CDL	103.50
Josiah Mertes-reimbursement for fuel for squad	75.17
League of Wis. Municipalities-2023 League dues	786.02
Matthew Fletcher-reimbursement for “You Tube” tv subscription	163.49

Port Edwards Water Utility-quarterly bills	2305.22
Port Edwards Water Utility-clear utility bills added to tax bills	2019.58
Port Edwards Water Utility-10% penalty utility bills to tax bills	201.99
Praxis Consulting-2023 Quick Clerk for court	1100.00
Ray Bossert-reimb for add'l deposit & fees (140 Market); flags for Vet Mem	635.34
Solarus-monthly statement	1255.10
State of Wisconsin-December court report	313.00
Wis Chiefs of Police Association-2023 dues	150.00
Wis. Dept. of Natural Resources/OCF-wastewater certification renewal (Murray)	45.00
Wis. Municipal Clerks Association-2023 annual membership renewal	65.00
Wis Municipal Court Clerks Association-2023 dues	45.00
Wis. State Fire Chiefs Association-2023 dues	95.00
Wood County Clerk of Court-down payment for purchase of 140 Market Ave	2500.00
Wood County Fire Chiefs Association-"I Am Responding" annual subscription	263.00
Wood County Fire Chiefs Association-2023 dues	100.00
Wood County Treasurer-December jail assessment	80.00
Workhorse Software Services Inc-2023 software support	4050.00
Heart of Wisconsin Chamber of Commerce-safety awards/gift certificates	650.00
Ag Source Coop Services-wastewater testing	186.00
American Welding & Gas Inc-fire health & welfare	37.33
Amoco-monthly statement	1257.38
Aspirus Inc-police misc expense	33.00
Badger Sporting Goods-digital informational sign (ARPA)	24245.00
Chemtrade Chemicals US LLC-wastewater chemicals	6306.52
Commercial Testing Laboratory Inc-wastewater testing	1824.00
Diggers Hotline Inc-maintenance of mains	17.60
Diversified Benefit Services Inc-health insurance deductible reimbursement	245.83
Diversified Benefit Services Inc-health insurance deductible reimbursement	503.41
Diversified Benefit Services Inc-annual fee; January health reimb arrangement	210.57
Farrell Equipment & Supply Co Inc-roads & streets maintenance	404.85
Fastenal Company-street machinery	12.24
Health Special Risk Inc-volunteer fire dept policy	1108.19
Heart of Wisconsin Chamber of Commerce-2023 membership dues	435.00
Hotsy Cleaning Systems Inc-tools & supplies; maint of water services	455.21
Insight FS-fuel for equipment; roads & streets maintenance	4470.40
Kenneth Murray-work related safety gear	50.63
Lonn Radtke-unused sick leave health insurance reimbursement	295.48
Mailboxes & Parcel Depot-water utility testing	29.34
Marco Technologies LLC-copier monthly contract & usage	96.31
Mobile Lock & Security-locks for 140 Market Ave building	287.95
Napa Auto Parts/Nekoosa-street machinery; parks	583.06
Nassco Inc-misc supplies	552.88
Principal Life Insurance Company-monthly premium	63.44
Rapids Sign Inc-trail map sign (recreational trail signs)	400.00
S & R Truck LLC-repair damage to Engine #2	4469.00
Security Health Plan-monthly statement (plus adjustment for error on last bill)	32733.82
Spectrum Insurance Group LLC-property, liability, workers comp, etc.	66212.00
Team Matthews Tire Center-police vehicle	366.56
Verizon Wireless-monthly statement	389.50
We Energies-monthly statement	4510.26
WI State Lab of Hygiene-water utility testing	28.00
Wis. Dept. of Justice TIME-police computer system	218.25
Wisconsin Media-publication of Spring Election Notice	22.62
WM Corporate Services Inc-monthly statement	10271.00
Wood County IT Dept-information systems support & backup	1635.29
Aflac-monthly statement	216.62
Ag Source Coop Services-testing (water utility & wastewater)	390.50

Applied Industrial Technologies-maintenance of pumping plant	57.37
Beaver of Wisconsin-tools & supplies	156.00
BGA LLC-monthly building inspection expense	2000.00
Craig Kasten-unused sick leave health insurance reimbursement	1767.44
Delta Dental of Wisconsin-monthly statement	1544.34
Diggers Hotline Inc-1 st prepayment for 2023	336.00
Diversified Benefit Services-health insurance deductible reimbursement	688.21
Diversified Benefit Services-health insurance deductible reimbursement	5.73
H&H Industries Inc-municipal garage	425.97
Matthew Fletcher-reimbursement for December 2022 TV services	68.57
Mid-State Technical College-PILT distribution	54.97
Nekoosa Port Edwards Bank-monthly direct deposit fee	50.00
Port Edwards Schools-PILT distribution	606.42
We Energies-monthly statements (231 & 241 Market Ave)	19.14
Wis. Dept. of Administration/Milw-monthly website hosting	65.00
Wis. Rural Water Association-WRWA Annual Tech Conference registration	345.00
Wood County Treasurer-PILT distribution	358.98

Wages & Salaries – January wages **67632.23**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2487.48
Badger Meter Inc-Orion Cellular Serv Units	28.48

Building Permits:

- Bohn Trucking/Heather Westlund (Deb Klein)-raze house due to fire
- BL Carpentry LLC/Connie Jagodzinski-bathroom remodel with new cabinets & flooring
- Tranel Properties LLC-new siding & windows
- Fidel Perez-sign permit
- Stevens Point Log Homes/Robert Knowles-new construction

Electrical Permits:

- Home Run Electric/Robert Knowles-new construction

Plumbing Permits & HVAC Permits:

- Tri-City Services/Connie Jagodzinski-furnace replacement
- Tundraland/Leaf Home Enhancements (Scott Fields)/Garold Lampman-bathtub & surround replacement
- Van Dreel Plumbing & Heating/Robert Knowles-new construction

Excavation Permits: None

Zoning Permits: None