

# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property  
& Information Technology

DATE: November 2, 2022

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

**Purpose of Meeting:** Regular Monthly Meeting

**Attendance:** R. Bossert, J. Zurfluh (ZOOM), E. Saylor, C. McGregor, T Grunden

**Absent:** None

**Citizens:** Mrs. Cronan, Scott Stewart, Dave Abner

**Subjects Discussed, Action Taken & Board Action Required:**

**Regular Monthly Meeting**

- **Call to order:** Meeting called to order by Saylor - Chairman at 4:01 p.m.
- **Roll Call:** All present from above.
- **Approve the agenda & previous month's minutes:** **MOTION** (Saylor/Grunden) to approve minutes from 5 October 2022 & agenda. **Motion carried.**
- **Public comments on agenda items:** Comments will be presented at the time the topic is discussed.
- **Committee Chairman's comments:** None.
- **Planning, Legislature, Property, & Information Technology Updates**
- Discussion on the approval of a short-term rental fee and amendment to the existing ordinance, The Village has an extensive ordinance on short term rentals, and now charges a license fee. There is a cost to the Village annually with health and safety checks and room tax filing to we will present some proposed changes next month based on citizen concerns on noise, parking, fires

- Update on 140 market Ave and 241, 251 market Ave. repairs are ongoing on the 241/251 parcels, no tenant identified. The offer for 140 market has been accepted and we are working the details on the purchase timeline.
- Update on Chapters 5,1, and 6 from the PFC. The PFC has recommended some minor descriptive changes that will be incorporated in a chapter update next month. No issues with the wording changes. The Chairman has asked that a new chapter be published including all the changes for the Committee to review next month. These changes will address the addition of the police and Fire commission to the Village rules that were never included in our ordinance language for the past 3 years.
- **Old Business.**
  - a. Discussion on the RV parking. The issue on 4<sup>th</sup> street with the large RV being parked has been addressed. The RV will be move on the 4<sup>th</sup> of NOV 2022 and this should not be an issue. The concern by the resident on the ordinance language will be reviewed and addressed at another time. We will monitor the RV parking in the Village and determine if we need new ordinance language. The Committee heard from Mrs. Cronan on her concerns and complaint.
- **New Business:**
  - a. We will address any updated language for the Short term rental chapter of the ordinances in December for the Committee to review with public input.
- **Correspondence received.** None.
- **Future Agenda items for next meeting:** Property status on market Ave.
- **Next meeting date:** 7 December 2022 at 4 p.m., in person at the Marshall Buehler Center.
- **Adjourn:** Adjourned at 5:45 p.m. by Saylor.

Erik Saylor – Committee Chairman