

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Works

DATE: July 20, 2022

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: Regular Monthly Meeting

Attendance: K. Nagorski, L. Radtke, E. Saylor, C. McGregor, Public Works Supervisor B. Martinson

Absent: R. Bossert

Citizens: None

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to order:** Meeting called to order by Chairman Radtke at 4:00 p.m.
- **Roll Call:** All present from above.
- **Approve the agenda & previous month's minutes:** **MOTION** (Saylor/McGregor) to approve the agenda & minutes from 22 June 2022. **Motion carried.**
- **Public comments on agenda items:** None.
- **Committee Chairman's comments:** None.
- **Public Works Updates**
 - a. Road Work.** Both lanes of Seneca Rd will be blacktopped today & finished by 3 p.m. tomorrow. Painting of Port Rd & Seneca Rd will be done in mid-August. Chip sealing on Port Rd completed. 3rd St from Alexander to Edwards Ave starts this week. Mowing across the river done by next week. Money from wheel tax pays for chip sealing in the village. Next year's projects are estimated to be at a larger cost. 2nd St is estimated at \$425k, will look into funding from ARPA. Other project estimate is at \$130k. Will need to figure out how to fund new equipment & projects in the near future. Possible new leaf loader, Public Works truck & a zero turn mower.

- **Old Business:** None
- **New Business:**
 - a. **Discussion & possible ACTION on the identification of a full-time public works position for future growth. This identification will assist with budgeting & planning purposes. Purposes - general laborer, NEPCO Lake support activities, snow plow operations, road repair & maintenance, parks maintenance, cemetery maintenance. Planning cost would be a Grade #1 position potentially in 2023 at \$22.85 per hour. Possible total payroll costs are \$83,000 per year. With the acquisition of the Nepco lots in December 2023, the Village will have a need for more workers.**
 - b. **TBD - MOTION to amend Resolution #2022-07, A RESOLUTION AFFIRMING THE STANDING VILLAGE OFFICAL EMPLOYMENT POSITIONS FOR MANAGEMENT AND BUDGETING PURPOSES with the addition of 1 Public Works full-time position - total 11 total planned positions. No MOTION at this time until more information is gathered. Need to determine what services the HOA offers & how much revenue will be brought in with the acquisition. Communities surrounding these lots will have shared services, need to determine who will do what. Saylor wants to budget the money for the position before someone is hired as currently, it is not.**
- **Correspondence received.** Radtke received an email from Joe Terry. He could not attend the meeting & wished for Radtke to voice his concerns. With the hiring of one staff member to assist the Village Administrator, & the consideration of hiring a full-time police officer & public works laborer in the future, Terry asks us to review the upcoming budget carefully. States the village hasn't grown & the acquisition of Nepco in the near future will increase costs.
- **Future Agenda items for next meeting:** Discussion on Rangeline Rd to either fix it or abandon it.
- **Next meeting date:** 17 August 2022 at 4:00 p.m., in person at the Marshall Buehler Center.
- **Adjourn:** Adjourned at 4:32 p.m. by Radtke.

Lonn Radtke – Chairman