

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Relations

DATE: April 7, 2022

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JASON WORDEN
DIANE TREMMEL

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

RAYMOND BOSSERT
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: Regular Monthly Meeting

Attendance: R. Bossert, E. Saylor, D. Duncan, D. Tremmel, B. Mancl, J. Zurfluh, B. Martinson, S. Mitchell

Citizens: Kelley Nagorski

Subjects Discussed, Action Taken & Board Action Required:

- **Call to order:** Meeting called to order by Saylor - Chairman at 4:30 p.m
- **Roll Call:** All present from above
- **Approve previous month's minutes & agenda: MOTION** (Saylor/Duncan) to approve minutes from 3 March 2022 & agenda. **Motion carried.**
- **Public comments on agenda items:** None.
- **Committee Chairman's comments:** None.
- **Discussion/Action approving the monthly bills, journal entries for the previous month, & financial report. MOTION** (Duncan/Mancl) to approve the monthly bills. **Motion carried.**
- **Update on the Hiring of three summer helpers, already budgeted for the 3 summer months, approx.- \$18K.** Ben Martinson has selected them, all local kids, with no issues.
- **Update on the hiring of a new Public Works employee to replace Craig Kasten, retiring with 32 years of Village service.**

MOTION (Duncan/Mancl) to approve additional payroll funding (approx. \$3000) for the 2-month overlap (June-July 2022) for the new employee to ensure a seamless transition. Funding will be from existing payroll funding accounts. **Motion carried.**

Procedure must be followed to obtain a replacement. Will bring the name of the candidate to the FHR committee in June. After this meeting, ads will be placed in the newspaper & will

spread by word of mouth. Prior candidates from last year will be contacted to see if they still have interest in the position. Everything is set up at the moment, awaiting board approval.

- **Old Business:**

- a. **Review of 1st Quarter 2022 Village Budget revenue & expenses status.** Bossert summarized some key issues & assessments of where we stand. Will be monitoring the fire department account as training is eating into payroll. Summary of past three months of budget amendments, will fence off money for some accounts & create a line item if needed.

- **New Business:**

MOTION to approve a budget amendment for funding of \$2700 for a replacement slide for Triangle Park due to safety reasons. Funds will come from the Village Emergency funding account.

Damaged piece of equipment which the slide has been removed & the opening boarded up; rest is still usable. Martinson suggests not replacing it now & is not a safety issue. Trustees do not want to fund replacement at this time & move to table it to Parks & Recreation Committee.

MOVE TO TABLE (Saylor/Mancl) send to parks & recreation committee.

MOTION (Duncan/Mnacl) to approve a budget amendment for funding of the bike trail extension, approx. \$35,000 that connects the riverwalk in our TIF district. Funds will come from the TIF account & be augmented with the Legacy grant funding. **Motion carried.**

Legacy wants to see an effort by the Village prior to awarding grant money. DMI is clearing the riverwalk area & demolishing a building. Will be pouring concrete to create sidewalks over by the fire department & DMI locations.

MOTION (Duncan/Mancl) to approve a budget amendment for funding for a thermal camera for the Fire department for no more than \$3000 due to the life & safety need of the department to replace a broken item. Funds will come from the fire department capital outlay account. **Motion carried.**

- **Correspondence received:** None.
- **Agenda items for next meeting:** Grants.
- **Next meeting date:** 5 May 2022 at 4:30 p.m.
- **Adjourn:** Adjourned at 5:05 p.m by Saylor.

Erik Saylor - Chairman