

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property
& Information Technology

DATE: March 3, 2022

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JASON WORDEN
DIANE TREMMEL

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

RAYMOND BOSSERT
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: Regular Monthly Meeting

Attendance: R. Bossert, D. Duncan, T. Gruden, S. Mitchell, J. Zurfluh, Police Chief Scott Drew

Citizens: Kelley Nagorski, Jason and Kari from County IT department

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to order:** Meeting called to order by Duncan - Chairman at 5:12 p.m.
- **Roll Call:** All present from above.
- **Approve the previous month's agenda:** MOTION (Mitchell/Grunden) to approve agenda. **Motion carried.**

MOTION (Duncan/Grunden) to approve moving agenda #9, discuss old business, to after agenda #3, approval of agenda. **Motion carried.**

- **Old Business.**

- a. Discuss Potential migration of the Village IT services and Servers to the County.**

- Zurfluh asked to be recused from this discussion due to being on the county board. Duncan granted permission.

- Recent transition to .gov drove the need for upgrades for the village. Bossert has comparables between Dirks, ZAXX, and Wood County. Bossert is requesting guidance on what to choose: County is a pilot program, Dirks and ZAXX have no on-site cloud. Duncan is concerned about security issues, county has tons of protections as well as offline backup & training for staff. County requires a large upfront cost, \$18k, plus an escrow program that is paid into annually, and all equipment gets replaced every five years. Currently, the village has standalone non-network printers, could be added to the county's printer contract.

MOTION (Duncan/Grunden) to approve moving all Village IT services to Wood County.
Motion amended.

MOTION (Duncan/Grunden) to make an amendment to the motion of moving IT services for the village to Wood County to include the initial purchase not to exceed the amount of \$25k. **Motion carried.**

- ***Approve the previous month's minutes:*** **MOTION** (Duncan/Mitchell) to approve minutes from 3 February 2022. **Motion carried.**
- ***Public comments on agenda items:*** None.
- ***Committee Chairman's comments:*** None.
- ***Planning, Legislature, Property, & Information Technology Updates***
 - a. **Sexual offender placement procedures in the Village. Discuss options on Village actions to be considered or initiated, Review DRAFT ordinance.** Duncan discussed with village lawyer Nick Abts to put together a language for an ordinance to seek and get approval from probation agent to be on any public facility or grounds in the village. Will file approval from the agent with the Police Department so they are aware. This allows police to make contact with the offender without needing reasonable suspicion. Any offender visiting that is not from the village will have to abide by the ordinance as well.
 - b. **Discuss the actions by the Planning commission on the reclassification of the proposed properties in the Village to be issued a Conditional Use zoning permit. All schools, churches, and Village properties.** Plan commission approved in the last meeting that zones identified as residential that have schools, churches, parks, etc. on them will be residential property with conditional use. No charges to property owners for these changes, just cleaning up some zoning issues with the village.
- ***New Business.***
 1. **MOTION** (Duncan/Mitchell) to approve the CSM for Jeremy Fink at parcel #1800075BA (Saratoga) subdivision of property. **Motion carried.**
 2. **Discuss the potential to purchase the property at 140 Market Ave in the Business District.** Ben Martinson went to the property to look over it and what needs to be brought up to code. Duncan wishes to at least explore this option, see if the village would use it, flip, rent, or sell it. Zurfluh is against the purchase in this election year.
 3. **Discuss the recommendation of the Plan Commission on the adoption of a future land use map for the Village.** Plan Commission approved to update the future land use map so possible businesses can locate in the areas.
 4. **Discuss the resubmission of the Final Plat for the DMI development (old Mill property).** **MOTION** to approve the resubmission of the Final Plat for State certification and approval. Official plat was approved several years ago, DMI recently updated, resurveyed areas & will need village approval so it can be brought to the state.

MOTION (Duncan/Zurfluh) to approve the resubmission of the final plat for state certification and approval. **Motion approved.**

- ***Correspondence received.*** Received an email from Ms. Diggles.
- ***Future Agenda items for next meeting:***
- ***Next meeting date:*** 7 April 2022 at 5 p.m., in person.
- ***Adjourn:*** Adjourned at 6:11 p.m. by Duncan.

Dana Duncan – Chairman