**COMMITTEE:** Planning, Legislature, Property

and Information Technology

**DATE:** December 9, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL ERIK SAYLOR RAYMOND BOSSERT

 DANA DUNCAN SUE MITCHELL DAILY TRIBUNE

 JOHN BINGHAM TIARA GRUNDEN WFHR/WGLX DIANE TREMMEL SCOTT DREW NICK ABTS

 JASON WORDEN

**Purpose of Meeting:** Regular Monthly Meeting

**Attendance:** R. Bossert, S. Mitchell, S. Drew, T. Grunden

**Citizens:** Quentin Ellis - Chief Deputy from the Wood County Sherriff’s Department, Melissa Vitort- Wisconsin Department of Corrections Probation and Parole, Teresa Schultz - Wisconsin Department of Corrections Sex Offender Registry (Zoom), Marie Peterson - Wisconsin Department of Corrections (Zoom)

**Subjects Discussed, Action Taken and Board Action Required:**

**Regular Monthly Meeting**

* ***Call to order:*** Meeting called to order by Duncan - Chairman at 5:00 p.m.
* ***Roll Call:*** All present from above.
* ***Approve the previous month’s minutes and agenda:* MOTION** (Duncan/Mitchell) to approve minutes from 7 October 2021 and agenda. **Motion carried.**
* ***Public comments on agenda items:*** None
* ***Committee Chairman’s comments:*** None
* ***Planning, Legislature, Property, and Information Technology Updates***
1. **Adjustment to ordinance language on building permit enforcements.** Recent issues between two residents on Nepco Lake have brought up issues with current building code ordinances. Bossert will clean up and present a draft next month of the building code ordinance changes to Chapter 14.
2. **Sexual offender procedures in the Village for placement.** Duncan stated that the Village can’t do anything to prevent the DOC from placing individuals in the area due to Courts rulings. Even if the Village made an ordinance, if challenged, they will most likely be overruled, due to being unconstitutional. Schultz mentioned that anyone can register an address on the sex offender registry website, then be informed when one is placed in that area. Bossert will include the website in the next Village newsletter. The Village will extend an invitation to the next PLPIT meeting to Kyle and the Wood County Human Services to discuss what programs and actions the Village can do to help inform the community about sex offenders.
* ***Old Business.***
1. **Discuss the need for a Village “GoGov” app for communication purposes.** Bossert brought up using the GoGov app as another means to connect with and inform residents. It is a yearly contract for $1500/yr. There will be no need to increase the IT budget. The suggestion is to try it for a year and then assess whether it is needed.

 **MOTION** (Duncan/Mitchell) to approve GoGov app for a year. **Motion carried.**

* ***New Business.***
1. **The need for IT supports for archiving social media data from the Village website.** Don’t have the traffic nor the digital presence to spend 4k/yr to archive data. No further actions are needed.
2. **Village migrating to a dot.gov website.** For informational purposes, the official Village website is changing over to a dot.gov website. Requested by the state for security reasons. Government emails will be changed by next month.
* ***Correspondence received.*** None.
* ***Future Agenda items for next meeting:***
	1. Language discrepancies for ordinances
	2. Discuss and action adjustments to Chapter 1 of the Village ordinances concerning language in appointing Village commission citizen members.
* ***Next meeting date:*** 6 January 2021 at 5 p.m., in person.
* ***Adjourn:*** Adjourned at 6:10 p.m. by Duncan.

Dana Duncan – Chairman