

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2019 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m.

**Present:** President Zurfluh, Trustees Bingham, Duncan, Grunden (via telephone), Mancl, Mitchell & Saylor

**Absent:** None

**Also Present:** J. Worden, S. Drew, B. Martinson, R. Bossert, D. Tremmel

**Citizens:** Tim Martin, Caleb McGregor, Natalie Diggles, Terry Lindholm

**Motion** (Duncan/Mitchell) to approve the Consent Agenda (meeting minutes from October 12, 2021 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** Tim Martin requested that the Village Board adopt some guidelines regarding a sex offender moving into the Village. It is probably too late to do anything about the current situation but for future cases.

Terry Lindholm stated that she found out that the sex offender moving into the Village on Friday is noncompliant. They were first informed of this situation last Friday. She is concerned the State will move additional sex offenders into the house because it has five bedrooms. She also expressed concerns about young children living in that area.

There was some discussion with the Trustees and it was stated that the Village should not only draft an ordinance but should work with the school district and police department to implement restrictions and guidelines regarding sex offenders moving into the Village. Chief Drew will follow up on this matter.

Natalie Diggles reiterated the previous concerns and would like to see the Village put some guidelines in place.

**President's Report:** None

**Airport Commission:** Review of minutes.

**Public Works:** No meeting held.

**Parks & Recreation:** Review of minutes

**Public Safety:** Review of minutes.

**Finance and Human Resources:** Review of minutes.

The motion listed on the agenda (motion to transfer the funds from the sale of the police cruiser from the general funds into the Police Vehicle 400 account for a future purchase) was not voted on at the Finance and Human Resources committee and was therefore cancelled.

**Planning, Legislative, Property & Information Technology:** No meeting held.

**Unfinished Business:** A brief DMI update was given with nothing new to report.

**New Business:**

**Village Administrator Report:** Administrator Bossert presented his monthly report including the topics of general government, human resources, public works, safety and security, and budget.

**Clerk-Treasurer Report:**

Motion (Duncan/Bingham) to authorize a Public Hearing for the 2022 Village budget as presented at the meeting. The public hearing will be held on November 30, 2021 at 7:00 p.m. Motion carried. All ayes.

Motion (Duncan/Bingham) to move the December Board meeting to November 30, 2021 for taxing purposes. Motion carried. All ayes.

**Communications:** None

**Trustee comments:** Trustee Saylor asked Public Works Supervisor Ben Martinson when the last day is for picking up leaves. Ben stated that they would pick up leaves through November 19<sup>th</sup> at 3:00 p.m.

Meeting adjourned at **7:57** p.m.

Diane M. Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts Law LLC-monthly retainer (November)	1000.00
Ace Hardware-misc expenses	539.73
Advance Janitorial Service & Supply-monthly statement	208.50
Aflac-monthly statement	274.50
Alliant Energy-monthly statement	5588.11
Amazon-fire dept office supplies	181.53
American Welding & Gas Inc-fire equip replace & maint	37.33
Bowmar Appraisal Inc-Oct to Dec assessor contract	1700.00
Casper Stump Tracking-stump grinding	55.00
Cintas Corporation-monthly statement	903.43
Commercial Recreation Specialists-splash pad expense	168.99
Concentra Health Services Inc-random alcohol test for CDL	50.00
Delta Dental of Wisconsin-monthly statement	1324.98
Diversified Benefit Services Inc-November health reimb arrangement	100.53
Diversified Benefit Services Inc-health insurance deductible reimb	523.56
Diversified Benefit Services Inc-health insurance deductible reimb	167.10
Federal Licensing Inc-fee for renewing FCC license for WUT	175.00
First Choice Fire Protection LLC-annual maintenance	619.50
Gerke Excavating Inc-3 <sup>rd</sup> St Reconstruction (TIF)	152208.30
Jason Leverance-boot allowance	280.00
Juris Repsa-Village Forester annual salary	500.00
Kelly Shay-refundable shelter deposit	25.00
Liberty Flag & Specialty Company-flag pole for Veterans Memorial	175.95
Martinson Trucking & Excavating Inc-sidewalks	1129.65
Metcalf Lumber-recreational trail sign posts; maint of mains	2595.42
Mobile Lock & Security-warming house expense	93.00
Napa Auto Parts/Nekoosa-misc expenses	281.74
Phillips 66-monthly statement	1223.38
Port Edwards Post Office-postage stamps	116.00
Quill LLC-misc supplies	710.74
Ray Bossert-conference expenses; ICMA annual dues	1243.65
Security Health Plan-monthly statement	22410.16
Snow Striping Industries-restripe track (ARPA exp); paint road lines	1990.00
Solarus-monthly statement	1265.08
South Wood County Humane Society-police safety/community	140.51
State of Wisconsin-October court report	206.60
The Dirks Group LLC-Office 365 – 1 mo;	483.00
Tractor Supply Credit Plan-tools & supplies	73.95
We Energies-monthly statement	404.10
Williams Plumbing & Heating-medical arts building	92.00
Wis Dept of Administration/Milw-monthly web site hosting	65.00
Wis Dept of Justice-TIME – 4 <sup>th</sup> quarter police computer system	218.25
Wis Valley Building Products-recreational trail; tools & supplies	295.52
Wood County Treasurer-October jail assessment	70.00
A-1 Services of Wisconsin Rapids LLC-maint of water mains	950.00

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A-1 Services Wisconsin Rapids LLC-concrete for tail signs	300.00
Advanced Disposal-WR-M3 – monthly statement	10010.25
Aflac-monthly statement	274.50
Applied Industrial Technologies-street machinery	440.20
BGA LLC-December building inspection fee	2000.00
Charles Lamb-unused sick leave health insurance reimbursement	1221.88
CNA Surety-bond for clerk-treasurer	100.00
Commercial Testing Laboratory Inc-wastewater outside services	1012.50
Craig Kester-reimb for Conway Shield purchase	114.44
Current Technologies-medical arts building expense (PD restroom fan, light)	237.94
Delta Dental of Wisconsin-monthly statement	1324.98
Denny’s Repair-police vehicle expense	2075.98
Doorworks Incorporated-maint of wastewater equipment	291.00
Doug Kasten-plan commission meeting 8/24/21	25.00
Douglas Berryman-plan commission meeting 8/24/21	25.00
Erik Saylor-reimb desktop & accessories for fire dept	1064.95
Fire Programs-first responder supplies (support & upgrade service – 1 yr)	1018.00
Gerald Blum-police & fire commission meetings 9/13 & 11/16	50.00
Insight FS-street machinery; small equipment	1563.76
James Leiser-unused sick leave health insurance reimbursement	157.84
Jason Worden-reimb for McDonald’s food after fire	78.81
Leo Thomasgard-police & fire commission meetings 9/13 & 11/16	50.00
Lonn Radtke-unused sick leave health insurance reimbursement	427.56
Marco Technologies LLC-copier contract & usage charges	123.52
Midwest Meter Inc-maint of meters	3120.00
Minnesota Wisconsin Playground-benches for parks (parks c.o.)	1647.00
Nekoosa Port Edwards State Bank-November direct deposit fee	50.00
Oshkosh Fire & Police Equipment Inc-fire dept c.o.	5832.00
Pat Tyler-police & fire commission meetings 9/13 & 11/16	50.00
Port Auto Service LLC-fire truck expenses	106.38
Port Edwards Post Office-tax bill postage; water bill postage	928.00
Principal Life Insurance Company-December premium	60.58
Quill LLC-administrator expenses	93.48
Rapids Sign Inc-trail signs (Wood County grant)	1840.00
Scott Drew-reimb crossing guard “STOP” paddle signs	96.96
Scott Stewart-police & fire commission meetings 9/13 & 11/16	50.00
Team Matthews Tire Center-street machinery	314.70
The Uniform Shoppe of Green Bay-police duty gear	562.00
Verizon Wireless-monthly statement	467.50
Wausau Chemical Corporation-chemicals (water utility)	5841.70
Western Wis Waterworks Professionals-meeting fees	70.00
Wis. Dept of Administration/Milw-monthly web site hosting	65.00

**Wages & Salaries – November wages** **63543.10**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2259.67
Core & Main LP-maint of hydrants	2575.00
Daniel Reber-overpayment of water bill	123.01
Mailboxes & Parcel Depot-testing	25.60
USA Blue Book-maint of pumping plant	36.87
WI State Lab of Hygiene- testing	26.00

**Building Permits:**

Security Fence/Sean Weber-fence

American Fence Co/Traci Hanish Mendieta-fence  
Halit Kiska-alterations to building  
Halit Kiska-facade permit  
Dondlinger General Cont/Michael Servant-new construction

**Electrical Permits:**

E-Con Electric Inc/Connie Jagodzinski-install home generator  
Brody's Electric LLC/Elaine Newman-service upgrade to 200 amp  
Current Technologies/Mari Tomsyck-review remodeled areas of home; bring up to code  
Servant Electrical Service/Michael Servant-new construction

**Plumbing Permits:**

Williams Plumbing/Mari Tomsyck-new bathroom; remodel old bathroom  
James P Eron/Michael Servant-new construction

**HVAC Permits:**

Comfort Operations/Michael Servant-new construction

**Excavation Permits:**