

The Village Board meeting was held at the Port Edwards Fire Station and also set up as a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2019 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at 7:00 p.m.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl & Mitchell

Absent: Trustee Saylor (excused)

Also Present: J. Worden, S. Drew (via telephone), R. Bossert, D. Tremmel

Citizens: Jeremy Sickler (Airport Manager), Scott Stewart, Pat Tyler & Gary Blum (Police & Fire Commission Members)

President Zurfluh acknowledged the passing of Diane Solberg on September 24, 2021. She served as Village Clerk in 1993. She was also the wife of Jeff Solberg, who was a public works employee for the Village who recently retired. President Zurfluh also acknowledged the passing of Jim Schuerman on October 7, 2021. He served on the Village of Port Edwards Fire Department for 32 years and was Assistant Chief at the time of his retirement.

Motion (Duncan/Bingham) to approve the Consent Agenda (meeting minutes from September 14, 2021 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: None

Special Recognition: Scott Stewart also acknowledged Jim Schuerman's passing. He stated that the firefighters lost a brother and a friend and asked everyone to join in a moment of silence. Mr. Stewart stated that the Police and Fire Commission officially appointed Jason Worden as the new Fire Chief at their September 13th meeting and that he is to be sworn in at tonight's Board meeting. A swearing in ceremony took place with Jason Worden taking oath and his mother pinning on his badge.

Airport Commission: Review of minutes.

Airport Manager Jeremy Sickler gave a brief presentation on the airport activities. They have been busy all summer keeping up with the aircraft coming in. Upcoming projects include a new fuel system being put in and acquiring easements which will lead to removal of trees. He clarified that no houses were being purchased. The Village's 2022 contribution to the Airport Commission is \$8,030. Administrator Bossert asked that the Village be provided with specifics as to how the Village benefits from the annual payment.

Proposed Motion on Agenda: Motion to approve the Village contribution to the 2022 South Wood County Airport budget of \$7,880.

Motion (Zurfluh/Mitchell) to approve an amendment to the proposed motion to change the amount from \$7,880 to \$8,030. Motion carried. All ayes.

Amended Motion: Motion (Mancl/Bingham) to approve the Village contribution to the 2022 South Wood County Airport budget of \$8,030. Motion carried. All ayes.

Police and Fire Commission: No report.

Public Works: Review of minutes.

There will be no meeting scheduled for next month.

Parks & Recreation: Review of minutes

Public Safety: Review of minutes.

Finance and Human Resources: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Duncan/Manc) to approve subdivision of four parcels in Grand Rapids located along Deer Road, Parcel #0701003. Motion carried. All ayes.

Motion (Duncan/Mitchell) to approve Resolution #2021-8 for Ward Division, Designating Polling Places, and Election of Trustees. Motion carried. All ayes.

Unfinished Business: Administrator Bossert gave an update on DMI. He had discussions with Joe Moore of DMI. DMI settled their lawsuit and is working with the County on payment of past due real estate taxes. Rail work is going on and demolition is out for bids. A grant application will be submitted to Legacy requesting money for a riverwalk. It was questioned whether the Village was still in need of the legal firm working on DMI matters. Administrator Bossert presented the DOT’s Hwy 54 project plan. There is a meeting scheduled with the DOT regarding the project this week. The DOT plans to move the curb but not the sidewalk or street lights. Administrator Bossert stated that he has been in meetings with the DNR and Nepco Lake residents regarding the problem with weeds in Nepco Lake. The DNR will help with weed mitigation. The cost will be about \$100,000 to take care of the weeds. The County is also involved in this matter. He is still working with residents regarding services that will be provided when the Boundary Agreement ends.

New Business: Administrator Bossert mentioned the GoGov app which is an IT platform for Village resident notifications and ease in information access. There was concern as to whether enough residents would use the app to make it worth the cost of \$2,000 per year. Mr. Bossert will provide more information in the future.

Village Administrator Report: Administrator Bossert mentioned that the restaurant is being remodeled and the owner is getting ready to open in approximately two months. Their plan is to serve breakfast and lunch.

Clerk-Treasurer Report: None

Communications: None

Trustee comments: Trustee Grunden stated that she will not be at next month’s Parks & Recreation Committee meeting. President Zurfluh confirmed that he will be at the meeting so there will be no need to find a substitute. Trustee Duncan stated that he has over 30 years serving the public on various boards and committees. He has received anonymous letters throughout that time, with the most recent complaining about his dog barking while his wife takes it for a walk about 6:00 a.m. If the dog sees a deer or something, it will bark. Trustee Duncan stated that he would like the person to talk to him directly or call the police rather than sending an anonymous letter. After serving the public for so many years, Trustee Duncan said it would be nice to get a “thank you” once in a while.

Meeting adjourned at **8:00** p.m.

Diane M. Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Abts Law LLC-monthly retainer (October)	1000.00
Ace Hardware-misc expenses	1092.16
Advance Janitorial Service & Supply-monthly statement	208.50
Advanced Disposal-WR-M3 – monthly statement	10010.25
Advantage Plumbing & Heating Inc-restroom fixtures for PD	1365.30
Aflac-monthly statement	274.50
Alliant Energy-monthly statement	5941.98
American Welding & Gas Inc-fire equip replace & maint	36.64
Anderson O’Brien-TIF legal fees	80.00
Brooks Tractor Inc-street machinery	1858.42
Bull’s Eye Country Club-police conference rental, breakfast & lunch	154.99
Cintas Corporation-monthly statement	799.33
Concentra Health Services Inc-random alcohol tests for CDL	120.00
Diversified Benefit Services Inc-Oct health reimb arrangement	102.65
Diversified Benefit Services Inc-health insurance deductible reimb	1635.04
Diversified Benefit Services Inc-health insurance deductible reimb	325.63

Diversified Benefit Services Inc-health insurance deductible reimb	168.52
Ferguson Enterprises LLC #1550-veterans memorial flag pole materials	180.59
Insight FS-street machinery; small equipment	1419.70
John Hanson-refundable shelter deposit	25.00
Kenneth Murray-reimb for ww conference expenses; water exam	411.50
Lonn Radtke-unused sick leave health insurance reimb	285.04
Napa Auto Parts/Nekoosa-misc expenses	134.60
Port Edwards Post Office-postage stamps	232.00
Port Edwards Water Utility-quarterly bills	4842.91
Scott Construction Inc-paving Rangeline Road	13200.00
Scott Drew-reimb for candy for school parade	63.98
Security Health Plan-monthly statement	22410.16
Solarus-monthly statement	1257.32
State of Wisconsin-September court report	222.00
Tactical Solutions-police radio/radar	245.00
The Dirks Group LLC-Office 365 – 1 mo;	483.00
Verizon Wireless-monthly statement	430.29
We Energies-monthly statement	147.12
WI Environmental Improvement Fund-interest for Clean Water Fund loan	7413.74
Wis Valley Building Products-parks	47.85
Wood County Treasurer-September jail assessment	80.00
A-1 Services Wisconsin Rapids LLC-sidewalks; pave track	4440.00
Anderson O'Brien-TIF legal fees	265.00
Ben Martinson-continuing education classes	49.00
BGA LLC-monthly building inspection expense	2000.00
Brooks Tractor Inc-street machinery	927.31
CNA Surety-cashier bond	100.00
Commercial Testing Laboratory Inc-testing (wastewater)	1229.50
Core & Main LP-maint of pumping plant	234.56
Craig Kester-reimb for fire dept office supplies	66.28
Dinges Fire Company-fire dept capital outlay	1037.87
Election Systems & Software Inc-batteries for DS200	180.00
Ferguson Enterprises LLC #1550-maint of mains	853.50
James Leiser-health insurance unused sick leave reimb	157.84
Jason Worden-reimb for fire dept office supplies	113.41
Jeffery Abley-reimb for Mid-State Tech class	114.15
Marco Technologies LLC-copier contract & additional copies	94.24
Nekoosa Port Edwards State Bank-October direct deposit fee	50.00
Nicholas Flugaur-restitution on citation	859.33
Phillips 66-monthly statement	1448.43
Piggly Wiggly-fire meeting expense	92.98
Principal Life Insurance Company-monthly premium	60.58
Quill LLC-misc office supplies	232.35
Rapids Sheet Metal Works-balance for warming house furnace (ARPA Exp)	1967.50
Ray Bossert-reimb for various purchases	688.22
W.S. Darley & Co-fire dept capital outlay	350.59
Wis Dept of Natural Resources/OCP-wastewater & water certifications	90.00
Wis Dept of Revenue/Milwaukee-2021 manufacturing assessment	643.90
Wis Dept of Transportation-police conferences	60.00

Wages & Salaries – October wages **64006.32**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2322.87
Badger Meter Inc-backhaul comm fees Oct-Dec 2021	54.00

Core & Main LP-maint of hydrants	140.22
Mailboxes & Parcel Depot-testing	24.46
Public Service Commission of Wisconsin-assessment fees	596.26
WI State Lab of Hygiene-testing	26.00

Building Permits:

- John & Roberta Bingham-sign
- Dylan & McKenna Schudy-fence
- Cade Peet/Heather Mentzel-add 2 x 6 to each rafter; remove shingles & install new shingles
- All Fenced Up (Michael Vruwink)/Max Ayres-fence
- John Nigon/Dave Bruener-addition to west side of house
- American Fence/John Chadwick-replace existing fence with new vinyl
- Ellen Arnold-new steps

Electrical Permits: None

Plumbing Permits:

- Steve's Plumbing/Dan & Sarah Doeberriener-install drain tile system, sump pit, re-pipe all waste in house
- Steve's Plumbing/Yvonne Koenig-replace sewer and water lines via pipe bursting due to leak in water line

Excavation Permits:

- We Energies/O'Connor-alter gas service in way of addition