

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Arne Nystrom, Chairman
Katie Martinson, Representative
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

4/1/21

The South Wood County Airport Commission met on Thursday April 1, 2021 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, and Arne Nystrom. Katie Martinson was excused. Also in attendance were Merry Mackenzie, Bill Clendenning, Galen Manternach, Dennis Polach, Jeff Christensen, Randy Gustafson, Stephen Brown, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (3-4-21):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler updated the Commission on the status of the upcoming projects. Longer than expected material lead times might delay completion but should not affect the usability of the system for the 2021 busy season. Sales and activity levels were well above this month last year. Bids are due April 8. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding a proposed fuel pricing policy: Sickler presented a comparison of fuel pricing at nearby airports. Also included was pricing at several other airports representative of origins and destinations transient traffic which our traffic visits regularly. Discussion ensued regarding the strategy for pricing here. Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to keep the retail full service price the same while considering reducing the self service price in lieu of a discount. Motion carried.

b. Discuss and consider action regarding updating or renewing leases: The list of lease expiration, negotiation dates, and new rates was presented. The Commission expressed desire to pursue new leases with new terms and rates for any lease expiring or due for negotiation. This desire was provided for via approval at a previous meeting. The Commission will notify affected lessees via letter. No action taken.

5. New Business

a. Discuss and consider action regarding hire of a new summer help employee: This is not a creation of a new position, simply filling an existing position. The City is in the process of recruiting for the opening. No action taken.

b. Discuss and consider action regarding a lease transfer from Darrell Bassuener trust to Jeff Christensen: At the time of the meeting there was no information for the Commission to consider. This will be on a future agenda. No action taken.

6. Financial Reports

a. Approval of Airport vouchers: Motion by Commissioner Blasewr, 2nd by Commissioner Hamilton to approve the Airport vouchers for March 2021. Motion carried.

b. Approval of Airport financial statements: Financial statements from Q1 2021 were provided and discussed. No action taken.

7. Future agenda items:

Hangar wedding, land lease review, eminent domain, lease transfer.

8. Correspondence received:

None

9. Set next meeting date:

Thursday May 6 at 8:00 AM.

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 9:34. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser