

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property
and Information Technology Committee (PLPIT)

DATE: July 8, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
RAYMOND BOSSERT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

TIM LEVERANCE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting for PLPIT**

Attendance: D. Duncan, S. Mitchell, T. Grunden, R. Bossert, J Zurfluh, Nick Abts
Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by D. Duncan at 5:00 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Duncan, 2nd Grunden), Motion carried All Ayes
4. ***Approve the previous months minutes:*** **MOTION** (Mitchell, 2nd Grunden) to approve minutes of the 3 JUNE 2021 meeting. (*Motion carried, all Ayes*).
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***Market Street Business District Ordinances Update.*** The Administrator presented version #3 of ordinance changes. He is working with Village Counsel to refine the language and will propose a final copy at the next meeting. These changes in ordinances will specifically address Business District enforcement rules. Some discussion on the need for a specific "open meeting" for the impacted business, and thus we will ensure they have input and any concerns are addressed. As well as an inclusion of the multi-family parcels into our business district rules, to ensure their aesthetics do not hinder the growth of our business district.
8. ***Approve the sub-division of 5 Grand Rapids lots:*** A brief discussion by the administrator that this is a simple administrative action.
MOTION to approve the Certified Survey Maps for the Grand Rapids properties, along Townline Road and Deer Road. NO approval from the Village required, just acknowledgment.

- Rusch Land development VIII, 4 lots, section 3, T21N R6E
- Rusch Land development, 4 lots, section 34, T221N R6E
- Rusch Land development, 1 Lot, Section 34, T221N, R6E
- Rusch Land development V, 3 Lots, Section 3, T21N, R6E

MOTION by Duncan/ 2nd by Grunden to approve.

9. Discuss Old Business:

a. The administrator will provide an update on the rezoning efforts in the Village to address mis-labeled properties.

10. Discuss New Business: None

- **Discuss the need to seek another IT coverage plan or service.** The Administrator updated the committee on the possible IT changes being addressed for the Village technology coverage. Wood County may be interested in providing those services. The administrator will gather the proposals and present at a later date. This would provide full coverage for the all-Village systems.
- **Review the Draft language for the Village Ordinance Changes for Chapter 2.** In an effort to update our process and procedure language the Administrator provided an initial update on the chapter 2, Village process section. Not to over think the language the Village does require some basic rules of operation when it comes to Agendas, meetings, etc... Chairman Duncan offered having an Open Forum part prior to all meetings would allow for relevant and immediate issues to be acknowledged and possibly referred for action. The Administrator will continue to refine with the Village counsel and provide for final review in 60 days.

11. Correspondence received: None

12. Future Agenda Items:

- 2022 Budget discussion
- Chapter 2 ordinance changes, Village Board actions
- Business District ordinance Changes

13. Next meeting date: 5 August 2021 at 5:00pm

14. Adjourn: Adjourned at 5:55pm. **MOTION** (Duncan)

Dana Duncan – Chairman

Attached: See PLPIT packet dated 8 July 2021