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The Village Board meeting was held at the Marshall Buehler Center and set up as a Zoom meeting and a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2019 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at 7:00 p.m.

**Present:** President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor

**Absent:** None

**Also Present:** S. Stewart, R. Bossert, D. Tremmel

**Citizens:** Tim Leverance, Craig Kester

Motion (Duncan/Mancl) to approve the Consent Agenda (meeting minutes from April 13, 2021 Board meeting, April 20, 2021 Reorganizational meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** None

**President's Report:** None

**Airport Commission:** Review of minutes.

**Committee of the Whole:** Review of minutes of April 20, 2021 Strategic Planning meeting.

Motion (Duncan/Grunden) to approve the April 20, 2021 Strategic Planning Committee of the Whole meeting minutes. Motion carried. All ayes.

**Police and Fire Commission:** Review of minutes.

Acknowledgement of the approval of Jessica Clift and Kyle Kizewski as Associate Firefighters.

Acknowledgement of the appointment of Tim Leverance as Interim Fire Chief while the next Fire Chief is sought.

Scott Stewart stated that Fire Chief Patrick Arendt submitted his retirement packet with effective date of June 1, 2021. He thanked Chief Arendt for his many years of service to the Port Edwards Fire Department.

**Plan Commission:** Review of minutes.

Motion (Zurfluh/Mitchell) approving rezoning old mill property from M2/B1/B2 to PUD, to rezone from M2 Manufacturing District and B1/B2 Business District to Planned Unit Development (PUD) District, and a preliminary plat of subdivision, both necessary to facilitate the development of a business/industrial park to be known as Central Wisconsin Applied Research and Business Park, pending approval of final resolution language between DMI and the Village. Motion carried. All ayes.

**Public Works:** Review of minutes.

Motion (Bingham/Duncan) to approve the contract with Gerke Excavating (lowest bidder) to complete all work on 3<sup>rd</sup> Street from Letendre Avenue to Alexander Avenue for no more than \$390,000. This does not include the engineering work conducted separately for approximately \$40,000 which will be executed with TIF funds. Motion carried. All ayes.

**Public Safety:** Review of minutes.

**Planning, Legislative, Property & Information Technology:** Review of minutes.

**Finance and Human Resources:** Review of minutes.

Motion (Saylor/Duncan) to approve a Village loan up to \$900,000 with appropriate rates no more than 2% and a 10-year term to cover the entire sanitation deficit. Motion carried. All ayes.

**Parks & Recreation:** Review of minutes

**Unfinished Business:** None

**New Business:** Trustee Duncan suggested looking into acquiring land for a business park. Trustee Bingham disagreed and stated that the business parks in Plover, Wisconsin Rapids and Nekoosa have plenty of spaces open. Trustee Mitchell agreed with Trustee Bingham, and it was mentioned that the DMI property is a business development area in the Village. There was also discussion about possibly putting the properties on the south side of Letendre Avenue into a PUD district so they could be open to commercial development.

**Village Administrator Report:** Administrator Bossert discussed the items included on his monthly report including general government, human resources, public works, safety and security, budget and COVID-19.

**Clerk/Treasurer Report:**

Motion (Bingham/Duncan) to approve a Temporary Class “B” Beer License for the Port Edwards Fire Department Athletic Association for one day only, June 18, 2021. Motion carried. All ayes.

Motion (Grunden/Duncan) to approve an Operator’s License for the Port Edwards Fire Department/Donald Kitowski, valid through June 30, 2022. Motion carried. All ayes.

Clerk Tremmel questioned why the sign requiring masks was on the door of the Marshall Buehler Center when the Village leaders were not wearing masks at the meetings. Administrator Bossert stated that he will change the wording of the signs on the Village buildings to indicate masks are optional.

**Communications:** None

**Trustee comments:** Trustee Saylor congratulated the new Associate Firefighters Jessica Clift and Kyle Kizewski. He also mentioned that Kyle Kizewski is working on completing the entire program at Mid-State Technical College. Trustee Saylor stated that the Port Edwards Fire Department has a fundraiser scheduled for Saturday, May 15<sup>th</sup> at the Square Bar in Wisconsin Rapids from Noon to 6:00 p.m. serving drinks and brats.

Motion (Grunden/Duncan) to adjourn – Meeting adjourned at **8:02** p.m.

Diane M. Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts Law LLC-monthly retainer (May)	1000.00
Ace Hardware-misc expenses	284.80
Advance Janitorial Service & Supply-monthly statement	179.85
Aflac-monthly statement	274.50
Alliant Energy-monthly statement	6389.28
American Welding & Gas Inc-fire equip replace & maint	34.15
Bowmar Appraisal Inc-assessor fees	1700.00
Business Radio Licensing-fire dept renewal of business radio licensing	105.00
Bytec Resource Management-outside services (wastewater)	8356.25
Charles Lamb-unused sick leave health insurance reimb	2443.76
Chili Implement-small equipment	61.74
Cintas-monthly statement	823.82
Clifton Larson Allen LLP-auditing services	2756.25
Core & Main-roads & streets	394.86
Crane Engineering-maint of wastewater equipment	270.00
Current Technologies-holiday decorations power	2779.89
Denny’s Repair-police vehicle expense	667.78
Diversified Benefit Services Inc-health insurance deductible reimb	1380.00
Diversified Benefit Services Inc-May health reimb arrangement	100.51
Emergency Communication Systems Inc-siren	5975.00
Energenecs Inc-outside services for water utility & wastewater	19625.00
Game Time-parks expense	400.05
James Leiser-unused sick leave health insurance reimb	157.84

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Jeffery Abley-fire equip replace & maint	165.95
Lexipol LLC-annual law enforcement policy	2345.00
Mid-State Truck Service-street machinery	3214.95
Motors and Controls of Wisconsin-maint of wastewater equipment	10.00
Napa Auto Parts/Nekoosa-misc expenses	114.44
Phillips 66-monthly statement	1464.86
Pomp's Tire Service Inc-street machinery	5283.00
Port Edwards Post Office-postage stamps for court	275.00
R&R Waste System Cleaning Inc-roads & streets	400.00
Ray Bossert-reimb for food for meeting, Roberts Rules/media equip	430.18
Security Health Plan-monthly statement	22410.16
Solarus-monthly statement	1263.99
South Wood County Humane Society-police safety/community	135.96
State of Wisconsin-April court report	426.00
The Dirks Group LLC-information systems	483.00
We Energies-monthly statement	822.63
Wis. Dept. of Justice-TIME – police computer system	218.25
Wis Valley Building Products-parks	46.66
Wood County Highway Dept-roads & streets	439.97
Wood County Treasurer-April jail assessment	150.00
A-1 Services Wisconsin Rapids LLC-roads & streets maint	1080.00
Ace Flag & Visual Promotion-cemetery expense (Veterans Memorial Exp)	54.49
Advanced Disposal-WR-M3 – monthly statement	10010.25
American Asphalt of Wisconsin-roads & streets c.o.	41953.28
Anderson O'Brien-TIF legal fees	1205.00
ArborVantage Nursery LLC-new trees	1455.00
Away With Geese-water unit	399.00
BGA LLC-June building inspection expense	2000.00
Brandon Abbott-donation money received for Drew family	170.00
Carquest Auto Parts-street machinery	105.42
Carriage Trade Cleaners-police clothing expense	20.00
City of Wisconsin Rapids-2021 airport appropriation	8027.00
Commercial Testing Laboratory Inc-outside services for wastewater	1272.00
Core & Main LLP-maint of water utility services	251.20
Craig Kester-reimb fire equipment replace & maint	68.11
Crockett Septic LLC-porta potties for garage sales	180.00
Delta Dental of Wisconsin-monthly statement	1324.98
Diversified Benefit Services Inc-health insurance deductible reimb	149.01
Diversified Benefit Services Inc-health insurance deductible reimb	864.33
Document Sales and Distribution-building permit seals	335.31
Don Kitwoski-fire meeting expense (cook for dinner meeting; purchase meat)	306.91
Doug Kasten-police & fire commission meeting 5/3/21	25.00
Energenecs Inc-outside services for water utility	406.25
Ewald Motors of Oconomowoc LLC-2021 Ram truck police vehicle	29288.50
Ferguson Enterprises LLC #1550-parks	22.48
Gerald Blum-police & fire commission meeting 5/3/21	25.00
James Leiser-unused sick leave health insurance reimb	157.84
Jorden Suberla-refund for duplicate payment on citation	10.00
Karen Thiel-board of review meeting 5/11/21	25.00
Leo Thomasgard-police & fire commission meeting 5/3/21	25.00
Lexipol LLC-annual policy manual for fire dept	2842.00
Lonn Radtke-unused sick leave health insurance reimb	285.04
Marco Technologies LLC-copier contract & usage	86.26
Nekoosa Port Edwards State Bank-May direct deposit fee	50.00
Pat Tyler-police & fire commission meeting 5/3/21	25.00
Principal Life Insurance Company-monthly statement	60.58
Scott Drew-reimb police duty gear	150.52
Scott Stewart-police & fire commission 5/3/21	25.00

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The Uniform Shoppe of Green Bay-policy clothing	181.80
Vandewalle & Associates-TIF planning expense	438.75
Verizon Wireless-monthly statement	429.95
Wisconsin Flowgate & Drainage LLC-parks	125.00
Wisconsin Media-publication of various notices	320.05
Wood County Clerk-2021 WisVote services	245.00

**Wages & Salaries – May wages** **63869.50**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2372.63
Mailboxes & Parcel Depot-testing	25.48
USA Blue Book-maint pumping plant	149.13
Wausau Chemical Corporation-chemicals	4323.90
WI State Lab of Hygiene-testing	26.00
Wis. Rural Water Association-registrations for Outdoor Expo	260.00

**Building Permits:**

- Tri-City Refrigeration/Dustin & Cassie Owens-replace air conditioner unit
- Bruce Dupree-8' x 12' utility shed (North Star Portable Buildings)
- Jeff & Diane Solberg-10' x 24' shed
- Ronald Leverance-accessory building & concrete slab
- Travis Hansen Construction/Rob O'Conner-28' x 24' garage addition; upgrade mechanicals/remodel
- Badger Heating & Cooling/Rob O'Conner-new furnace and air conditioner
- Jim Hiles-24' x 30' garage

**Electrical Permits:**

- Brody's Electric/Richard Wusterbarth-upgrade outside service due to bad lug
- Home Run Electric/Rob O'Conner-add new panel to garage and interior remodel

**Plumbing Permits:**

- Steve's Plumbing Inc/Jeff Schmelzer-line the sewer, repipe small amount under floor, add floor drain
- Tri-City Services/Bruce & Kim Dupree-AC replacement
- Williams Plumbing/Rob O'Conner-plumbing remodel

**Excavation Permits:** None