
The Village Board meeting was set up as a Zoom meeting and a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2019 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor (arrived 7:06 p.m. – excused)

Absent: None

Also Present: R Bossert, B. Martinson, S. Drew, S. Stewart, D. Tremmel

Citizens: None

Motion (Zurfluh/Grunden) to approve the Consent Agenda (meeting minutes from January 12, 2021 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: President Zurfluh clarified that if a trustee cannot attend a committee meeting the Chair is in charge of finding a replacement, or the President can be a voting member if there is no replacement. President Zurfluh discussed the procedure for the Administrator's review. It was decided that Trustee Duncan, Chair of the FHR Committee will present an evaluation form for the trustees' review before proceeding. President Zurfluh stated he is proposing to bring back the Parks & Recreation Committee for a one-year trial. There appears to be enough activity for this to be a separate committee as in the past. He is also proposing a Special Projects Committee.

Airport Commission: Review of minutes.

Police and Fire Commission: Scott Stewart reviewed the minutes of the last meeting held February 1, 2021. He also stated that Alesha Brundidge has been hired as a part-time police officer and Aurora Abley has been hired as an associate firefighter. A ceremonial swearing in and pinning of badges will take place at a future in-person Board meeting.

Streets, Infrastructure, Recreation & Cemetery: Review of minutes.

Motion (Mitchell/Saylor) to freeze all special assessment collections for 2021 until the final decision is made by the Board on new special assessment collection methods. Motion carried. All ayes.

Public Safety: Review of minutes.

Trustee Grunden mentioned the retirement of Doug Kenowski from the Port Edwards Fire Department thanking him for his many years of service to the Department.

Finance and Human Resources: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Duncan/Bingham) to approve the new Consultant Contract with Vandewalle & Associates for the TIF management for the Village for a one-year period, renewed as required. Motion carried. All ayes.

Unfinished Business: None

New Business: None

Village Administrator Report: Administrator Bossert discussed the items included on his monthly report including general government, human resources, public works, safety and security, budget, census update and COVID-19.

Clerk/Treasurer Report: None

Communications: Two letters of commendation for Patrick Arendt were presented. The Village received a Thank You note from the Wood County Community Elves Program for the Village’s participation during the holidays.

Trustee comments: Trustee Bingham stated that he believes the Police Department is doing a good job regarding the issue of trucks on Port Road.

Trustee Duncan gave kudos to Ben Martinson and the Public Works crew for their great job plowing the roads. He felt that the Village’s roads were in the best winter condition of all area communities.

Motion (Bingham/Mitchell) to adjourn at **7:52** p.m. Motion carried. All ayes.

Diane M. Tremmel
 Village Clerk-Treasurer

The following Village bills were approved for payment:

Ace Hardware-misc expenses	743.14
Advance Janitorial Service & Supply-monthly statement	179.85
Aflac-monthly statement	274.50
Alliant Energy-monthly statement	7106.75
Applied Industrial Technologies-street machinery	7.16
Brandon Abbott-reimb Black Derby Photo squad flashlight	50.00
Compass Minerals America-snow & ice control	4289.02
Delta Dental of Wisconsin-monthly statement	1438.98
Diversified Benefit Services Inc-health insurance deductible reimb	320.73
Diversified Benefit Services Inc-February health reimb arrangement	105.04
Doorworks Incorporated-municipal garage	285.00
Fastenal Company-tools & supplies	833.10
Fey Printing-police office supplies	134.00
H&H Industries Inc-municipal garage; skating pond expense	123.98
Katie Martinson-airport meeting 1/7/21	25.00
Lonn Radtke-unused sick leave health insurance reimb	285.04
Mid-State Technical College Office-PILT distribution	60.95
Minnesota Wisconsin Playground-bleacher	1359.00
Motors and Controls of Wisconsin-maint of wastewater equipment	255.38
Napa Auto Parts/Nekoosa-parks; tools & supplies	137.30
Northeast Wisconsin Technical College-police conference Abbott & Mertes	160.00
Port Edwards Post Office-postage stamps	221.60
Port Edwards Schools-PILT distribution	651.46
Power Pac Inc-small equipment	481.51
Rapids Sheet Metal Works-municipal garage	212.90
Reinders Inc-small equipment	70.80
Solarus-monthly statement	1306.54
South Wood County Humane Society-4 th quarter 2020 billing	543.84
State of Wisconsin-January court report	212.04
Town of Saratoga-2020 snow plowing on Townline Rd	475.00
USA Blue Book-maint of wastewater equipment	73.11
Walmart Community/SYNCB-misc expenses	29.64
Watchguard Video-police duty gear	104.00
Wis. Dept of Justice-TIME – police computer system	218.25
Wood County Highway Dept-roads & streets patching	448.02
Wood County Treasurer-PILT distribution	345.84
Wood County Treasurer-January jail assessment	50.00
Mid-State Technical College Office-February tax settlement	34797.87
Port Edwards Schools-February tax settlement	371970.75
Wood County Treasurer-February tax settlement	197465.70
Wood County Treasurer-February tax settlement/MFL	307.51
Advanced Disposal-WR-M3 – monthly statement	10010.25

BDT Inc-street machinery	34.32
Bowmar Appraisal Inc-January to March Assessor Contract	1700.00
Brooks Tractor Inc-street machinery	518.72
Commercial Testing Laboratory Inc-wastewater testing	862.00
Davy Laboratories-water testing	90.00
Diane Tremmel-election expense	43.79
Diggers Hotline Inc-maint of mains	337.60
Diversified Benefit Services Inc-health insurance deductible reimb	40.00
Diversified Benefit Services Inc-health insurance deductible reimb	117.33
Doug Kastan-police & fire commission meeting 2/1/21	25.00
Fastenal Company-street machinery	139.49
Gerald Blum-police & fire commission meeting 2/1/21	25.00
Insight FS-maint pumping plant	1551.92
JLRS Investment Inc-tax overpayment refund	15.27
Josiah Mertes-conference expenses	15.00
Leo Thomasgard-police & fire commission meeting 2/1/21	25.00
Lonn Radtke-unused sick leave health insurance reimb	142.52
Mailboxes & Parcel Depot-testing & sampling	39.35
Marco Technologies LLC-monthly copier contract & usage	72.28
Mark Ziegler-police misc. expense (replace door at 511 5 th St)	995.00
Matthew Passineau-tax overpayment refund	7.05
Mid-State Upholstery & Canvas Inc-street machinery	500.00
Phillips 66-monthly statement	1161.80
Principal Life Insurance Company-March life insurance premium	60.58
Quality Plus Printing Inc-street machinery c.o. (reflective truck door stickers)	200.00
Quill LLC-misc expenses	323.92
Reinders Inc-snow & ice control	386.00
Scott Drew-reimb for flowers for Edgewater; reimb for police clothing	185.93
Scott Stewart-police & fire commission meeting 2/1/21	25.00
Security Health Plan-monthly statement	22410.16
Sharon Schroeder-tax overpayment refund	175.93
Solarus-monthly statement (maint of lift stations)	15.99
The Dirks Group LLC-Office 365 (1 month)	483.00
Town of Grand Rapids-Jan to Dec 2021 Sampson St street lighting	69.30
Town of Saratoga-2020 assessor fees in boundary agreement area	3840.00
Town of Saratoga-2021 assessor fees in boundary agreement area	3840.00
Tricor Insurance-fire dept insurance premium	1108.19
Tricor Insurance-municipal judge bond renewal	100.00
USA Blue Book-maint. of wastewater equipment	47.08
Verizon Wireless-monthly statement	429.86
We Energies-monthly statement	2128.20
Wisconsin Media-election notice	57.71
Wisconsin Supreme Court-municipal court expenses	700.00
American Water Works Association-membership renewal	394.00
American Welding & Gas Inc-fire equip replace & maint	241.23
Anderson O'Brien-TIF legal fees	300.00
BGA LLC-March building inspection expense	2000.00
Brooks Tractor Inc-street machinery	168.50
Cintas-monthly statements for December & January	1530.00
Compass Minerals America-snow & ice control	7757.38
Crescent Electric Supply Co-maint of wastewater equipment	30.74
Current Technologies-street lighting	4150.00
Delta Dental of Wisconsin-monthly statement	1210.98
Diversified Benefit Services-health insurance deductible	30.00
James Leiser-unused sick leave health insurance reimb	315.68
League of Wis. Municipalities-Chief Executives Winter Web Workshop	50.00
MSA Professional Services Inc-6 th St extension	3600.00
Nekoosa Port Edwards State Bank-February direct deposit fee	50.00

Pelner Williams Plumbing & Heating-municipal garage	298.85
Quest LLC-3 rd St project (TIF)	20167.87
Ray Bossert-reimb coins & holiday decorations; Local Gov't 101 class	1006.24
Tri-City Services-maint of wastewater equipment	131.25
Truck Equipment Inc-street machinery c.o.	2115.92
Truxcessorize Inc-street machinery	470.00
Walmart Community/SYNCB-elections	15.70
Wis Dept of Natural Resources-3 rd St project water permit (TIF)	143.50
Wis Valley Building Projects-parks	23.96

Wages & Salaries – February wages **65013.75**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2873.46
Badger Meter-January Beacon services	206.16
Midwest Meter Inc-meter testing	600.00
Precision Grading & Utilities Inc-maint of mains	1045.00
USA Blue Book-maint of pumping plant	3803.04
Wausau Chemical Corporation-chemicals	463.65

Building Permits:

Mary Lou Scherer-fence
 Tri-City Refrigeration/Nelson-furnace replacement

Electrical Permits:

Current Technologies Inc/Sturm-electrical upgrade to 200 amp
 Current Technologies Inc/Bossert-electrical upgrade to 200 amp

Plumbing Permits:

Excavation Permits: