

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance and Human Resources

DATE: 4 February 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: D. Duncan, T. Grunden, S. Mitchell, R. Bossert, D. Tremmel, J. Zurfluh

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by D. Duncan at 5:00 p.m. (Via ZOOM)
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Mitchell/2nd Grunden), All Ayes
4. ***Approve the previous months minutes:*** **MOTION** (Mitchell/ 2nd Grunden) to approve minutes of the 7 January 2021 meeting. ***Motion carried, all Ayes.***
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. **MOTION** to approve ***the Monthly Bills and Journal entries.*** (Grunden, 2nd Mitchell). This will be sent forward for the Village Board approval 9 February 2021, ***Motion carried, all Ayes.***
8. ***Correspondence received:*** None
9. ***New Business***
 - A new Work study student will be joining the Village to assist with General Government work. She will help prepare committee packets, research topics, community engagement, GRANT writing and general office work. She will start by Mid-February 2021
 - The 2020 TIF packet was released for review, no issues noted in the accounting and execution of the TIF last year. Bottom Line: TIF generated \$269,778 in revenue, expenses were \$96,677. Ending value on 31 DEC 2020 was \$1,067,411.00.
10. ***Future Agenda Items:***
 - Add "**New Business**" category on Agendas
 - Establish a Counseling time for the Administrator for his Mid-year Assessment (all FHR Committee members will participate). This will be a closed session March's meeting.

11. Next meeting date: 4 March 2021

12. Adjourn: Adjourned at 5:15 pm. **MOTION** (Duncan, 2nd Grunden)

Dana Duncan – Chairman

Attached: See FHR packet dated 4 February 2021