

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance and Human Resources

DATE: 8 October, 2020

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: D. Duncan, T. Grunden, S. Mitchell, R. Bossert, D. Tremmel, J. Zurfluh, J. Bingham

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by D. Duncan at 5:00 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Mitchell/2nd Grunden)
4. ***Approve the previous months minutes:*** **MOTION** (Mitchell/ 2nd Grunden) to approve minutes of the 3 September, 2020 meeting. Motion carried.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***MOTION to approve the Monthly Bills and Journal entries.*** (Grunden, 2nd Mitchell). This will be sent forward for the Village Board approval 13 October 2020
8. ***Discuss Village 2021 Budget submitted by Administrator.*** The Committee was provided a DRAFT 2021 Version #4 budget submission/packet focused on expenditures, some rough estimates on revenue to begin the discussion and a payroll discussion. Questions by Trustee's were answered on possible Village employee pay raise 3-4% and by department expenditure plan. Chairman Duncan agreed with the Public safety committee recommendation on the Fire department payroll (general 4% raise and increase in paid drill/meetings and fires. All other members agreed as well. This was an effort to set right the gross inadequacy of our pay for fire response as well as making us competitive for quality candidates from other departments. Also, a discussion on the upcoming budget timelines and public comment date of 1 December 2020. All agreed that the Budget as presented in version#4 is acceptable and staff will continue to refine over the month of October and November with incoming revenue projections. Chairman Duncan wanted an agenda item next week on the Board meeting to quickly address any other issues with the Budget so the staff can address. Also, since we are close to final recommendation on the payroll costs, Administrator Bossert can refine the exact payroll costs per

individual and will present any issues at the upcoming FHR meeting in November. There may be some discrepancies with salaried employees compared to hourly but that will be addressed.

9. Correspondence received: None

10. Future Agenda Items: (1) Refine the budget product version #5 and (2) discuss in detail the products to be presented to the public in December.

11. Next meeting date: November 5, 2020 at 5:00pm

12. Adjourn: Adjourned at 5:24pm. **MOTION** (Duncan, 2nd Grunden)

Dana Duncan – Chairman

Attached: See FHR packet dated 8 October 2020