

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance and Human Resources

DATE: September 3, 2020

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: D. Duncan, T. Grunden (on phone), S. Mitchell, R. Bossert, D. Tremmel, B. Martinson, J. Zurfluh
Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by D. Duncan at 5:00 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Mitchell/2nd Grunden)
4. ***Approve the previous months minutes:*** **MOTION** (Mitchell/ 2nd Grunden) to approve minutes of the 6 August, 2020 meeting. Motion carried.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. **MOTION to approve the Monthly Bills and Journal entries.** (Grunden, 2nd Mitchell). This will be sent forward for the Village Board approval on 8 September 2020
8. **MOTION to go into Closed Session per Wis. statute 19.85(1)(g) to Discuss the DMI litigation** (Mitchell, 2nd Grunden), all Ayes.
9. **MOTION** to reconvene from Closed session (Mitchell, 2nd Grunden), All Ayes.
10. Propose a **MOTION** for the full board to move into closed session at the 8 September 2020 Village Board Meeting to discuss the DMI litigation (Duncan, 2nd Grunden), all AYES
11. ***Discuss Village 2021 Budget submitted by Administrator.*** The Committee was provided a DRAFT 2021 budget submission/packet focused on expenditures and some rough estimates on revenue to begin the discussion. Questions by Trustee Mitchell were answered on possible Village employee pay raise,

the Bonus Fund, and by department expenditure plan. Chairman Duncan wanted the graphic that portrays our Village budget imposed over a dollar bill to put the costs of the Village in context for residents. Also, a discussion on when the budget is approved in December unless there is a need to increase a line item or shift accounts the Administrator and department heads can execute as approved rather than multiple revisits to the Board to re-gain votes on approval. All agreed that is the way ahead and what we need to do as a Board. President Zurfluh requested that a committee of the whole be called to discuss soon. A date of 15 September 2020 at 5 pm was established. This will be added to the meeting schedule and all invited.

12. Correspondence received: None

13. Future Agenda Items: Detailed discussion on Budget by line item.

14. Next meeting date: October 8, 2020 at 5:00pm

15. Adjourn: Adjourned at 5:24pm. **MOTION** (Duncan, 2nd Grunden)

Dana Duncan – Chairman

Attached: See FHR packet dated 3 SEP 2020