

The Village Board meeting was set up as a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2910 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m.

**Present:** President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor

**Absent:** None

**Also Present:** R Bossert - Administrator

**Citizens:** Videographer (Josh)

Motion (Saylor/Duncan) to approve the minutes of the previous board meeting. Motion carried. All ayes.

**Citizen Comments:** None

**President's Comments:** Requested a Vice President election be conducted. Floor Nominations were asked for and Trustee Saylor and Trustee Duncan were nominated. Trustee Grunden was nominated but declined. First ballot was taken and Trustee Saylor received 4 votes, Trustee Duncan received 2 votes. Trustee Erik Saylor was appointed as Board Vice President for the 2020 year.

**Airport Commission:** Administrator gave an update, no minutes posted from last meeting. Open House Ribbon cutting on September 3, 2020 at 9:30 a.m., all invited.

**Police and Fire Commission:** None.

**Streets, Infrastructure, Recreation & Cemetery:** Review of minutes.

Motion (Mitchell/Mancl) to approve expenditure of up to \$22,000.00 for the second siren, located near the fire station, from TIF funds. Motion carried. All ayes.

**Public Safety:** Review of minutes.

**Planning, Legislative, Property & Information Technology:** Review of minutes.

Motion (Duncan/Mancl) to approve Ordinance #21 to update Chapter 1 General Government. Motion carried. All ayes.

**Finance and Human Resources:**

Review of minutes.

Motion (Duncan/Grunden) to approve payment of the bills and the journal entries of the previous month. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:**

Discussion by Trustee Duncan on a secure voting box outside of Village offices. Administrator Bossert was tasked by the Board to work with the Village Clerk on an external ballot box for the November elections as a secure drop off point. Administrator noted that for this election we had over 200 absentee ballots mailed or dropped off with no issues. The Board was concerned that in November we will have more voters. Administrator Bossert will present a course of action at the next Board meeting.

Seneca Road project needs more police presence to ensure the trucks use the proper paths to deliver supplies and patrolling presence to see if any issues arise. Too many trucks using Ver Bunker and 3<sup>rd</sup> Street. Administrator Bossert will pass on to the Police and Public Works departments.

Village correspondence for all trustees concerning 6<sup>th</sup> Street repairs. Letter was presented and short update on the issue was explained. Administrator Bossert will follow up with SIRC committee with more details and a way ahead.

**Village Administrator Report:** Administrator Bossert distributed the Administrator’s report. Certain areas were covered in human resources, budget and operations for the Village.

Motion (Duncan/Grunden) to approve the sale of the property between Erco and Domtar that crosses the municipal lines (Village of Port Edwards and City of Nekoosa). Motion carried. All ayes.

**Clerk/Treasurer Report:**

Motion (Duncan/Mancil) to approve the Operator’s License for Nathan Bogdan/BK Oil (Amoco). Motion carried. All ayes.

**Trustee comments:**

Trustee Saylor received some negative comments from residents regarding Rangeline Road. More details will be provided to the SIRC committee.

Trustee Grunden requested we seek some grant funds for our bike trails. Trustee Mitchell and Trustee Saylor concurred; Administrator Bossert will research external sources for funding and present to the SIRC committee.

Motion (Grunden/Duncan) to adjourn at **7:59** p.m. Motion carried. All ayes.

Minutes taken by Raymond “Boz” Bossert  
Village Administrator

**The following Village bills were approved for payment:**

Ace Hardware-misc. expenses	376.74
Advance Janitorial Services & Supply-monthly cleaning	179.85
Alliant Energy-monthly statement	6905.23
Anderson O’Brien-legal fees TIF	4060.00
Brandon Abbott-police clothing expense	105.50
Complete Office of Wisconsin-municipal court expenses	27.50
Concentra Health Services Inc-random drug & alcohol test; PD drug test	220.00
Crack Filling Service Corp-roads and streets maint	16400.00
Current Technologies-refundable shelter deposit	25.00
Diversified Benefit Services Inc-health insurance deductible reimb	97.99
Diversified Benefit Services Inc-August health reimb arrangement	98.00
Erin Maki-Ripple Creek reservation refund	35.00
Eron & Gee/Herman’s-splash pad expense	253.25
Insight FS-street machinery; small equipment	1497.89
Katie Martinson-airport meetings 6/4, 6/18 & 7/2	75.00
LaChapelle Kryshak & Nettesheim-monthly retainer	1500.00
Lonn Radtke-unused sick leave health insurance reimb	140.42
Napa Auto Parts/Nekoosa-misc expenses	213.54
Nekoosa Port Edwards State Bank-fire truck loan payment	55789.32
Nekoosa Port Edwards State Bank-medical arts building remodel	11799.42
Nekoosa Port Edwards State Bank-August direct deposit fee	50.00
Northway Communications Inc-siren expenses	5335.18
Phillips 66-July fuel charges	1473.44
Pomp’s Tire Service Inc-street machinery expense	295.00
Port Edwards Post Office-postage stamps	165.00
Port Edwards Post Office-annual PO Box fee	150.00
Quill LLC-administrator expenses	390.62
Rapids Rental & Supply Co Inc-parks expense	110.27
Rent-A-Flash – street signs	126.51
Solarus-monthly statement	1286.71
South Wood County Humane Society-April thru June services	218.36
Spring Green-parks expense	285.00
State of Wisconsin-July court report	51.60
The Dirks Group LLC-remote support	230.00
The Uniform Shoppe of Green Bay-police clothing expense	578.60

---

Tri-City Services-maint of wastewater equipment	173.21
Wood County Treasurer-July jail assessment	20.00
Advanced Disposal-WR-M3 – monthly statement	9749.50
Aflac-monthly statement	354.59
Amazon-cleaning supplies	52.88
Anderson O’Brien-TIF July legal expenses	3958.60
Aspirus Clinics Inc-new employee physical & drug screen	140.25
BGA LLC-September building inspection services	2000.00
Carquest Auto Parts-street machinery	41.98
Cintas-monthly statement	896.81
City of Wisconsin Rapids-building inspection expense (Nov 2019-Apr 2020)	2300.00
Commercial Testing Laboratory Inc-wastewater outside services	1024.75
County Ready Mix Corporation-sidewalks	1859.25
Davy Laboratories-water testing	247.00
Delta Dental of Wisconsin-monthly statement	1403.49
Diane Tremmel-reimb for election expense	42.16
Diggers Hotline Inc-maint. of mains	91.20
Diversified Benefit Services Inc-health insurance deductible reimb	46.49
Diversified Benefit Services Inc-health insurance deductible reimb	602.27
James Leiser-unused sick leave health insurance reimb	249.00
Jeffrey Solberg-unused sick leave health insurance reimb	800.00
Jewell Associates Engineers Inc-2020 alley reconstruction	1457.99
Kim Holcomb Petty Cash-misc. postage	31.25
Lonn Radtke-unused sick leave health insurance reimb	140.42
Marco Technologies LLC-monthly contract & add’l copies charge	90.82
Partners Mfg Group Inc (Dinkmar)-street machinery	1309.77
Pelner Williams Plumbing & Heating-splash pad expense	595.49
Port to Port Custom Pallets Inc-sidewalks	87.00
Principal Life Insurance Company-life insurance September premium	60.58
Quill LLC-police office supplies	154.99
Ray Bossert Jr- reimb for business cards, table covers & cable	210.13
Reinders Inc-cemetery expense; roads & streets	98.50
Ron Akey Trucking-black dirt for cemetery	176.00
Scott Drew-policy duty gear	35.54
Security Health Plan-monthly statement	24065.18
Service Motor Company-small equipment	19.84
Sherwin Williams Co-roads & streets maint	1422.49
Solarus-monthly statement (maint of lift stations)	15.99
Staples Credit Plan-police office supplies	29.45
Team Matthews Tire Center-street machinery	816.32
The Dirks Group LLC-information systems	697.50
The Uniform Shoppe of Green Bay-policy clothing; policy duty gear	830.20
Utility Service Co Inc-maint. of reservoirs & standpipes	9428.79
Verizon Wireless-monthly statement	489.61
Water Works & Lighting Commission-water tests	40.00
Wausau Chemical Corp-chemicals	2873.60
We Energies-monthly statement	109.84
Wisconsin Media-Notice of JRB (TIF)	18.34
Wood County Clerk-dog licenses	21.00

**Wages & Salaries – August wages 64669.30**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2335.06
Badger Meter-July Beacon services	205.44

---

Crescent Electric Supply Co-maint of pumping plant	69.25
Diggers Hotline Inc-2 <sup>nd</sup> prepayment (maint of mains)	313.60
Ferguson Enterprises LLC #1550-main of pumping plant	93.95
Mailboxes & Parcel Depot-testing	36.03
USA Blue Book-maint of pumping plant	1201.20
Utility Service Co Inc-annual large tank maint	23307.17
WI State Lab. of Hygiene-testing	26.00

**Building Permits:**

Ruesch Companies LLC/Carlos Contreras-aluminum shed on pre-existing slab  
 AGW Pat Wirtz/Amy Friday-roof replacement  
 Dan Gallagher-4' x 8' front steps  
 Sheds Delivered Rod Deegan/Edgar & Lisa Torres-10' x 14' shed  
 ARC Contracting/Anda Dutton-roof replacement  
 Eric Taylor-detached garage  
 Stevens Point Log Homes/Don Parker-detached garage  
 Adam Andreasen-sign at 151 Adams Ave  
 Marshall Kempson/Martha Segars-fence  
 Ferkey Builders Inc/Moos-new construction  
 Marawood Construction/PE School District-replace concrete stairs

**Electrical Permits:**

Current Technologies/YMCA-replace lights in gym & two rooms  
 Home Run Electric/Don Parker-detached garage  
 MGE Co/Moos-new construction

**Plumbing Permits:**

Ryan Brost-replace hot water heater  
 Excel Plumbing Inc/Don Parker-detached garage  
 Perner Williams Plumbing & Heating LLC/Moos-new construction

**Excavation Permits:** None