

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning, Legislative, Property and
Information Technology

DATE: August 6, 2020

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: D. Duncan, J. Bingham, E. Saylor (via telephone), R. Bossert

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by D. Duncan at 5:35 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Mitchell/2nd Grunden)
4. ***Approve the previous months minutes:*** **MOTION** (Bingham, 2nd Saylor) to approve minutes of the July 9, 2020 meeting. **MOTION** carried.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***Update on 241/52 market Street.*** The Administrator, Ray Bossert provided an update and stated the citation was served, his pending court date is set for 14 August 2020. No action has been taken on the items in dispute internal or external to his property. After the court date, the Village will remove the external items for disposal and charge him for the removal cost. He still has \$900 in pending violations from the Building and fire inspections.
8. ***Update on the DMI property.*** The administrator, Ray Bossert informed the committee that the forfeiture memorandum was presented and receipt confirmed. There has been no response by either DMI or their legal counsel. As of this meeting they have accumulated \$35, 000 in forfeitures and growing. Every two weeks the Administrator will consolidate the charges in a memorandum for record for the pending court proceedings and send this to all concerned for their situational awareness.

9. **Discuss the Cyber one proposal for loan forgiveness or shift in payments on TIF loan.** This was tabled since Cyber one has not submitted the new request to the Village.
10. **Discuss proposed changes to Zoning ordinance 17.20-Conditional use of property.** The Village legal counsel informed the Administrator that a portion of our ordinance has not kept up with the recent Wisconsin Supreme court rulings. The Committee requests that the entire chapter on zoning be reviewed before action. The administrator will call the zoning commission together to address the changes and then submit their recommendations to the committee for a vote to adjust the ordinance.
11. **Discuss State mandatory mask order and the Village mask Guidance issued by Administrator.** On 29 July 2020 the Governor issued a mandatory mask order to combat the increase in COVID-19 in the State. ON 30 July, 2020 the Administrator- Ray Bossert, issued a mask order for the residents, business and guests in Port Edwards that mirrored the States order. To date we have had no issues in questions or enforcement of this order. The Committee chair- Duncan, requested that we prepare a resolution that can be issued if required depending on the outcome of pending legal dialogues on the topic. The administrator will prepare a resolution for the Boards review next week.
12. **MOTION to approve the update of Chapter One General Government Chapter of the Village ordinances.** On 14 July the Board approved the final changes to this chapter in resolution# 20. Due to the amount of changes over time in this Village ordinance it required a total update to avoid any confusing language moving forward. As stated in the July Board meeting by the Village administrator all Village ordinances are under review to ensure relevancy and any legal updates. This will, be the first chapter to receive a total update. The changes were not too substantial and mostly administrative in context. **MOTION** to request the full Board vote on this was presented. (Bingham/2nd Saylor) **MOTION** passed.
13. **Not on AGENDA.** Village Administrator mentioned a late breaking request to approve a sale of property between ERCO and DOMTAR. This is the rail spur on the ERCO property. No issues for the Village it's a portion that straddles Port Edwards and Nekoosa and requires municipal concurrence for them to proceed. No zoning changes requested or fiscal issues with the tax base. Administrator Bossert will request a **MOTION** at the Board meeting for approval. The Committee chair, Duncan CONCURS with this action.

12. **Correspondence received:** None

13. **Future Agenda Items:** None

14. **Next meeting date:** September 3, 2020 at 5:30pm

15. **Adjourn:** Adjourned at 5:58 pm. **MOTION** (Bingham/ 2nd Saylor)

Dana Duncan – Chairman

Attached: See PLPIT packet dated 6 AUG 2020