

The Village Board meeting was set up as a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2910 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor

Absent: None

Also Present: D. Gau-Interim Administrator, S. Drew, S. Stewart (via telephone) and D. Tremmel

Citizens: Ray Bossert (via telephone)

Motion (Mitchell/Duncan) to approve the minutes of the previous board meeting, the May 19, 2020 Special Board meeting, and the May 26, 2020 Special Board meeting. Motion carried. All ayes.

Citizen Comments: None

President's Comments: None

Airport Commission: Review of minutes.

Police and Fire Commission: Review of minutes.

Scott Stewart reported that the pre-employment tests were reviewed for police chief candidate. Josiah Mertes' start date will be at Chief Drew's discretion. Would like a swearing in ceremony at a future board meeting when things get more back to normal. There are no future meetings scheduled at this time.

Streets, Infrastructure, Recreation & Cemetery: Review of minutes.

Motion (Mitchell/Duncan) to approve Resolution No. 2020-2 Compliance Maintenance Resolution. Motion carried. All ayes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Duncan/Mancl) to amend Chapter 11 Public Health according to the Garbage Recycling Agreement with Advanced Disposal. Motion carried. All ayes.

Public Safety: Review of minutes.

Motion (Grunden/Mancl) to postpone the motion to authorize purchase of new warning siren unfunded balance from the FEMA Grant and remainder from the Public Safety and the Public Works budgets, for further discussion at the July 7, 2020 Public Safety Committee meeting. Motion carried. All ayes.

Finance and Human Resources:

Review of minutes.

Motion (Duncan/Grunden) to approve payment of the bills and the journal entries of the previous month. Motion carried. All ayes.

Motion (Duncan/Mitchell) to approve salary adjustment for Administrative Support Coordinator/Clerk Treasurer with employee evaluations. Motion carried 4 ayes; 3 noes. Roll call vote: Bingham-no; Duncan-yes; Grunden-yes; Mancl-no; Mitchell-yes; Saylor-no; Zurfluh-yes.

Motion (Duncan/Grunden) to approve salary adjustment for Administrative Support Specialist/Deputy Clerk Treasurer with employee evaluations. Motion carried 4 ayes; 3 noes (Bingham, Mancl, Saylor).

Unfinished Business: None.

New Business: President Zurfluh stated that in July we should start giving some thought to the budget process. We will again get directives from the Committee of the Whole on how they would like the Finance & Human Resources Committee to proceed. The Finance & Human Resources Committee will then set some dates for budget sessions and present a proposed budget to the Committee of the Whole. After input from the Committee of the Whole, it will go back to the Finance & Human Resources Committee.

Village Administrator Report: Interim Administrator Gau presented his written report – no questions.

Clerk/Treasurer Report: Motion (Duncan/Grunden) to approve Ordinance No. 19 Relating to the Confidentiality of Information About Income and Expenses Requested by the Assessor in Property Assessment Matters in the Village of Port Edwards. Motion carried. All ayes.

Motion (Duncan/Bingham) to approve a Class “A” Beer and “Class A” Liquor Retail License for BK Oil Inc/Mart Phillips 66 at 421 State Highway 73, Nekoosa, valid from July 1, 2020 to June 30, 2021; to approve Operator’s Licenses for BK Oil Inc/Erin Dean, Kristine Fraley, Makaylah McCrossen, Barbara Skibba and Michelle Woald valid from July 1, 2020 to June 30, 2021; to approve a Cigarette and Tobacco Products Retail License for BK Oil Inc/Mart Phillips 66 at 421 State Highway 73, Nekoosa, valid from July 1, 2020 to June 30, 2021. Motion carried. All ayes.

Trustee comments: Trustee Duncan stated that he will continue to wear a mask and asks that people continue to social distance. It was clarified that the Board will decide when to stop the call in number and restrictions, including social distancing, due to COVID-19. Duane Gau stated that he felt the board room could hold a maximum of 12 people and still maintain social distancing. Trustee Bingham stated that economically there will be a huge impact from the closing of the paper mill in Wisconsin Rapids, and as a Board they need to be careful with spending. Trustee Mitchell stated that, in light of what is happening in our country, we all, including the Board and staff, must treat one another with dignity and respect in all interactions with each other.

Motion (Duncan/Bingham) to adjourn at **7:37** p.m. Motion carried. All ayes.

Diane M. Tremmel
Village Clerk-Treasurer

The following Village bills were approved for payment:

Ace Hardware-misc. expenses	314.29
Advance Janitorial Services & Supply-monthly cleaning	179.85
Alliant Energy-monthly statement	6793.82
Anderson O’Brien-legal fees TIF	380.00
ArborVantage LLC-tree & brush control	1850.00
Batteries Plus-fire equip replace & maint	87.34
Charles Lamb-unused sick leave health insurance reimb	261.65
City of Wisconsin Rapids-street signs	365.00
City of Wisconsin Rapids Fire Dept-2 nd half ambulance service	8682.38
Clifton Larson Allen LLP-auditing services for general & water utility	2835.00
Core & Main LP-6 th St extension.; maint of mains	2606.62
Delta Dental of Wisconsin-monthly statement	644.74
Diversified Benefit Services Inc-June health insurance reimb	96.50
Karen Thiel-board of review training & meeting	55.00
Katie Martinson-airport meetings 4/2/20, 5/7/20, 5/21/20	75.00
Kim Holcomb-Petty Cash – misc. postage	17.23
LaChapelle Kryshak & Nettesheim-monthly retainer	1500.00
Mark Meyers-reimb for equipment from Country Sports	46.38
MSA Professional Services Inc-6 th St extension	4575.00
Napa Auto Parts/Nekoosa-misc expenses	372.20
NASRO-SRO training for Officer Abbott	495.00
Port Edwards Post Office-newsletter postage	164.51
Public Administration Associates-consulting 5/18/20-5/29/20	4222.60
Public Administration Associates-half recruitment of administrator	2086.75
Quill LLC-misc. expenses	29.34
Scott Drew-reimb for police office supplies	55.00
Sheila Beyer-refund for EA Shelter reservation-cancelled	150.00
Solarus-monthly statement	1424.35
State of Wisconsin-May court report	31.00
The Dirks Group LLC-unified communication cert	230.00
Tractor Supply Credit Plan-parks	43.32
Wex Bank/Phillips-monthly statement	760.04
Winsupply Wisconsin Rapids WI-maint of wastewater equipment	214.97

Wis. Valley Building Products-parks	355.37
Wood County Highway Dept-roads & streets maint; snow & ice control	306.15
Wood County Treasurer-May jail assessment	10.00
Advanced Disposal-WR-M3 – monthly statement	9749.50
Aflac-monthly statement	434.68
Amazon-street machinery	44.48
ArborVantage LLC-tree & brush control (DNR grant exp)	11170.00
Aspirus Clinics Inc-police dept employee physical exam & drug test	103.00
BGA LLC-building inspection expense	2000.00
Bowmar Appraisal Inc-partial payment 2020 assessor contract	1700.00
Charles Lamb-unused sick leave health insurance reimb	523.30
Cintas-monthly statement	949.87
Commercial Testing Laboratory Inc-wastewater testing	1151.50
Complete Office of Wisconsin-misc expenses	312.74
Crane Engineering-maint of wastewater equipment	7628.55
Davy Laboratories-water testing	1462.00
Delta Dental of Wisconsin-monthly statement	1289.49
Diversified Benefit Services-health insurance deductible reimb	80.00
Diversified Benefit Services-health insurance deductible reimb	40.00
Diversified Benefit Services-health insurance deductible reimb	2094.33
Doug Kasten-police & fire comm meetings	100.00
Energenex Inc-outside service employed (wastewater)	1000.00
Eron & Gee/Herman's-backflow preventer tests	200.00
Fastenal Company-tools & supplies	250.40
Gerald Blum-police & fire comm meetings & Zoning BOA meeting	125.00
H&H Industries Inc-parks	368.89
Hotsy Cleaning Systems Inc-street machinery	395.00
Insight FS-street machinery; small equipment	1506.40
Jewell Associates Engineers Inc-2020 alley reconstruction services	834.19
Joslin Concrete LLC-curb & gutter for 6 th St project	5270.00
Kyle Cronan-Zoning BOA meeting	25.00
Leo Thomasgard-police & fire comm meetings & Zoning BOA meeting	125.00
Lexipol LLC-annual law enforcement policy manual	2277.00
Lonn Radtke-unused sick leave health insurance reimb	285.38
Marco Technologies LLC-monthly copier contract & copies	101.44
Matthews Tire Center-street machinery	1207.50
Murcal Inc-street machinery	56.18
Nekoosa Port Edwards State Bank-June direct deposit fee	50.00
Pat Tyler-police & fire comm meetings	100.00
Port Edwards Post Office-stamps for absentee ballots	275.00
Principal Life Insurance Company-July life insurance premium	51.26
Public Administration Associates-consulting 6/1/20-6/12/20	4941.80
R&R Waste Systems Cleaning Inc-clean storm sewer	250.00
Roland Hawk-Zoning BOA meeting	25.00
Scott Stewart-police & fire comm meeting	25.00
Security Health Plan-monthly statement	22512.59
Solarus-monthly statement (maint of lift stations)	10.99
Stephen Vechinski-Zoning BOA meeting	25.00
The Dirks Group-June backup; domain name renewal	523.34
United Rentals (North America) Inc-street machinery	1051.26
United States Treasury-PCOR annual fee (health insurance reimb program)	33.02
USA Blue Book-maint of pumping plant	146.17
Vandewalle & Associates-monthly statement (TIF charges)	3436.25
Verizon Wireless-monthly statement	458.15
Walmart Community/SYNCB-municipal building; court expenses	139.15
We Energies-monthly statement	298.35
Wis. Valley Building Products-roads & streets maint	44.50
Wisconsin Media-publication of board of review notice	113.74

Wood County Clerk-charge for add'l absentee ballot envelopes-elections 59.68

Wages & Salaries – June wages 61826.71

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2001.27
Badger Meter-May Beacon services	205.20
Mailboxes & Parcel Depot-testing	52.28
Port Edwards Post Office-water bill postage	440.00
WI State Lab. of Hygiene-testing	26.00
Wis. Dept. of Natural Resources/Milw-2020 water use fees	125.00
Wis. Rural Water Association-system membership renewal	390.00

Building Permits:

JW Construction/Owens-fence
 Michael Gable/Daven-fence
 North Star Portable Buildings/Pelo-garden shed
 Diane Rosenthal-remove fence from north side & install on south side; replace basement windows
 Esselman Fence/Klonowski-fence
 Krause Construction/DeWilde-remove and replace siding and roof of house and small garage
 Ellis Stone Construction Company Inc/Salscheider (YMCA)-interior remodeling
 Michael McTavish-fence
 Jim Hiles-new siding & roof
 Premier Portable Buildings/Hepp-10' X 16' lofted barn shed
 Shane Marcoux Construction/Koosman-new shingles

Electrical Permits:

Plumbing Permits:

Excavation Permits:

WE Energies-remove gas main from alleys - Adams, Washington & LaVigne