

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: March 5, 2020

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
NICHOLAS ABTS
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting at Marshall Buehler Center

Attendance: S. Mitchell, J. Bingham, T. Grunden, J. Zurfluh

Also Present: D. Tremmel

Absent: D. Gau (excused)

Citizens: B. Martinson, S. Drew

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00 p.m.

1. **Approve previous minutes:** Motion (Grunden/Bingham) to approve the previous committee minutes. Motion carried. All ayes.
2. **Public comments:** None.
3. **Committee Chairman's comments:** None
4. **Review monthly bills and journal entries for previous month:**
Motion to the Board (Bingham/Grunden) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Bingham/Grunden) to approve the journal entries of the previous month. Motion carried. All ayes.
5. **Discussion/action on recruitment process for Village Administrator.** This agenda item was removed as it was inadvertently included.
6. **Discussion/action on Section 1(a) of the 2020 Police Labor Policy.**
Motion to the Board (Grunden/Bingham) to change the wording of 1(a) of the 2020 Police Labor Policy to read as follows: "Part-time rate is \$15.00 - \$19.00 per hour dependent on qualifications." Motion carried. All ayes.
7. **Discussion/action on recruitment of Public Works Operator.** Review and discussion of Public Works Operator posting, job description and proposed recruitment schedule. Will discuss further with Interim Administrator Gau. Motion (Grunden/Bingham) to table this matter until the April 9, 2020 FHR meeting. Motion carried. 2 ayes; 1 no (Mitchell).
8. **Discussion/review PAA summary recommendation priority matrix.** Review and discussion of Summary of Recommendations of changes per the organizational audit.
9. **Discussion/action on moving the Organizational Chart to Village Board for approval.**
Motion to the Board (Mitchell/Grunden) to implement the proposed Organizational Chart. Motion carried. All ayes.

10. *Any other items properly brought before the Committee.* Residents are complaining about vehicles parked on the street and in yards as prohibited by the ordinances.
- B. Martinson asked that the Committee consider how to pay for future street projects and bring recommendations to the SIRC committee. B. Martinson also proposed using TIF money to improve streets in the TIF area.
- D. Tremmel stated that after the summer newsletter, the newsletter would no longer be mailed to every household. It will appear on the website, copies will be available for pickup at the Municipal Building, and mailings would still go to residents upon their request. This will result in a substantial savings for the Village.
11. *Agenda items for next meeting:* Public Works Operator Recruitment; Use of TIF monies for street projects.
10. *Set next meeting date:* April 9, 2020 at 5:00 p.m.

Meeting adjourned at 5:50 p.m.

Sue Mitchell, Chairman
Minutes taken by Diane M. Tremmel, Clerk-Treasurer