

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Planning, Legislative, Property, Information Technology

DATE: January 28, 2020

TO: JOSEPH ZURFLUH

cc: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
PATRICK ARENDT

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

JP LACHAPELLE  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: J. Bingham, E. Saylor, B. Mancl, B. Martinson

Citizens: T. Grunden, S. Drew

**Subjects Discussed, Action Taken, and Board Action Required:**

1. **Call to order:** Meeting called to order by J. Bingham at 5:00 p.m.
2. **Roll Call:** Dana Duncan and Joe Zurfluh excused.
3. **Approve the Agenda:** **MOTION** (Mancl/Saylor) to approve the agenda. Motion carried.
4. **Approve the previous months minutes:** **MOTION** (Saylor/Bingham) to approve minutes of the November 19, 2019 meeting. Motion carried.
5. **Public comments on agenda items:** None
6. **Committee Chairman's comments:** John Bingham thanked the office staff for printing off supporting documents for the meeting.
7. **Review/discuss/take possible action on possible zoning violation for 241/251 Market Ave regarding residential habitat in commercial zone:** Chief Drew assured that nobody is staying there at night anymore. The interim administrator is working on putting together zoning/building inspections to happen sometime in the future.
8. **Discuss/take possible action regarding use and usage fees for Buehler facility:** **MOTION:** (Mancl/Saylor) to approve the fee schedule that mirrors the Alexander enclosed shelter, \$100 for residents and \$125 for non-residents. Motion carried. Trustee Saylor asked if a Guest WiFi could be setup with the password to be handed out to the parties renting the space and Ben Martinson was going to look into it.
9. **Review/discuss/take action on a business license for businesses in the Village:** A discussion was held about charging a one-time fee and the ability to update business information yearly so that businesses could be advertised on the Villages website. Ben Martinson is going to gauge the interest at the next Business council meeting.
10. **Future Agenda Items:**

- a.* Business registrations
- b.* Zoning update on 241/251 Market properties

*11. Next meeting date:* February 25, 2020 at 5:00pm

*12. Adjourn:* Adjourned at 5:44 pm.

John Bingham – Chairman

JB:es