

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: January 9, 2020

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
NICHOLAS ABTS
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: S. Mitchell, J. Bingham, T. Grunden, J. Zurfluh

Also Present: D. Gau, D. Tremmel

Citizens: B. Martinson

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00 p.m.

1. ***Approve previous minutes:*** Motion (Bingham/Grunden) to approve the previous committee minutes. Motion carried. All ayes.
2. ***Public comments:*** None.
3. ***Committee Chairman's comments:*** None
4. ***Review monthly bills and journal entries for previous month:***
Motion to the Board (Grunden/Bingham) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Grunden/Bingham) to approve the journal entries of the previous month. Motion carried. All ayes.
5. ***Review/discuss/action on draft Public Administration Organization Audit.***
Motion (Mitchell/Bingham) that approval of the final Public Administration Organization Audit be placed on the Committee of the Whole agenda for the January 14, 2020 meeting and on the Board agenda for the January 14, 2020 meeting. Motion carried. All ayes.
6. ***Review/discuss/action on Public Administration Associates proposals.***
Motion (Mitchell/Grunden) that approval of the Public Administration Associates proposals be placed on the Committee of the Whole agenda for the January 14, 2020 meeting and on the Board agenda for the January 14, 2020 meeting. Motion carried. All ayes.
7. ***Review/discuss/action on Public Administration Associates summary of recommendation "Organization Chart A & B."*** The Committee reviewed the proposed organizational chart.
8. ***Review/discuss/action to designate Clerk-Treasurer to be official contact person representing the Village on the 2020 Wisconsin Rapids Group Complete Count Committee (CCC).***
Motion to the Board (Mitchell/Grunden) to designate Clerk-Treasurer to be official contact person representing the Village on the 2020 Wisconsin Rapids Group Complete Count Committee (CCC), and for her to be paid an hourly wage at time and a half if outside normal business hours. Motion carried. All ayes.

9. *Agenda items for next meeting:* None stated.

10. *Set next meeting date:* February 6, 2020 at 5:00 p.m.

Meeting adjourned at 6:02 p.m.

Sue Mitchell, Chairman

Minutes taken by Diane M. Tremmel, Clerk-Treasurer