

The Public Hearing on the 2020 Budget was called to order by President Zurfluh at 7:00 p.m. at the Marshall Buehler Center.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor

Absent: None

Also Present: D. Gau (Interim Administrator), B. Martinson, S. Drew, P. Arendt and D. Tremmel

Citizens: None

Duane Gau presented a summary of the proposed 2020 budget.

There were no questions or discussion regarding the proposed budget.

Motion (Duncan/Mitchell) to close the public hearing. Motion carried. All ayes.

The Public Hearing was adjourned at 7:05 p.m.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:06** p.m. at the Marshall Buehler Center.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor

Absent: None

Also Present: D. Gau (Interim Administrator), B. Martinson, S. Drew, P. Arendt and D. Tremmel

Citizens: Ernie Krause

Motion (Duncan/Mancl) to approve the minutes of the November 12, 2019 Special Board Meeting, the November 12, 2019 monthly Board meeting and the November 21, 2019 Committee of the Whole meeting. Motion carried. All ayes.

Citizen Comments: None

President's Comments: President Zurfluh stated that the Multi-Metro Deer Management experienced a 2 ½ month delay in hunting because the State of Wisconsin did not get the permits to them. In the month of November, 20 deer were taken Village-wide; 3 or 4 on the west side. The Village pays \$20.00 per deer taken on the west side of the Village.

SRO (School Resource Officer) program: Chief Drew and School Superintendent Kyle Cronan prepared an agreement. If anyone would like a copy, please see Joe Zurfluh after the meeting.

Priorities for the next couple of years for projects: Ben Martinson stated that a traffic study will be done on Ver Bunker Avenue to determine whether it would qualify for grants. Some thought should be given regarding how to finance future road projects and to providing services to the Boundary Agreement area when the agreement terminates and those properties come back to the Village.

Airport Commission: Review of minutes.

Police and Fire Commission: Review of minutes.

Streets, Infrastructure, Recreation & Cemetery: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion to change the existing ordinance to reflect the maximum square footage of a garage from 960 sq. ft. to 1200 sq. ft.,

the same square footage allowed in neighboring municipalities.

This motion was postponed until after the Plan Commission holds a public hearing on this matter scheduled for January 9, 2020 at 4:30 p.m.

Motion (Saylor/Duncan) to approve the Plan Commission recommendation of Resolution 2019-7 Amending the Future Use Map of the Comprehensive Plan. Motion carried. All ayes.

Motion (Grunden/Duncan) to approve the Plan Commission recommendation of Resolution 2019-8 Rezoning Village Property to M-1 Manufacturing. Motion carried. All ayes.

Motion (Saylor/Duncan) to approve the Developer's Agreement between the Village of Port Edwards and James Bruener Timber Products Incorporated. Motion carried. All ayes.

Public Safety: Review of minutes.

Finance and Human Resources:

Review of minutes.

Motion (Mitchell/Duncan) to approve payment of the bills. Motion carried. All ayes.

Motion (Mitchell/Duncan) to approve the journal entries of the previous month. Motion carried. All ayes.

Motion (Mitchell/Duncan) to approve Resolution 2019-9 Repealing and Replacing the Official Fee Schedule of the Village of Port Edwards Sewer Utility. Motion carried. All ayes.

Motion (Mitchell/Duncan) to approve the Village and Police Labor Policies for 2020. Motion carried. 6 ayes, 1 abstain (Saylor).

Motion (Mitchell/Duncan) to approve the 2020 Water Utility Budget as presented. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve the 2020 Wastewater Utility Budget as presented. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve the 2020 Village Budget and set the levy as recommended at the public hearing.

Motion carried. All ayes.

Special Projects Committee. Trustee Duncan had nothing to report at this time.

Unfinished Business: None.

New Business: Trustee Duncan inquired who the Village is supposed to contact in case of an emergency and the procedures to follow. Chief Arendt and Chief Drew agreed that the procedure is standard throughout the State. President Zurfluh stated he could arrange to have a representative of Wood County Emergency Government come to the next regular Board meeting to give a presentation on this matter.

Village Administrator Report: None

Clerk/Treasurer Report:

Motion (Bingham/Duncan) to authorize the Clerk to pay all routine bills that come in through December. Motion carried. All ayes.

Motion (Duncan/Mitchell) to appoint Karen Thiel, Barbara Krueger, Becky Taylor, Joan Jesse and Kathy McGrath as the primary election workers; Becky Taylor and Kathy McGrath as the special voting deputies for Edgewater; and Kathy Dimka, Doris Schwantes, Jeanette Santoski, Bonnie Derezinski, Nina Pelo, Carol Zurfluh, Cathleen Guse and Rita Eichsteadt as substitute workers for the 2020-2021 elections. Motion carried. All ayes.

Fire Chief Report:

Chief Arendt stated the fire department is adding new members and members are going through training requirements.

Police Chief Report: Chief Drew stated that Officer Abbott is going for his psychological tests tomorrow, December 4th.

Trustee comments: None

Motion (Duncan/Manc) to adjourn at 7:52 p.m. Motion carried. All ayes.

Diane M. Tremmel
Village Clerk-Treasurer

The following Village bills were approved for payment:

Ace Hardware-misc. expenses	808.01
Alert-All Corp-fire prevention	499.76
Alliant Energy-monthly statement	6885.70
Anderson O'Brien-TIF legal fees (DMI)	2790.00
Arborvantage LLC-tree & brush control	375.00
Arc Central-bidding & construction mgmt. for Medical Arts remodel	4925.00
Cash-tax collection change	2000.00
Casper Stump Tracking-tree & brush control (4 stumps)	100.00
Chemtrade Chemicals US LLC-wastewater chemicals	5385.63
Compass Minerals America-snow & ice control	4234.42
Country Sports Inc-small equipment	1149.00
Delta Dental of Wisconsin-monthly statement	1289.49
Diversified Benefit Services Inc-health insurance deductible reimb	255.93
Diversified Benefit Services Inc-health insurance deductible reimb	3847.34
Fire Programs-first responder supplies	905.00
Janine Osterbrink-fire meeting expense (pies)	40.00
Jason Leverance-boot allowance; work-related safety gear	374.29
LaChapelle Kryshak & Nettesheim-monthly retainer	2000.00
Mark Brandt-work related safety gear	61.01
Mid-State Technical College-fire training	240.00
Mobile Lock Security-police misc. expenses; medical arts building	217.95
MSA Professional Services Inc-6 th St sanitary sewer extension	270.00
Nekoosa Port Edwards State Bank-December direct deposit fee	50.00
Oshkosh Fire & Police Equipment Inc-fire health & welfare	912.00
Pember Companies-Market Ave project (TIF)	152816.76
Phillips 66-street machinery	97.62
Port Edwards Post Office-postage stamps; water bill postage	440.00
Precision Grading & Utilities inc-6 th St sanitary sewer extension	11500.00
Rapids Sheet Metal Works-misc. expenses	1130.67
Rent-A-Flash – street signs	293.50
Rose Hoffman-refundable shelter deposit	25.00
Solarus-monthly statement	1274.24
Spring Green-cemetery expense	2379.75
State of Wisconsin-November court report	183.60
Tri-City Services-maint. of wastewater equipment	1642.30
Truxcessorize Inc-street machinery	470.00
Vandewalle & Associates-monthly statement	2232.80
Walmart Community-misc. expenses	81.68
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00
Wood County Highway Dept-street signs	26.93
Wood County Treasurer-November jail assessment	50.00
Advanced Disposal-WR-M3 – monthly statement	9488.75
Advantage Plumbing & Heating Inc-medical arts remodel	492.98
Aspirus Riverview Hospital & Clinics Inc-policy misc. expenses	28.00
Brooks Tractor Inc-street machinery	2351.55
Cintas-monthly statement	805.27
Clifton Larson Allen LLP-auditing	2975.00
Commercial Testing Laboratory Inc-testing	993.15
Diversified Benefit Services Inc-health insurance deductible reimb.	16.72
Diversified Benefit Services Inc-December health reimb. arrangement	96.00
Doug Kasten-police & fire commission meeting 11/11/19	25.00
Ferrellgas-fuel or power for pump	1288.79
Gerald Blum-police & fire commission meeting 11/11/19	25.00
H&H Industries Inc-lights for municipal garage	1629.81

Insight FS-street machinery; small equipment	1763.50
Katie Martinson-airport meetings 10/3 & 11/7	50.00
Leo Thomasgard-police & fire commission meeting 11/11/19	25.00
Lonn Radtke-unused sick leave health insurance reimb.	96.04
Mailboxes & Parcel Depot-testing & sampling	21.76
Minnesota Wisconsin Playground-parks c.o. (playground equipment)	5076.97
Piggly Wiggly-fire meeting expense	165.27
Port Auto Service LLC-street machinery	17.14
Ray O’Herron Co Inc-policy duty gear	807.93
Rent-A-Flash – street signs	206.75
Scott Drew-Police Petty Cash – police office supplies	150.00
Scott Stewart-police & fire commission meeting 11/11/19	25.00
The Dirks Group LLC-December remote backup	466.50
Verizon Wireless-monthly statement	380.22
Water Well Solutions-iron filter inspection	4500.00
We Energies-monthly statement	1677.73
Wex Bank/Phillips-monthly statement	1171.15
WI State Lab. of Hygiene-testing	26.00
Wis. Chiefs of Police Association-5 police officer selection tests	87.50
Wood County Clerk-dog licenses	11.00
Wood County Highway Dept-6 th St project	1125.05
Connor Tiggerus-refund for tax overpayment	145.33
John & Cornelia Casey-refund for tax overpayment	60.00
Aflac-monthly statement	647.26
Altmann Construction Co Inc-splash pad c.o. payment #4	104972.31
Anderson O’Brien-TIF legal expenses	810.00
Ben Martinson-boot allowance	181.46
Ben Martinson-reimb for Positive Promotions purchase – fire prevention	419.65
Brooks Tractor Inc-street machinery	411.61
Bytec Resoure Management-wastewater outside services	8418.18
Compass Minerals America-snow & ice control	3971.62
Craig Kasten-work related safety gear	91.94
Current Technologies-parks; municipal garage	1364.58
Delta Dental of Wisconsin-monthly statement	1289.49
Diane Tremmel-mileage	17.40
Diggers Hotline-maint. of mains	28.80
Diversified Benefit Services Inc-health insurance deductible reimb	642.96
Diversified Benefit Services Inc-health insurance deductible reimb	1215.85
Don Kitowski-cook for fire meeting	55.17
Energenecs Inc-maint. of wastewater equipment; outside services	1858.62
Fastenal Company-tools & supplies	93.79
H & H Industries Inc-splash pad expense	517.87
James Leiser-health insurance unused sick leave reimb	249.00
Joshua Mancl-mileage for fire training class	159.50
Katie Martinson-airport meeting 12/12/19	25.00
Kim Holcomb-mileage; keys for municipal building reimb	101.05
Lonn Radtke-health insurance unused sick leave reimb	96.04
MacQueen Equipment-street machinery	411.66
Marco Technologies-monthly contract & copies	48.34
MSA Professional Services Inc-6 th Street road & sanitary sewer extension	10725.00
Principal Life Insurance Company-monthly premium	51.26
Public Administration Associates-administrator consulting fee 12/3-12/12/19	2725.56
Public Administration Associates-organizational study (1/2 fee)	2577.48
Quill LLC-misc. office expenses	254.93
Ray O’Herron Co Inc-police duty gear, clothing & range/weapons	560.48
Rose Hoffman-refundable shelter deposit	25.00

Solarus-monthly statement (maint. of lift stations)	10.99
Taylor Freedlund-refundable shelter deposit	25.00
The Dirks Group LLC-remote support	767.50
Tim Leverance-fire training expenses (hotel & mileage)	144.64
Trudy Sell-refundable shelter deposit	25.00
USA Blue Book-maint. pumping plant	514.30
WatchGuard Video-police c.o. (body cameras)	5490.00
Wis. Dept. of Administration/Milw-monthly website hosting	65.00
Wisconsin Cartridge Corp-police range/weapons	730.00
Wisconsin Media-publication of public hearing notices	247.12
Wood County-police computer system	241.24
Wood County Highway Dept-3 rd St project	144551.25

Wages & Salaries – December wages 89076.08

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2445.57
Badger Meter-Beacon services for November	204.96
Wausau Chemical Corporation-chemicals	3851.90

Building Permits: None

Electrical Permits:

Christopher Electric/Andrea Weiland-install automatic transfer switch for Generac generator

Plumbing Permits:

Tundraland Home Improvements/Bodette-bathtub & surround being replaced by walkin shower & surround

Excavation Permits: None