

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Mayor Zachary Vruwink, Chairman  
Arne Nystrom, Town Supervisor  
Katie Martinson, Representative  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

7/22/19

The South Wood County Airport Commission met on Monday July 22, 2019 at 11:00 AM at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Brad Hamilton, and Mayor Zach Vruwink. Katie Martinson was excused. Also in attendance were Bill Clendenning and Jeremy Sickler.

*Minutes prepared by Jeremy Sickler and Brad Hamilton, reviewed by Zachary Vruwink*

**1. Call to order:** Chairman Vruwink called the meeting to order at 11:11 AM.

**2. Old Business:**

a. Review bids for Commission Hangar construction: Matt Messina from the Bureau of Aeronautics provided an updated financial statement for the State funded projects reflecting the costs of constructing the hangar as discussed at the July 17th meeting. According to the financial statement there will be approximately \$66,000 in contingency available for the project. The Commission discussed a desire to expedite the project as much as practical. The Airport may be the venue for an open house next June or July, which would be a logical goal for final completion. If possible, substantial completion by April 1 was discussed. After the contract is awarded may be an opportunity for discussion of schedule with the engineer and contractor.

b. Consider awarding a contract for Commission Hangar construction and authorizing the Bureau of Aeronautics as Commission agent to execute a Notice of Award and Construction Contract for the project, as well as execute any other documents necessary to effectuate the awarding of the contract: Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to recommend the BOA award a contract including the base bid and Alternates A (increase size to 15,250 sf), C2 (infloor heat), and E (add toilet room fixtures/finishes) to the lowest bidder as presented. Alt B (windows in the hangar door) was discussed as a desired feature and may be considered in the future. Motion Carried.

**3. Correspondence received:** None

**4. Set next meeting date:** Previously set for August 8 at 4:00PM.

**5. Correspondence Received:** None

**6. Adjourn:** Motion by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Vruwink to Adjourn at 11:18 PM. Motion carried.

*Respectfully submitted, Chairman Vruwink*